



Minutes of the Ordinary Meeting held on 09 September 2015



Council's Guiding Principles:

- To act in the best interests of the whole community
- To manage the Shire's finances prudently and effectively
- To provide for the community quality services on a day to day basis
- To initiate sustainable capital works programs to enhance the local economy
- To provide excellent customer service for both citizens and visitors
- To support Council's workforce with appropriate training and safe working practices
- To act in the best interests of the natural environment at all times



Whitsunday Regional Council
Minutes of the Ordinary Meeting held at
Proserpine Council Chambers, 83-85 Main Street, Proserpine on
09 September 2015 commencing at 9:00am

Councillors Present:

J Whitney; J Clifford; J Atkinson; J Collins; P Ramage; D Clark and A Willcox

Council Officers Present:

S Waters (Chief Executive Officer); K McLoughlin (Chief Operating Officer); M McGoldrick (Chief Financial Officer); G Jarvis (Director Corporate Services); D Staley (Director Planning and Community); A McGregor (Executive Manager Water & Sewerage); H Van Der Schyff (Executive Manager Roads and Drainage); J Fanning (Communications Manager) & B Davis (Administration Officer)

Other Details:

The meeting commenced at 9.00am

The meeting adjourned for morning tea at 11.28am

The meeting reconvened after morning tea at 11.46am

The meeting closed at 12.28pm

Whitsunday Regional Council
Minutes of the Ordinary Meeting to be held at
Proserpine Council Chambers, 83-85 Main Street, Proserpine
on 09 September 2015 commencing at 9:00am

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2. Condolences

2.1 2015/09/09.01 CONDOLENCES

Moved by: J CLIFFORD

Seconded by: P RAMAGE

That Council observe one (1) minutes silence for the recently deceased.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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### 3.2 Mayoral Update

|                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Wednesday<br>08 July 2015 | <ul style="list-style-type: none"><li>• Mayor, Cr Clifford, Cr Atkinson, Cr Clark &amp; Cr Willcox</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Thursday<br>09 July 2015  | <ul style="list-style-type: none"><li>• Mayoral Support Officer on behalf of the Mayor attended the Schoolies Executive Committee Meeting</li></ul>                                                                                                                                                                                                                                                                                                                                                                                    |
| Friday<br>10 July 2015    | <ul style="list-style-type: none"><li>• Mayor attended a meeting a representative from Elite Security</li><li>• Mayor attended a WRIT Meeting</li></ul>                                                                                                                                                                                                                                                                                                                                                                                |
| Saturday<br>11 July 2015  | <ul style="list-style-type: none"><li>• Mayor, Cr Clifford &amp; Cr Clark attended the Bowen NAIDOC Family Fun Day</li><li>• Cr Clifford attended the Proserpine NAIDOC Celebrations</li></ul>                                                                                                                                                                                                                                                                                                                                         |
| Monday<br>13 July 2015    | <ul style="list-style-type: none"><li>• Mayor attended the State River Trust Meeting</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Tuesday<br>14 July 2015   | <ul style="list-style-type: none"><li>• All Councillors attended the Special Budget Meeting</li><li>• Mayor, Cr Clifford, Cr Atkinson, Cr Collins &amp; Cr Willcox attended the Councillors Briefing Session</li><li>• Mayor, Cr Clifford &amp; CEO attended a dinner with Mr Wang and a representative from TAFE North Queensland to discuss the Chinese Student Program</li><li>• Mayor, Cr Willcox &amp; Cr Atkinson attended the Public Meeting to discuss the 'Coconut Management Policy' held at the Airlie Beach PCYC</li></ul> |
| Wednesday<br>15 July 2015 | <ul style="list-style-type: none"><li>• All Councillors attended the Planning &amp; Corporate Briefing Session</li><li>• Mayor attended a meeting with a representative from Girudala regarding Flagstaff leases</li><li>• Cr Ramage attended the Public Meeting to discuss the 'Coconut Management Policy' held at the Collinsville Community Centre</li></ul>                                                                                                                                                                        |
| Thursday 16 July          | <ul style="list-style-type: none"><li>• Mayor attended the Whitsunday Regional Roads and</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                     |

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| 2015                      | <p>Transport Group</p> <ul style="list-style-type: none"> <li>• Mayor attended a Whitsunday ROC Meeting</li> <li>• Mayor attended the launch of a History of Mackay Rugby League event</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Friday<br>17 July 2015    | <ul style="list-style-type: none"> <li>• Mayor attended a media event with the Member for Dawson, George Christensen at Sugarloaf Road</li> <li>• Mayor &amp; CEO attended a meeting with Mr Wang and Solicitors</li> <li>• Mayor and CEO attended a meeting with the new Chinese investors at Daydream Island</li> <li>• Mayor &amp; Cr Willcox attended the Heli Taxi Bowen Superboats – Sponsors and Racers event</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Monday<br>20 July 2015    | <ul style="list-style-type: none"> <li>• Cr Willcox attended the Bowen Collinsville Enterprises Meeting</li> <li>• Mayor &amp; Cr Clifford attended the LGAQ Diploma for Elected Members</li> <li>• Cr Willcox attended the Whitsunday Disaster Management Group Meeting</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Tuesday<br>21 July 2015   | <ul style="list-style-type: none"> <li>• Mayor and Cr Clifford attended the LGAQ Diploma for Elected Members</li> <li>• Cr Willcox attended the Public Meeting to discuss the 'Coconut Management Policy' held at the Bowen PCYC</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Wednesday<br>22 July 2015 | <ul style="list-style-type: none"> <li>• All Councillors attended the Council Meeting</li> <li>• Mayor &amp; Cr Willcox attended the Bowen Horticulture – Japan Visit</li> <li>• Mayor &amp; Cr Collins attended a meeting with the representative from the Proserpine Show Society</li> <li>• Mayor &amp; CEO attended a meeting with representatives from the Department of natural services and Mining</li> <li>• Mayor attended the QLD Country Women's Association Annual General Meeting</li> <li>• Mayor &amp; the Executive Manager for Planning &amp; Development attended a meeting with a ratepayer</li> <li>• The Collinsville Area Manager, on behalf of the Mayor, attended the Collinsville Development and Industry Group Meeting</li> <li>• Mayor &amp; Cr Collins attended the Public Meeting to discuss the 'Coconut Management Policy' held at Proserpine Entertainment Centre</li> </ul> |
| Friday<br>24 July 2015    | <ul style="list-style-type: none"> <li>• Mayor attended a Whitsunday Marketing and Development Ltd Meeting</li> <li>• Mayor attended a meeting with the Member for Whitsunday, Jason Costigan</li> <li>• Mayor attended the Proserpine State School Fete</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

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| Saturday<br>25 July 2015    | <ul style="list-style-type: none"> <li>• Mayor &amp; Cr Atkinson attended the Cannonvale State School Fete</li> <li>• Mayor attended the launch of the 'Proserpine Answered the Call' event held at the Whitsunday Regional Gallery</li> </ul>                                                                                                                                 |
| Monday<br>27 July 2015      | <ul style="list-style-type: none"> <li>• Cr Clifford, on behalf of the Mayor attended the Media Opportunity for the Airlie Beach Race Week</li> </ul>                                                                                                                                                                                                                          |
| Wednesday<br>29 July 2015   | <ul style="list-style-type: none"> <li>• Cr Clifford, on behalf of the Mayor attended the Community of Practice in Youth Mental Health Forum</li> </ul>                                                                                                                                                                                                                        |
| Thursday<br>30 July 2015    | <ul style="list-style-type: none"> <li>• Cr Atkinson, on behalf of the Mayor attended the Commemorative Service for Archibald Burns MacDonald</li> </ul>                                                                                                                                                                                                                       |
| Friday<br>31 July 2015      | <ul style="list-style-type: none"> <li>• Cr Collins, on behalf of the Mayor &amp; CEO attended the North Queensland Cowboys CEO meet and greet</li> <li>• Cr Clifford, on behalf of the Mayor attended the Art Whitsunday Exhibition opening</li> </ul>                                                                                                                        |
| Saturday<br>01 August 2015  | <ul style="list-style-type: none"> <li>• Cr Clifford on behalf of the Mayor attended the Whitsunday Reef Festival Judging Rotary Street Parade</li> </ul>                                                                                                                                                                                                                      |
| Wednesday<br>05 August 2015 | <ul style="list-style-type: none"> <li>• Cr Atkinson, on behalf of the Mayor attended the presentation of plaque to the cruise ship 'Carnival Spirit'</li> </ul>                                                                                                                                                                                                               |
| Friday<br>07 August 2015    | <ul style="list-style-type: none"> <li>• Cr Clifford, Cr Atkinson &amp; Cr Willcox attended a meeting to discuss the promotion of electric cars with Marc Tolloen</li> <li>• Cr Clifford on behalf of the Mayor attended the Official Opening of the Airlie Beach Race Week</li> </ul>                                                                                         |
| Tuesday<br>11 August 2015   | <ul style="list-style-type: none"> <li>• Cr Clifford, Cr Atkinson, Cr Willcox, Cr Collins &amp; Cr Ramage attended the Corporate &amp; Engineering Briefing Session</li> <li>• Cr Clifford attended the Staff Budget Roadshow at the Proserpine Depot</li> <li>• Cr Clifford attended the Staff Budget Roadshow at the Proserpine Office</li> </ul>                            |
| Wednesday<br>12 August 2015 | <ul style="list-style-type: none"> <li>• Cr Clifford, Cr Willcox, Cr Ramage, Cr Collins &amp; Cr Atkinson attended the Council Meeting</li> </ul>                                                                                                                                                                                                                              |
| Thursday<br>13 August 2015  | <ul style="list-style-type: none"> <li>• Cr Clifford &amp; Cr Willcox attended the Proserpine Seniors Morning Tea</li> <li>• Cr Clifford attended the Farewell event for Sgt. Steve O'Connell</li> </ul>                                                                                                                                                                       |
| Tuesday<br>18 August 2015   | <ul style="list-style-type: none"> <li>• Cr Clifford, Cr Willcox, Cr Ramage, Cr Collins &amp; Cr Atkinson attended the Councillor Briefing Session</li> <li>• Cr Clifford, Cr Willcox, Cr Ramage, Cr Collins &amp; Cr Atkinson attended the Vietnam Veterans Day Service in Bowen</li> <li>• Mayor &amp; CEO attended the Staff Budget Roadshow at the Bowen Office</li> </ul> |



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|                             | <ul style="list-style-type: none"> <li>• The Collinsville Area Manager, on behalf of the Mayor attended the Collinsville Seniors Week Event</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Wednesday<br>19 August 2015 | <ul style="list-style-type: none"> <li>• Mayor, Cr Clifford, Cr Willcox, Cr Ramage, Cr Collins &amp; Cr Atkinson attended the Councillor Briefing Session</li> <li>• Mayor, Cr Clifford, Cr Willcox, Cr Ramage, Cr Collins &amp; Cr Atkinson attended the RACQ Docudrama at the Proserpine State High School</li> <li>• Mayor, Cr Clifford, Cr Willcox, Cr Ramage, Cr Collins &amp; Cr Atkinson attended the media event for the Whisper Bay Boat Ramp</li> <li>• Mayor, Cr Clifford, Cr Willcox, Cr Ramage, Cr Collins &amp; Cr Atkinson attended a meeting with Minister Bailey</li> </ul> |
| Thursday<br>20 August 2015  | <ul style="list-style-type: none"> <li>• Mayor &amp; Cr Clifford attended the LGAQ Diploma Course in Townsville</li> <li>• Cr Willcox attended the Murroona Gardens Seniors event</li> <li>• The Senior Financial Officer, on behalf of the Mayor attended the Proserpine State School Auditor Visit – School Improvement Unit</li> </ul>                                                                                                                                                                                                                                                    |
| Friday<br>21 August 2015    | <ul style="list-style-type: none"> <li>• Mayor &amp; Cr Clifford attended the LGAQ Diploma Court in Townsville</li> <li>• Mayor &amp; Cr Clifford attended the Bowen Gumlu Growers Gala Dinner</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                    |
| Saturday<br>22 August 2015  | <ul style="list-style-type: none"> <li>• Mayor &amp; Cr. Clifford attended the Opening of the Agricultural Futures Conference</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Monday<br>24 August 2015    | <ul style="list-style-type: none"> <li>• Mayor &amp; CEO attended State Government Meetings</li> <li>• Cr Clifford attended a Traffic Advisory Meeting</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Tuesday<br>25 August 2015   | <ul style="list-style-type: none"> <li>• Mayor, Cr Clifford, Cr Willcox, Cr Ramage, Cr Collins &amp; Cr Atkinson attended a meeting with Burdekin Council Shire</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Wednesday<br>26 August 2015 | <ul style="list-style-type: none"> <li>• All Councillors attended the Council meeting in Bowen</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Thursday<br>27 August 2015  | <ul style="list-style-type: none"> <li>• Mayor &amp; Cr Willcox attended a Stronger Communities Meeting</li> <li>• Cr Ramage &amp; COO attended the Staff Budget Roadshow at the Collinsville Depot</li> </ul>                                                                                                                                                                                                                                                                                                                                                                               |
| Friday<br>28 August 2015    | <ul style="list-style-type: none"> <li>• Cr Clifford attended the Foundation of Directorship training</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Saturday<br>29 August 2015  | <ul style="list-style-type: none"> <li>• Cr Willcox on behalf of the Mayor attended the Shag Islet Yacht Club Hands across the Blue event</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Monday<br>31 August 2015    | <ul style="list-style-type: none"> <li>• Mayor attended a meeting with a representative from the Lutheran Church</li> <li>• Mayor &amp; Cr Collins attended a Whitsunday River Trust</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                              |

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|                                | <p>Meeting</p> <ul style="list-style-type: none"> <li>Mayor &amp; Cr Willcox attended an Audit Committee Meeting</li> </ul>                                                                                                                                                        |
| Tuesday<br>01 September 2015   | <ul style="list-style-type: none"> <li>Mayor, Cr Clark, Cr Willcox, Cr Ramage, Cr Collins &amp; Cr Atkinson attended the Councillor Briefing Session</li> </ul>                                                                                                                    |
| Wednesday<br>02 September 2015 | <ul style="list-style-type: none"> <li>Mayor, Cr Clark, Cr Willcox, Cr Ramage, Cr Collins &amp; Cr Atkinson attended the Engineering Briefing Session</li> <li>Mayor, Cr Willcox &amp; Cr Clark attended the Bowen Automatic Weather Station event at the Bowen Airport</li> </ul> |
| Thursday<br>03 September 2015  | <ul style="list-style-type: none"> <li>Mayor &amp; Cr Clifford attended a meeting with ratepayers regarding the Whisper Bay Breakwater &amp; Boat Ramp Project</li> </ul>                                                                                                          |
| Friday<br>04 September 2015    | <ul style="list-style-type: none"> <li>Mayor attended a meeting with a representative from the ratepayers association</li> <li>Mayor, Cr Clifford &amp; Cr Ramage attended a Collinsville Tourism Workshop</li> </ul>                                                              |
| Tuesday<br>08 September 2015   | <ul style="list-style-type: none"> <li>Mayor, Cr Clifford, Cr Willcox, Cr Ramage, Cr Collins &amp; Cr Atkinson attended the Councillor Briefing Session</li> </ul>                                                                                                                 |

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4. Confirmation of Minutes

4.1 2015/09/09.02 CONFIRMATION OF MINUTES

Moved by: J COLLINS

Seconded by: A WILLCOX

That the Minutes of the Ordinary Meeting held on 26 August 2015 be confirmed.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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## 9. Questions from Public Gallery

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### PUBLIC QUESTION TIME

At this time in the meeting the opportunity is provided to members of the gallery to ask questions of the Council or to make statements about the Council and its operations. Under Council's Standing Orders the following applies in relation to this public question time:

1. In every Council Meeting time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting and must be submitted in writing to Council prior to the Council Meeting in accordance with Council's Policy for Standing Orders – Meetings. The time allocated shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting. The right of any individual to address the Council during this period shall be at absolute discretion of the Council.
2. If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.
3. Any person addressing the Council shall stand, state their name and address, act and speak with decorum and frame any remarks in respectful and courteous language

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Name: Rogin Taylor
Address: 670 Conway Road, PRESTON QLD 4800

Question: If Council can have a Community Consultation over a few coconut trees, when can we expect a Community Consultation regarding the proposed International Airport, given that this will be a commitment of over 100 million dollars.

Mr Taylor was thanked for his question and advised that a response will be provided at the next Council Meeting.

10. Office of the Mayor and CEO

10.1 2015/09/09.03 ADVISORY - SPECIAL HOLIDAYS IN THE WHITSUNDAY REGION 2016

Moved by: J ATKINSON

Seconded by: D CLARK

That Council notes the dates provided by the respective Show Committees for the three (3) local Show Days for 2016, to be published in the Queensland Gazette.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**10.2 2015/09/09.04 REQUEST FOR ASSISTANCE - WHITSUNDAY CATCHMENT LANDCARE**

**Moved by: J ATKINSON**

**Seconded by: D CLARK**

**That Council provide assistance to the Whitsunday Catchment Landcare at the plant nursery located at 33 Kelsey Creek Road, Proserpine in the form of:**

- a) Supply and installation of 10-15m<sup>3</sup> of 10-25mm gravel; and**
- b) Supply and operation of trenching equipment for the installation of new irrigation mains.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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10.3 2015/09/09.05 REQUEST FOR SPONSORSHIP & IN-KIND SUPPORT - BOWEN'S GEM OF THE CORAL COAST FESTIVAL 2015

Moved by: D CLARK

Seconded by: J COLLINS

That Council provide \$5000 in the form of sponsorship and in-kind support to the 2015 Bowen Gem of the Coral Coast Festival event.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**10.4      2015/09/09.06      BUDGET FOR FIREWORKS 2015-16**

**Moved by:            J COLLINS**  
**Seconded by:        J CLIFFORD**

**That Council donate for the 2015-16 financial year:**

- a) \$3,000 to the Bowen New Year's Eve Fireworks;**
- b) \$3,000 to the Airlie Beach New Year's Eve Fireworks;**
- c) \$1,500 to the Bowen Show; and**
- d) \$1,500 to the Whitsunday Show.**

**All figures are GST inclusive.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**10.5 2015/09/09.07 INTERNATIONAL ISLAND TOURISM CONFERENCE
2015 - 12 - 14 OCTOBER 2015**

Moved by: J COLLINS
Seconded by: J ATKINSON

That Council approve for Mayor Jennifer Whitney and the Chief Executive Officer to attend the 2015 International Islands Tourism Conference to be held at Zhoushan Archipelago, Zhejiang Province, People's Republic of China, on the 12-14 October 2015.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**10.6      2015/09/09.08      WHITSUNDAY MARKETING AND DEVELOPMENT  
SERVICE LEVEL AGREEMENT REPORT FOR 2014/15  
FINANCIAL YEAR**

**Moved by:            J CLIFFORD**  
**Seconded by:        J ATKINSON**

**That Council receive the Whitsunday Marketing and Development Service Level Agreement Report which outlines the actions and activities conducted for the 2014/15 Financial Year.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**



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10.7 2015/09/09.09 LEASING TEMPLATES

Moved by: J CLIFFORD

Seconded by: J COLLINS

That Council:

- a) endorses the draft freehold and Trustee Lease templates to be used as a basis for negotiation with Lessee's (current and future) of Council assets excluding State controlled land; and
- b) authorises the Chief Executive Officer to provide the draft Trustee Lease templates to the State Government for their review and comment prior to being used for negotiation with Lessee's (current and future) of State controlled land over which Council is a Trustee.

MEETING DETAILS:

The motion was Carried 6/1

CARRIED

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11.            Corporate Services  
11.1          PROCUREMENT POLICY

Moved by:            J CLIFFORD

Seconded by:        J ATKINSON

That Council adopt the attached 2015/2016 Procurement Policy subject to the removal of 'local preference selection criteria' and replace with 'regional preference selection criteria'.

*The motion was defeated 3/4*

11.            Corporate Services  
11.1          2015/09/09.10      PROCUREMENT POLICY

Moved by:            J WHITNEY

Seconded by:        J ATKINSON

That Council adopt the attached 2015/2016 Procurement Policy

**PROCEDURAL MOTION**

Moved by:            A WILLCOX

Seconded by:        P RAMAGE

That the Procurement Policy report be tabled for the purpose of a further workshop.

**MEETING DETAILS:**

The motion was Carried 5/2

**CARRIED**

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11.2 2015/09/09.11 REVIEW OF POLICY - CONCEALED WATER LEAKAGE

Moved by: J CLIFFORD

Seconded by: A WILLCOX

That Council approve the attached Concealed Water Leakage Policy.

MEETING DETAILS:

The motion was Carried 4/3

CARRIED

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**12.            Planning and Community Services**

**12.1      2015/09/09.12      ADVISORY - REGIONAL ARTS DEVELOPMENT FUND  
ANNUAL REPORT 2014-15**

**Moved by:              J CLIFFORD**

**Seconded by:         A WILLCOX**

That Council approves the RADF Council Annual Outcome Report for 2014/15 to be submitted to Arts QLD outlining the funding outcomes for the 2014-15 investment allocation.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**12.2 2015/09/09.13 REQUEST FOR FINANCIAL ASSISTANCE -
WHITSUNDAY REGIONAL GALLERY**

Moved by: J CLIFFORD

Seconded by: P RAMAGE

That Council provides \$3674.00 for the set-up and advertising costs of hosting the 'Drought...What Next?' Photographic Exhibition to be opened at the Whitsunday Regional Gallery on 11 September 2015.

MEETING DETAILS:

The motion was Carried 7/0

This is page 15 of the Minutes of Council's Ordinary Meeting held on 09 September 2015

CARRIED

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12.3      2015/09/09.14      REQUEST FOR FEE WAVIER - LIONS CLUB OF BOWEN INC.

Moved by:              J CLIFFORD

Seconded by:         D CLARK

That Council waive the Building Application fee of \$629.00 for the new Shelter Shed at Hansen Park, Bowen.

Furthermore, that a thank you be conveyed to the Lions Club of Bowen Inc. for their contribution to the community amenity by the donation of the shelter shed.

**MEETING DETAILS:**

The motion was Carried 7/0

CARRIED

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12.4 2015/09/09.15 REQUEST FOR FEE WAIVER - GIRUDALA COMMUNITY CO-OPERATIVE SOCIETY LTD

Moved by: D CLARK

Seconded by: J CLIFFORD

That Council waive the minor event application fee \$383.00 in support of Girudala Community Co-op to host their Clear Jam Concert on the 07 November 2015 at the Bowen Sound Shell.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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12.5      2015/09/09.16      REQUEST FOR FEE WAIVER - CANCER COUNCIL QUEENSLAND

Moved by:              A WILLCOX

Seconded by:         P RAMAGE

That Council:

- a) waive the Event Application Fee of \$638 to Cancer Council Queensland in support of the Whitsunday Relay for Life; and
- b) refund the Application Fee of \$383 for the Bowen Collinsville Rollacoaster Ride fundraising events held on 22/23 August 2015.



**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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12.6 2015/09/09.17 REQUEST FOR FEE WAIVER - DISABILITY ACTION WEEK EVENTS

Moved by: J CLIFFORD

Seconded by: D CLARK

That Council waive the Event Application Fees totalling \$766 in support of the Department of Communities, Child Safety and Disability Services Disability Action Week events to be held at the Airlie Beach Foreshore on 16 September 2015 and Pioneer Park, Proserpine on 20 September 2015.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**12.7          2015/09/09.18          REQUEST FOR FEE REFUND - WHITSUNDAY MOUNTAIN BIKE CLUB**

**Moved by:                  A WILLCOX**

**Seconded by:              P RAMAGE**

**That Council refund the Event Application Fee of \$375 to the Whitsunday Mountain Bike Club in support of the Gravity Enduro event held on 16 August 2015 in Airlie Beach.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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12.8 2015/09/09.19 **ADOPTION OF FEE WAIVER FOR CERTAIN DEVELOPMENTS - SLOPE AND BUSHFIRE ASSESSMENT - 2006 BOWEN SHIRE PLANNING SCHEME AND 2009 WHITSUNDAY SHIRE PLANNING SCHEME**

Moved by: J CLIFFORD

Seconded by: J ATKINSON

That Council:

a) waive the development application lodgement fee for the following types of development applications made assessable by the 2009 Whitsunday Shire Planning Scheme (WPS) or the 2006 Bowen Shire Planning Scheme:

 i) Development Application for a Material Change of Use (MCU), Carrying out Operational Work (OW) or Building Work (BW) where it can be demonstrated that:

 (1) The subject site is identified within the:

- WPS - Natural Hazards Overlay for Bushfire Hazard or Landslide Risk; or
- BPS – Special Management Area Overlay Map O3 or Natural Ground Level Slopes greater than 15%; and

 (2) The proposed development is:

- (a) Wholly contained within an existing building; or
- (b) Involves building work of less than or equal to 50m²; or
- (c) Involves a change in level of less than or equal to 0.5m of any part of the site; or
- (d) Involves less than or equal to 50m³ of material being imported to or removed from the site.

b) note the process for Development Applications that meet the specified requirements should be lodged to Council in the standard manner; however, provide a cover letter stating that a waiver of the application fee is sought in accordance with this resolution.

Council then will undertake a review of the Development Application and either:

 i) Confirm the relevant fee waiver requirements have been met, compliance with the planning scheme has been achieved and issue a Decision Notice; or

 ii) Confirm that the relevant fee waiver requirements have not been met and that a full assessment is required. In this instance Applicants will be provided with a Not Properly Made Letter, requesting the relevant application be made; and

c) delegates to the Chief Executive Officer to waive application fee in accordance with this resolution.

MEETING DETAILS:

The motion was Carried 7/0

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12.9      2015/09/09.20      **ADOPTION OF FEE WAIVER FOR CERTAIN DEVELOPMENTS - 2009 WHITSUNDAY SHIRE PLANNING SCHEME**

Moved by:                    J CLIFFORD

Seconded by:                J ATKINSON

That Council:

- a)      waive the development application lodgement fee for the following types of development applications made assessable by the 2009 Whitsunday Shire Planning Scheme (WPS):
- i)      Development Application for a Material Change of Use (MCU) or Carrying out Operational Work (OW) where it can be demonstrated that:
- (1)    The subject site is identified within the Natural Hazards Overlay Maps NHOM 3-4; and
- (2)    The proposed development is:
- (a) located on land which is above the 1% Annual Exceedance Probability (AEP) event; or
- (b) Wholly contained within an existing building; or
- (c) Involves building work of less than or equal to 50m<sup>2</sup>; or
- (d) Involves a change in level of less than or equal to 0.5m of any part of the site; or
- (e) Involves less than or equal to 50m<sup>3</sup> of material being imported to or removed from the site.
- b)      note the process for Development Applications that meet the specified requirements should be lodged to Council in the standard manner; however, provide a cover letter stating that a waiver of the application fee is sought in accordance with this resolution.

Council then will undertake a review of the Development Application and either:

- i)      Confirm the relevant fee waiver requirements have been met, compliance with the planning scheme has been achieved and issue a Decision Notice; or
- ii)     Confirm that the relevant fee waiver requirements have not been met and that a full assessment is required. In this instance Applicants will be provided with a Not Properly Made Letter, requesting the relevant application be made; and
- c)      delegates to the Chief Executive Officer to waive application fee in accordance with this resolution.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**12.10 2015/09/09.21 ABBOT POINT AND BOWEN LOCAL GOVERNMENT
INFRASTRUCTURE STRATEGY**

Moved by: A WILLCOX

Seconded by: D CLARK

That Council commence the procurement process for the development of an Abbot Point Local Government Infrastructure Strategy.

Furthermore, that Council is provided with updates on the progress of this strategy on a regular basis.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**12.11      2015/09/09.22                    WHITSUNDAY REGION SCENIC AMENITY STUDY**

**Moved by:                    J CLIFFORD**

**Seconded by:                A WILLCOX**

**That Council commence the procurement process for the purpose of undertaking a Whitsunday Region Scenic Amenity Study.**

**Furthermore, that Council is provided with updates on the progress of this strategy on a regular basis.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**12.12 2015/09/09.23 DRAFT ENVIRONMENTAL IMPACT STATEMENT (EIS)
FOR ABBOT POINT GROWTH GATEWAY PROJECT**

Moved by: A WILLCOX

Seconded by: J CLIFFORD

That Council advise the Director – General of the Queensland Government Department of State Development that it has considered the Draft Environmental Impact Statement (EIS) for Abbot Point Growth Gateway Project and as part of its submission provides the following comments:

- a) ensure that the projects currently undertaken by Council in conjunction with the North Queensland Dry Tropics (NQDT), continue to occur to manage the impacts of pests and weeds on the Caley Valley Wetland. Furthermore, Council**

would also appreciate the coordination of these projects with the Abbot Point Growth Gateway Project;

- b) Ensure any hydrological influences that emanate from the project are managed on-site and do not affect the Caley Valley Wetlands. The wetlands have distinct areas of saline, brackish and freshwater zones and any impacts to these areas will severely affect the wetland values. Influences can include stormwater, dredging water, railway embankment influences, removal of barriers and the like;
- c) Ensure the impact of storm surge and flood, a management plan should ensure that environmental impacts are minimised in the event of inundation. In particular storm surge or flood should not be the cause of the release of contaminants into the wetland area or ocean; and
- d) Ensure a implementation of an emergency management plan for particular events, such as: spills; pollution; extraction throughput (i.e. ponds, dredging etc.); instance of disaster; and the like. The management plan should address all applicable emergency events and measures to minimise impact on any area of national environmental significance.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**12.13      2015/09/09.24      SAFE NIGHT PRECINCT SIGNS**

**Moved by:                      J CLIFFORD**

**Seconded by:                 J ATKINSON**

**That Council advise the Safe Night Out Committee that it has no objection to the following locations to install signage in relation to the Safe Night precinct Airlie Beach:**

- a) **Along Shute Harbour Road - Cannonvale and Jubilee Pocket in conjunction with approval from Department of Transport and Main Roads;**
- b) **Transit Facility (Port of Airlie) - final location to be approved by Chief Executive Officer; and**
- c) **Walkway Entrance to Esplanade Parkland Airlie Main Street - Airlie Beach - final location to be approved by the Chief Executive Officer.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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12.14 2015/09/09.25 SAFE NIGHT PRECINCT AIRLIE BEACH - OPPOSING
1AM LOCKOUTS

Moved by: J CLIFFORD

Seconded by: J ATKINSON

That Council authorise the Chief Executive Officer to write to the Queensland Attorney-General and Minister for Justice to advise that Council does not support:

- a) the cessation of serving alcohol at pubs and clubs after 3am;
- b) the introduction of a 1am lock-out at pubs and clubs; and
- c) the cessation of serving high alcohol-content drinks after midnight.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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12.15 2015/09/09.26 BLACKCURRANT ISLAND BOAT RAMP PROPOSAL

Moved by: A WILLCOX

Seconded by: D CLARK

That Council engage with the State Government to acquire formal advice regarding their position on the Blackcurrant Island Boat Ramp Project Proposal.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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12.16 2015/09/09.27 COMMUNITY ASSISTANCE - MINOR EVENT GRANT -
RUN THE GREAT WHITSUNDAY TRAIL - 20
SEPTEMBER 2015

Moved by: J CLIFFORD

Seconded by: J ATKINSON

That Council provides a total amount of \$2500.00 as a Minor Events Grant to the Whitsunday Running Club Inc. for the Run the Great Whitsunday Trail event on Sunday 20 September 2015 as an out of round application for funding received under Council's Community Assistance Grants (CAG) Program.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**13. Engineering Services**

**13.1 2015/09/09.28 REVISED TRADEWASTE POLICY AND ENVIRONMENTAL PLAN**

**Moved by: J ATKINSON**

**Seconded by: J WHITNEY**

**That Council:**

- a) Adopt the revised Trade Waste Policy.
- b) Adopt the new Trade Waste Environmental Management Plan.
- c) Adopt the new Trade Waste charging regime and amended fees and charges associated with the new plan for new customers at a future meeting of Council.
- d) Adopt the implementation plan for existing customers to transition to the new charges over the period from September 2015 to July 2017.
- e) Endorse the appointment of a casual staff member to undertake the categorisation testing.
- f) Endorse the expansion of the Council Laboratory to enable it to expand its services to undertake categorisation testing in accordance with 2015-2016 budgeted item.
- g) Endorse the undertaking of a public communication plan to advise all affected businesses of the new plan.

**PROCEDURAL MOTION**

**Moved by: J COLLINS**

**Seconded by: J CLIFFORD**

**That the Revised Tradewaste Policy and Environmental Plan report be tabled pending a further workshop**

**MEETING DETAILS:**

The motion was Carried 6/1

**CARRIED**

**13.2 2015/09/09.29 NOMINATION OF COLLINSVILLE AS AN RV FRIENDLY TOWN**

**Moved by: P RAMAGE**

**Seconded by: J CLIFFORD**

**That Council apply to the Caravan and Motorhomes Club of Australia to nominate Collinsville as an RV friendly town.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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15. General Business

15.1 2015/09/09.30 WHITSUNDAY BRAHMAN'S CELEBRATION

Moved by: J COLLINS

Seconded by: J CLIFFORD

That Council along with the Executive of the Whitsunday Brahmans, organise a small civic reception for the successful Grand Final Winning, A Grade, Reserve Grade and under 16 teams.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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*Cr Jan Clifford presented to Council's CEO a Certificate of Appreciation on behalf of the Airlie Beach PCYC and submitted the meeting minutes from the Annual General Meeting.*

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16. Procedural Motion

16.1 2015/09/09.31 PROCEDURAL MOTION - CLOSURE OF MEETING

Moved by: J CLIFFORD

Seconded by: A ATKINSON

That Council reconvene the meeting in accordance with Section 275 of the Local Government Regulations 2012, and Council close the meeting to the public at 10.12am for the purpose of discussing employee or industrial matters, budget, rating concessions, contractual matters, legal proceedings, planning matters or other business likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

- **Item 14.1.1 – Birriah People Determination Orders**
Section 275 (f) Starting or defending Legal proceedings involving it
- **Item 14.1.2 – Shute Harbour Transit Facility Fees and Charges – Cruise Whitsundays**
Section 275 (c) the local government's budget
- **Item 14.1.3 – Appointment of Acting Chief Executive Officer**
Section 275 (a) the appointment, dismissal or discipline of employees
- **Item 14.2.1 – Hardship Application Assessment 1201575**
Section 275 (d) rating concessions
- **Item 14.3.1 – Proposed Sewer Pump Station – Flametree**
Section 275 (g) any action to be taken by the local government under the *Sustainable Planning Act 2009*, including deciding applications made to it under that Act

- **Item 14.3.2 – DA03139, DA03329, 20130716, DA10308 – Infrastructure Agreement – Aspen Whitsunday Shores, Lot 15 SP194473 and Lot 900 SOP194473, Ocean View Drive, Mt Gordon**

Section 275 (b) starting or defending legal proceedings involving it & (g) any action to be taken by the local government under the *Sustainable Planning Act 2009*, including deciding applications made to it under that Act

- **Item 14.3.3 – Gloucester Avenue, Hydeaway Bay – Masterplan – Road Upgrade Strategy**

Section 275 (c) the local government’s budget

- **Item 14.3.4 – Port of Airlie Car Park**

Section 275 (c) the local government’s budget

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**16.2          2015/09/09.32          PROCEDURAL MOTION - ADJOURNMENT**

**Moved by:                  J CLIFFORD**

**Seconded by:             A WILLCOX**

**That the meeting be adjourned for the purpose of the purpose of morning tea at 11.28am.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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16.3 2015/09/09.33 PROCEDURAL MOTION - RECONVENE

Moved by: J CLIFFORD

Seconded by: A WILLCOX

That the confidential section of the meeting, reconvene from morning tea at 11.46am.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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16.4 2015/09/09.34 PROCEDURAL MOTION - REOPENING OF MEETING

Moved by: J CLIFFORD

Seconded by: J ATKINSON

That the meeting be reopened to the general public at 12.05pm.

**MEETING DETAILS:**

The motion was Carried 7/0

CARRIED

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14.1 Confidential Matters – Office of the Mayor and CEO

14.1.1 2015/09/09.35 BIRRIAH PEOPLE DETERMINATION ORDERS

Moved by: J CLIFFORD

Seconded by: A WILLCOX

That having considered the draft s87A agreement and determination orders tabled at Council's Ordinary Meeting on 09 September 2015, Council:

- a) approve and is prepared to consent to the draft determination orders for QUD6224/1998 (Birriah People);
- b) authorise the Chief Executive Officer to endorse on its behalf any incidental changes made to the draft determination prior to execution; and
- c) authorise Gilkerson Legal to execute an agreement under section 87A of the *Native Title Act 1993* confirming Council's consent to the draft determination orders.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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14.1.2 2015/09/09.36 SHUTE HARBOUR TRANSIT FACILITY FEES AND CHARGES - CRUISE WHITSUNDAYS

Moved by: J CLIFFORD

Seconded by: J ATKINSON

That Council receive the correspondence from the Chief Executive Officer of Cruise Whitsundays in relation to the introduction of the Island Staff Levy.

**MEETING DETAILS:**

The motion was Carried 7/0

CARRIED

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14.1.3 2015/09/09.37 APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER

Moved by: J WHITNEY

Seconded by: J CLIFFORD

That Council appoint Mr Barry Omundson to Acting Chief Executive Officer for a period of up to 12 months, under Section 195, sub section (b) of the Local Government Act 2009.

Due to the Chief Executive Officer's extensive work load, travel requirements, government, industry and community consultation being undertaken as a result of Council's resolution of the 20th of May 2015, in the relation to the Whitsunday Coast Airport International Export Hub Project.

PROCEDURAL MOTION

That the Appointment of Acting Chief Executive Officer report be tabled pending an extensive workshop at the next briefing session.

MEETING DETAILS:

The procedural motion was defeated 3/4

The motion was voted on

The motion was Carried 4/3

Call for Division

FOR

Cr John Collins

Cr Jennifer Whitney

Cr John Atkinson

Cr Jan Clifford

AGAINST

Cr Peter Ramage

Cr Dave Clark

Cr Andrew Willcox

CARRIED

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**14.2            Confidential Matters - Corporate Services**

**14.2.1        2015/09/09.38                      HARDSHIP APPLICATION ASSESSMENT 1201575**

**Moved by:                      J ATKINSON**

**Seconded by:                J CLIFFORD**

**That Council:**

- a) Does not approve a concession under the Hardship Policy to defer payment of the rates and charges for Assessment 1201575 as the evidence presented demonstrates unusual and severe difficulty rather than the usual frustrations and trials to which other ratepayers are subjected to from time to time.**
- b) Approves Officers to negotiate with the ratepayers, a deferral of the debt for twelve (12) months with the following conditions to enable the ratepayer time**

to seek other options to restore financial capacity to pay future Council rates and charges:

1. Monthly payments of \$400.00 towards rates and water;
2. Interest of 11%;
3. Balance of debt to be cleared within twelve (12) months, including new charges accrued during the arrangement;
4. Failure to make payment, customer to rectify within 7 days;
5. Two consecutive failures to make payment, arrangement terminated;
6. Council Officers to provide ratepayers with contact details to seek financial counselling; and
7. Customer can renegotiate arrangement with Council approval.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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14.3 Confidential Matters – Planning and Community Services

14.3.1 2015/09/09.39 PROPOSED SEWER PUMP STATION - FLAMETREE

Moved by: J CLIFFORD

Seconded by: J ATKINSON

That Council:

- a) Convert the existing private sewerage pump station located on Lot 6 RP729104 into a public pump station;
- b) Enter into an Infrastructure Agreement with Flametree Tourist Village regarding Infrastructure Charges;
- c) Enter into an Infrastructure Agreement with Whitsunday Aviation Village Estate regarding Infrastructure Charges; and
- d) Undertake necessary actions under the *Land Act 1994* and *Sustainable Planning Act 2009* to obtain appropriate land tenure arrangements over the public sewer pump station site.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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14.3.2 2015/09/09.40 DA03139, DA03329, 20130716, DA10308 -  
INFRASTRUCTURE AGREEMENT - ASPEN  
WHITSUNDAY SHORES, LOT 15 SP194473 AND LOT  
900 SP194473, OCEAN VIEW DRIVE, MT GORDON

Moved by: D CLARK

Seconded by: J CLIFFORD

That Council delegate the Chief Executive Officer to:

- a) Enter into the draft Infrastructure Agreement for the acceptance of the Sewerage Treatment Plant and Associated Infrastructure Over Lot 15 on SP194473 and Lot 900 on SP194473 at the time of acceptance of 'on maintenance';
- b) Execute the necessary Easement Documents for the purpose of monitoring, testing, maintaining, repairing and replacing of associated infrastructure;
- c) Release of all Uncompleted Works Bonds currently held by Council due to full compliance being achieved; and
- d) Allocate resources for the day to day operations of the Sewerage Treatment Plant.

#### MEETING DETAILS:

The motion was Carried 7/0

CARRIED

14.3.3 2015/09/09.41 GLOUCESTER AVENUE, HYDEAWAY BAY -  
MASTERPLAN - ROAD UPGRADE STRATEGY

Moved by: J CLIFFORD

Seconded by: J COLLINS

That Council:

- a) adopt the proposed roadworks contribution with associated development approvals for Gloucester Avenue to be levied as follows:
  - i. Dwelling House – 1.0 ET - \$37,011.50;
  - ii. 1 bedroom Cabin – 0.6 ET - \$22,206.90;
  - iii. 2 bedroom Cabin – 0.7ET - \$25,908.05;
  - iv. 3 Bedroom Cabin – 0.8ET - \$29,609.20;
  - v. 4 Bedroom Cabin – 1.0ET - \$37,011.50;
  - vi. Commercial Use – 1.0ET per 200m2 GFA - \$37,011.50; and
  - vii. All other uses – As determined by Council.
- b) Establish a budget allocation number for all future contributions to be levied against for future upgrades.
- c) Commence negotiations with other Stakeholders in relation to a loop road from Gloucester Avenue through to Hydeaway Bay Drive.

**MEETING DETAILS:**

The motion was Carried 6/1

**CARRIED**

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14.3.4 2015/09/09.42 PORT OF AIRLIE CAR PARKING

Moved by: J CLIFFORD

Seconded by: A WILLCOX

That Council:

- (a) Note that Council provides 173 public car parking spaces in the Port of Airlie precinct, being the largest parking provider in the Port of Airlie precinct.**
- (b) Approve a maximum parking period of 12 hours at the Council controlled car park at Port of Airlie.**
- (c) Amend Council's fees and charges schedule for Port of Airlie as follows;**
 - (i) 0 – 2 hours \$2.00**
 - (ii) 2 – 4 hours \$4.00**
 - (iii) 4 – 6 hours \$6.00**
 - (iv) 6 – 8 hours \$8.00**
 - (v) 8 – 12 hours \$10.00**
- (d) Approve a maximum parking period of 4 hours at the Council controlled car park at the Coconut Grove precinct, for on street parking.**
- (e) Approve a maximum parking period of 9 hours at the Council controlled car park at the Coconut Grove precinct, for off street parking.**
- (f) Approve the commencement of the amended parking regulations on the 1st November 2015.**
- (g) Authorise the Chief Executive Officer to consult with Cruise Whitsunday and the tourism industry, including the island-based resorts, regarding a longer-term parking solution;**
- (h) Commence a review of car parking associated with island-based workers.**

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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***The meeting closed at 12.28pm***

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Confirmed as a true and correct recording this 23 September, 2015

Cr Jennifer Whitney
MAYOR