

New Planning Scheme Make a Submission

Planning & Community P: 07 4945 0263 E: submissions@whitsundayrc.qld.gov.au

Making a submission about the draft planning scheme

What is a submission?

A submission is a written comment about the draft planning scheme made by any interested member of the community (for example, person, group or organisation).

A submission may:

- Object to all or part of the draft planning scheme, and/or
- Support all or part of the draft planning scheme.

Why is public consultation important?

Whitsunday Regional Council believes that better planning is achieved through community engagement. The engagement process presents an opportunity for you to help Council understand your concerns and get to know our local staff. We are seeking your input to ensure that any community issues are recognised and incorporated into project planning and considered in the development of the draft planning scheme.

How do I make a properly made submission about the draft planning scheme?

In order to be considered a properly made submission, the submission must:

- Be in writing and, unless the submission is made electronically, be signed by each person who made the submission;
- Be received during the notification period;
- State the name and residential or business address of each person who made the submission;
- State the grounds of the submission and the facts and circumstances relied on in support of the grounds; and
- Be addressed to the Whitsunday Regional Council Chief Executive Officer.

Please ensure your submission is readable, particularly your name and contact details.

Grounds for a submission

When stating the grounds of a submission and the facts and circumstances relied on, it is important to focus on planning issues.

Planning issues include matters such as:

- Whether the proposed use in the draft planning scheme is consistent with the intent for the area;
- Whether the prescribed outcomes (i.e. scale and design of proposed development) is compatible with surrounding development;
- How the draft planning scheme addresses the street and interfaces with adjoining properties;
- Any potential traffic and car parking issues that are/are not addressed in the draft planning scheme; and
- How the draft planning scheme protects and enhances the natural environment.

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To assist the assessment manager in understanding the views of the submitter, the submission should also include any relevant evidence and/or documentation in support of the grounds raised in the submission.

Changing or withdrawing a submission

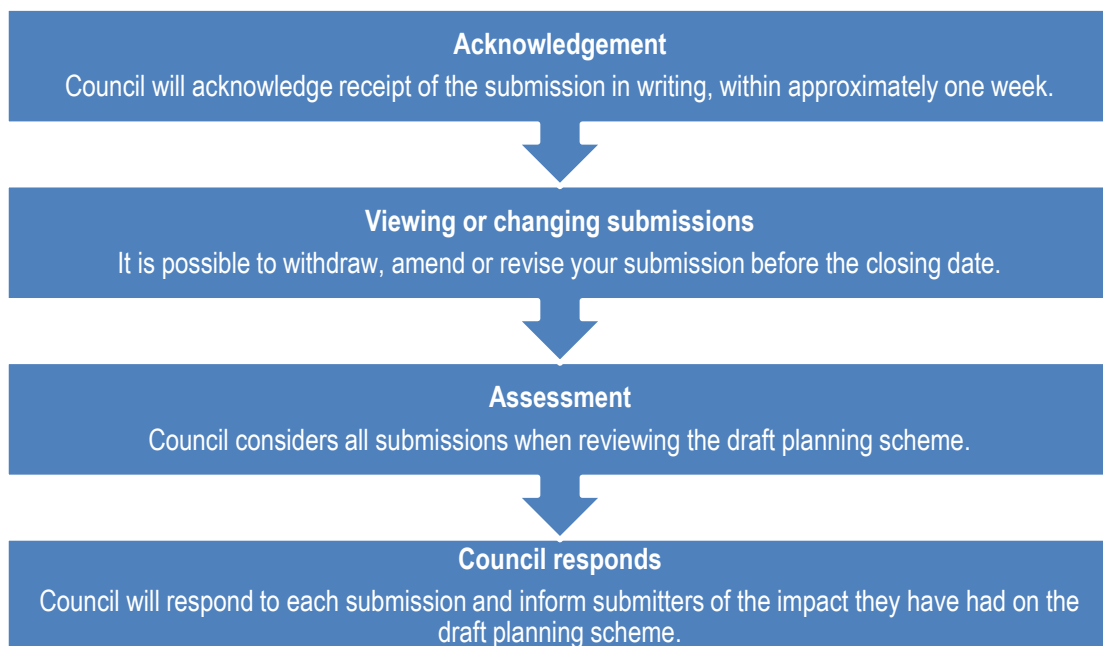
If the assessment manager has accepted a submission (even if it is not a properly made submission) the person who made the submission may, by written notice:

- Amend the submission during the notification period; or
- Withdraw the submission at any time before a decision about the draft planning scheme is made.

Submissions are not confidential

Council does not consider anonymous submissions, and all submissions are published on the Council website for viewing along with the draft planning scheme.

What happens after you lodge your submission?



How do I make a submission?

There are two options for an interested party to make a properly made submission: email or letter.

- Submitting via email

After you have developed your submission and met the requirements outlined earlier in this fact sheet, please send it to submissions@whitsundayrc.qld.gov.au.

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- Submitting via letter

After you have developed your submission and met the requirements outlined earlier in this fact sheet, please mail it to:

Whitsunday Regional Council
Attn: Strategic Planning
PO Box 104
PROSERPINE QLD 4800

Can I make an appointment to discuss the draft planning scheme with a Town Planner?

Yes. Please contact Council's Planning & Community Department via telephone or email to organise a meeting. Town Planners will be made available during office hours at any Council customer contact centre, upon request.