



Minutes of the Ordinary Meeting held on 11 May 2016



Council's Guiding Principles:

- To act in the best interests of the whole community
- To manage the Shire's finances prudently and effectively
- To provide for the community quality services on a day to day basis
- To initiate sustainable capital works programs to enhance the local economy
- To provide excellent customer service for both citizens and visitors
- To support Council's workforce with appropriate training and safe working practices
- To act in the best interests of the natural environment at all times



Whitsunday Regional Council
Minutes of the Ordinary Meeting held at
Proserpine Council Chambers, 83-85 Main Street, Proserpine on
11 May 2016 commencing at **9:00am**

Councillors Present:

A Willcox, J Clifford, R Petterson, J Collins, P Ramage, D Clark, M Brunker

Council Officers Present:

B Omundson (Acting Chief Executive Officer); M McGoldrick (Chief Financial Officer); D Staley (Director Planning & Community); G Jarvis (Director Corporate Services); J Raiteri (Director Engineering Services); L Maher (Acting Communications Manager); B Davis (Administration Officer); E Youd (Councillor Support Officer)

Other Details:

The meeting commenced at 9.00am

The meeting closed at 10.02am

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Proserpine Council Chambers, 83-85 Main Street, Proserpine
on 11 May 2016 commencing at 9:00am

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2. Condolences

2.1 2016/05/11.01 CONDOLENCES

Moved by: P RAMAGE

Seconded by: M BRUNKER

That Council observe one (1) minutes silence for the recently deceased.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**3.1 Mayoral Minute**

**3.1.1 2016/05/11.02 MAYORAL MINUTE**

**That Council notes the perceived conflict of interest by Mayor Andrew Willcox with respect to the Shute Harbour Marina Development.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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3.2 Mayoral Update

Wednesday 27 April	<ul style="list-style-type: none">• Ordinary Council Meeting – Proserpine Boardroom• Citizenship Ceremony – Proserpine Entertainment Centre
Thursday 28 April	<ul style="list-style-type: none">• Rates Modelling Workshop – Bowen Boardroom• Meeting and Greet with Agnus Gemmell from Solar Choice – Whitsunday Solar Farm – Proserpine• Tourism Whitsundays Networking Night – Cruise Whitsundays Maritime Terminal
Friday 29 April	<ul style="list-style-type: none">• REDC AGM – North QLD Bulk Ports Corp Boardroom Mackay• Whitsunday ROC April 2016 Board Meeting Mackay Council Chambers

Monday 02 May	<ul style="list-style-type: none"> Labour Day March – Family Fun Day – QRI Hall Bowen
Tuesday 03 May	<ul style="list-style-type: none"> Budget presentation to ELT by Managers – Proserpine Boardroom Tourism Whitsundays Board Meeting – Cannonvale
Wednesday 04 May	<ul style="list-style-type: none"> Councillor Briefing Session – Bowen Boardroom Candle Lighting Ceremony – Bowen Town Square
Thursday 05 May	<ul style="list-style-type: none"> Councillor Briefing Session – Proserpine Boardroom Jason Costigan and Fiona Simpson MP – Shadow Minister for Local Government – Proserpine ELT Meeting – Proserpine Boardroom
Friday 06 May	<ul style="list-style-type: none"> Back to back meetings with Ratepayers – Bowen Office Meeting with Carolyn Lewis from Ocean Dynamics – Bowen Office Meeting with Head of Port Operations and Project Commercial Adani Abbot Point – Bowen Office Meeting with John Wilson – On-site, Bowen
Saturday 07 May	<ul style="list-style-type: none"> Whitsunday Shopping Centre Community Thank You Day
Monday 09 May	<ul style="list-style-type: none"> Back to back meetings with Ratepayers – Proserpine Office Meeting with representative from Burrumbuttock Hay Runners – Proserpine Office
Tuesday 10 May	<ul style="list-style-type: none"> Canegrowers AGM Budget Workshop

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**4. Confirmation of Minutes**

**4.1 2016/05/11.03 CONFIRMATION OF MINUTES**

**Moved by: D CLARK**

**Seconded by: M BRUNKER**

**That the Minutes of the Ordinary Meeting held on Wednesday, 27 April 2016 be confirmed.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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10. Office of the Mayor & CEO

10.1 2016/05/11.04 OPERATIONAL PLAN 2015/2016 - THIRD QUARTER

Moved by: J COLLINS

Seconded by: J CLIFFORD

That Council receive the Operational Plan 2015/2016 third quarter report.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**10. Office of the Mayor & CEO**

**10.2 2016/05/11.05 DISASTER MANAGEMENT - END OF SEASON REPORT 2016**

**Moved by: J CLIFFORD**

**Seconded by: R PETTERSON**

**That Council receive the Disaster Management end of season report for 2016.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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10. Office of the Mayor & CEO

10.3 2016/05/11.06 COUNCIL ADVISORY COMMITTEES POLICY

Moved by: D CLARK

Seconded by: J CLIFFORD

That Council:

- (a) revokes POLC-ES-CEO-009 Council Advisory Committees adopted 20/06/2012; and
- (b) adopts Policy 008.01 Council Advisory Committees Policy.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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10. Office of the Mayor & CEO

10.4 2016/05/11.07 GIFTS AND BENEFITS POLICY

Moved by: M BRUNKER

Seconded by: D CLARK

That Council:

- (a) revokes the Gifts and Benefits Policy 077.01 adopted 23 September 2015; and
- (b) adopts the revised Gifts and Benefits Policy 077.02.

#### AMENDMENT

Moved by: J COLLINS

Seconded by: J CLIFFORD

That Council:

- (a) revokes the Gifts and Benefits Policy 077.01 adopted 23 September 2015; and
- (b) adopts the revised Gifts and Benefits Policy 077.02 subject to the following changes:
  - Amendment of clause 4.21 as follows “any Councillor who receives a gift or benefit that has a retail value of more than \$150.00.....”; and
  - Amendment of Clause 4.22 as follows “....and the cumulative value is more than \$150.00, each gift or benefit must be reported as per clause 4.21.”



**MEETING DETAILS:**

The motion was Carried 5/2

**CARRIED**

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10. Office of the Mayor & CEO

**10.5 2016/05/11.08 AIRLIE BEACH FORESHORE PROJECT
CONTROL GROUP - UPDATED TERMS OF
REFERENCE**

Moved by: J COLLINS

Seconded by: P RAMAGE

**That Council approve the updated Terms of Reference for the Airlie Beach
Foreshore Project Control Group to include Cr Jan Clifford as
Councillor/Chair and Cr Ron Petterson as Councillor/Chair Proxy.**

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**10. Office of the Mayor & CEO**

**10.6 2016/05/11.09 NSW VARIETY BASH CAR PARKING SHUTE  
HARBOUR TRANSIT FACILITY**

**Moved by: J CLIFFORD**

**Seconded by: R PETERSON**

**That Council:**

- a) Advise the NSW Variety Bash Motoring Events Manager  
Whitsunday Regional Council has no objection to 100 Bash  
Vehicles and 15 Official Vehicles to be parked in the upper car park  
at Shute Harbour Transit Facility on Monday 29<sup>th</sup> and Tuesday 30<sup>th</sup>  
August, 2016; and**
- b) Advise the NSW Variety Bash Motoring Events Manager  
Whitsunday Regional Council will provide 24 hour security to the  
specialty bash cars on Monday 29<sup>th</sup> and Tuesday 30<sup>th</sup> August, 2016.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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10. Office of the Mayor & CEO

10.7 2016/05/11.10 BUILDING OUR REGIONS APPLICATIONS

Moved by: J CLIFFORD

Seconded by: P RAMAGE

That Council notes the submission of the following four projects under the Building our Regions funding program Royalties for Resource Producing Communities Fund:

- a) Proserpine Water Park at a cost of \$1,830,000;
- b) Collinsville Show Grounds at a cost of \$508,000;
- c) Airlie Main Street Stage 2 at a cost of \$3,170,000;
- d) Siren of Bowen at a cost of \$270,000 and

should the submission for funding for one or more of the projects be successful that Council commit to meet the minimum mandatory co-contribution for the projects which is up to 50% of total costs.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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12. Planning and Community Services

12.1 2016/05/11.11 20150643 - REFERRAL ENTITY RESPONSE - APPLICATION FOR MATERIAL CHANGE OF USE FOR RAIL INFRASTRUCTURE (RAIL PACKAGE 3) IN THE GALILEE BASIN STATE DEVELOPMENT AREA, CARMICHAEL RAIL NETWORK PTY LTD

Moved by: P RAMAGE

Seconded by: D CLARK

That Council provide a referral entity response for State Development Area Application for Material Change of Use for Rail Infrastructure and Non-resident Workforce Accommodation (Rail Package 3) in the Galilee Basin State Development Area, made by Carmichael Rail Network Pty Ltd, on land described as Lot 106 SP256595, Lot 111 SP235898, Lot 14 SP271185, Lot 15 SP256595, Lot 1 DK228, Lot 1 DK230, Lot 1 DK233, Lot 1 DK235, Lot 1 DK244, Lot 2 CP866147, Lot 2 SP256596, Lot 3 SP235898, Lot 62 SP248717, Lot 64 SP248717, Lot 667 PH1321, Byerwen Road Newlands, Byerwen Road Newlands, Collinsville Elphinstone Road Collinsville, Mt Leslie Road Collinsville, Unnamed Road Bowen, Suttor Developmental Road Mount Coolon, 1381 Weetalaba Road Newlands, Bowen Developmental Road Collinsville, Bowen Developmental Road Collinsville, to the Coordinator General seeking the inclusion of the following conditions:

- The Environmental Management Plans (EMPs) for the construction and operational phases of MCU Package 3 are to be provided to Whitsunday

Regional Council prior to commencement of construction and operation. The EMPs for both the construction and operational phases of MCU Package 3 are to account for impacts outside the Galilee Basin State Development Area.

- An emergency response plan is to be provided to Council detailing evacuation routes and evacuation assembly areas to be used during a severe weather event.
- A rehabilitation plan is to be provided to Council prior to construction detailing the measures to be taken to decommission and rehabilitate temporary usage sites, including Camp 4 and the Batching plant.
- A construction and operational water supply strategy is to be provided to Council demonstrating sufficient supply is available and any expectations of Council to provide sufficient water supply.
- A copy of the Erosion and Sediment Control Plan and Water Quality Management Plan is to be provided to Council prior to commencement of construction and operation.
- A copy of the proposal and building plans, including at a minimum, location of demountable units, shared facilities, kitchens, setback distances, building heights and any pavements treatments for Camp 4 is to be provided to Council prior to the construction.
- A copy of the proposal and building plans for the Batching plant are to be provided to Council prior to the construction.
- Prior to construction rail corridor fencing details (including heights, materials etc) are to be provided to Council.
- At all at-grade crossings of the rail corridor by roads under the control of Whitsunday Regional Council, level crossing protection devices are to be installed, operated and maintained at all times in a manner consistent with the prevailing practices of Queensland Railways, or its successors, and the requirements of the Queensland Department of Transport and Main Roads as set out in its publications "Manual of Uniform Traffic Control Devices" and the "Road Planning and Design Manual" and in the corresponding Austroads publications.
- All level crossings are to be of a single track format only. In order to ensure no inappropriately long closures of roads at level crossings, no passing loops are to be located across public roads. No shunting of trains is to occur across any level crossing at any time.
- Train speeds are not to exceed 100 km per hour across or on the approaches to any level crossing.
- The layout and signage of all level crossings should be fully in accordance with Part 7 of the Manual of Uniform Traffic Control Devices published by the Queensland Department of Transport and Main Roads. In addition the minimum sealed carriageway width at every crossing, and on the approaches to those crossings, shall be 6.2m minimum, and a greater width at the sole discretion of Whitsunday Regional Council. All road approaches to level crossings on the proposed rail corridor are to be sealed to a width of 6.2m for a distance of at least 220m on each side of the level crossing, or such lesser distance as may be agreed upon by Whitsunday Regional Council.

- The minimum clear widths provided through level crossings shall be the carriageway width plus 3m.
- At a minimum, the rail crossing of Old Collinsville Elphinstone Road is to be constructed in accordance with Worley Parsons plan CRP-ADRAIL-TCK-CV -0686 Rev 1.
- All work on roads under the control of Whitsunday Regional Council is to be undertaken in accordance with the requirements of the Whitsunday Shire Council Development Manual, and if not specified in that manual, in accordance with Austroads design guidelines, particularly the following publications:
  - Rural Road Design: A Guide to the Geometric Design of Rural Roads, and
  - The Guide to Road Design series.
- In general, roadworks are to conform to the typical road cross-sections depicted on Worley Parsons Drawing No. CRP-ADRail-RDS-CV-0001, Revision 2.
- The design speed of all roadworks on roads under the control of Whitsunday Regional Council is to be 110 km per hour, unless agreed otherwise in writing by Whitsunday Regional Council. This includes roadworks at and in the vicinity of level crossings.
- No roads are to be closed to through traffic for any significant period of time. In the case of construction works at proposed level crossings for example, appropriate side tracks are to be constructed and maintained to trafficable standard at all times.
- No roads under the control of Whitsunday Regional Council are to be used for the haulage of quarry materials to be used for ballast, as set out in Appendix B (under the heading "Quarries Development Volumes") of the Road Impact Assessment dated February 2015, unless authorised in writing by Whitsunday Regional Council.
- "Higher mass limit vehicles" associated with Rail Package 3 are not permitted to use any road under the control of Whitsunday Regional Council.
- Usage of unsealed roads when flooded, or subsequent to flooding, by any vehicles associated with the project will cease at the direction of Whitsunday Regional Council, and not recommence without authorisation from Whitsunday Regional Council.
- The intersections of the proposed haul road with Council controlled roads are to be treated as follows:
  - The design, construction and operation of each intersection are to be in accordance with Council's written approval.
  - Outside working hours, access to the haul roads is to be prevented by means of locked gates.
  - Night time access to or crossing of Council controlled roads from the haul road is only permitted subject to the provision and operation of adequate lighting.

- Access to or from or crossing of Council controlled roads by vehicles using the haul road is to be controlled at all times by traffic controllers accredited by Queensland Department of Transport and Main Roads. In the event this requirement is not observed, Whitsunday Regional Council reserves the right to employ traffic controllers itself to control those crossings and to recover the associated costs from the project proponent.
- All unsealed roads used for access to any part of the rail corridor, or to any associated facilities during construction, are to be upgraded to provide a usable paved carriageway width of at least 5.5m., as recommended in the Austroads "Unsealed Roads Manual". Any features on those roads of lesser widths are to be upgraded to comply with that requirement unless lesser widths, together with any associated signage or other works such as the installation of barrier fencing, are accepted in writing by Whitsunday Regional Council.
- At all locations on all unsealed roads used for access to any part of the rail corridor, or to any associated facilities during construction, where intermediate sight distance (as outlined in Section 4.2.8 of the Austroads "Unsealed Roads Manual") is not available, a usable paved carriageway width of at least 7.0m is to be provided, including pavement widening and construction as necessary, unless lesser widths are accepted in writing by Whitsunday Regional Council.
- Ongoing maintenance of all roads under the control of Whitsunday Regional Council, including necessary maintenance, periodic renewal of road signage and possible use of dust palliatives is to be the subject of an infrastructure agreement with Council, to be finalised and agreed upon prior to the commencement of construction of the rail project.
- The applicant is to take responsibility for negotiating the rectification of the off-alignment, including compensation to affected property owners, subject to Council oversight.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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12. Planning & Community

12.2 2016/05/11.12 20160144 - DEVELOPMENT APPLICATION FOR DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE FOR MAJOR UTILITY (SOLAR FARM) & DEVELOPMENT PERMIT FOR RECONFIGURATION OF A LOT (ACCESS EASEMENT), TAILING GULLY ROAD, KELSEY CREEK - KELSEY CREEK SOLAR FARM CONSORTIUM

Moved by: J CLIFFORD

Seconded by: D CLARK

That Council approve the development application for Development Permit for Material Change of Use for Major Utility (Solar Farm) & Development Permit for Reconfiguration of a Lot (Access Easement), made by Kelsey Creek Solar Farm Consortium, on Lot 11 SP204660 and Lot 10 SP204660 and located at Tailing Gully Road, Kelsey Creek, subject to the following conditions:

1.0 ADMINISTRATION

1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

Plan/Document Name	Prepared By	Plan Number	Dated
Site Overview	Clean Technology Partners	J1297-100 TP04	28/04/2016
Site Plan	Clean Technology Partners	J1297-110 TP03	28/04/2016
Amenity Building Area Layout	Clean Technology Partners	J1297-120 TP03	28/04/2016
Solar PV Framework Proposed Details	Clean Technology Partners	J1297-130 TP03	28/04/2016
Switch room Floor Layout & Elevations	Clean Technology Partners	J1297-131	15/02/2016
Warehouse Floor Plan & Elevations	Clean Technology Partners	J1297-100	15/02/2016
Construction and Operational Plan	KCSFC	J1297	20/02/2016
Solar Glare Hazard Analysis Report	Applicant	N/A	07/04/2016

1.2 The following further development permits are required prior to commencement of work on site or commencement of the use:

- Operational Works:

- Earthworks;
- Access and Parking
- Erosion and Sediment Control;
- Stormwater Drainage; and
- Plumbing and Drainage Works;
- Building Works;

All Operational Works, Plumbing and Drainage Works Development Permits must be obtained prior to the issue of a Building Works Development Permit.

- 1.3 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.
- 1.4 All conditions of this approval must be complied with in full to Council's satisfaction prior to the release of the survey plan or the commencement of the use, whichever is the sooner.
- 1.5 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of sealing the survey plan or commencement of the use, whichever is the sooner.
- 1.6 The applicant is to comply with Ergon Energy's conditions as outlined in the Ergon's correspondence dated 16 March 2016.
- 1.7 The applicant is to comply with Powerlink's conditions and note the advice provided in Powerlink's correspondence dated 19 April 2016.

2.0 CLEARING, LANDSCAPING AND FENCING

- 2.1 Any vegetation removed must be disposed of to the requirements of the Council. Transplanting, chipping or removal from site are the preferred solutions.
- 2.2 All vegetative waste cleared as part of the development of the site is to be either:
 - a) stored neatly on site and shredded within sixty (60) days of clearing; or
 - b) removed off the site to an approved disposal location.
- 2.3 The applicant is to provide and maintain solid fencing, a minimum of 2.4 metres high, around the solar farm and ancillary facilities in accordance with plan number J1297-110 TP03.
- 2.4 The applicant is to provide a 20 metre wide vegetation regrowth buffer in accordance with plan number J1297-110 TP03.
- 2.5 The existing site vegetation not within the proposed solar panel areas, and associated onsite accesses and operational areas, must be retained to provide additional screening to the development.

3.0 BUILDING

- 3.1 Ancillary buildings are to be finished with external building materials and colours to reduce scale and bulk.
- 3.2 Poles to support the Solar Panels are to be screwed into the ground and not rammed.

4.0 LIGHTING

- 4.1 The level of illumination, at a distance of 1.5 metres outside any boundary of the site, resulting from direct, reflected, or other incidental light emanating from the site shall not exceed eight lux measures at any level upwards from ground level.

- 4.2 Any lighting placed along internal driveways, parking areas and buildings, is to be directed downwards so as to minimize any adverse effects of glare or direct light nuisance on all surrounding allotments.
- 4.3 All non-essential lighting systems are to be sensor activated.
- 5.0 **EARTHWORKS**
- 5.1 Prior to commencement of any work on site an Operational Works development permit must be obtained in relation to Earthworks. Any application for Operational Works (Earthworks) must be accompanied by engineering design drawings demonstrating compliance with the recommendations of the Geotechnical and Civil site report for the site. All filling is to be placed, trimmed and compacted as a minimum to standards identified in AS 3789. Compaction test results are to be submitted to Council for its records.
- 6.0 **WATER INFRASTRUCTURE**
- 6.1 Design and construct a potable water supply in accordance with Council's Planning Scheme or Planning Policy applicable at the time. Such work must be in accordance with an approved detail design at future building application stage.
- 7.0 **ON SITE EFFLUENT DISPOSAL**
- 7.1 The applicant is to provide, at the time of application for a building permit on the Lot, a detailed effluent disposal report demonstrating that an on-site domestic sewerage treatment system can be established within the proposed lot in accordance with the Plumbing Code of Australia 2011 and the Queensland Plumbing and Wastewater code.
- 8.0 **ACCESS AND PARKING**
- 8.1 The external access from the pavement of Tailing Gully Road to the proposed site office on Lot 10 SP204660 must be constructed to comply with the dimensions, gradients and specifications as indicated on Council's Standard Drawing R0033 and the Rural Design Criteria requirements of Councils Development Manual prior to commencement of the use.
- 8.2 Prior to commencement of any work on site an Operational Works development permit must be obtained in relation to Access and Parking. Any application for Operational Works (Access and Parking) must be accompanied by detailed engineering drawings demonstrating compliance with Council's Development Manual (current at the time of development), Australian Standard AS2890, AS1428 and this Decision Notice.
- 8.3 Accesses must be located so as to achieve Safe Intersection Sight Distance in accordance with Section 3 of Austroads Guide to Road Design – Part 4A: Unsignalised and Signalised Intersections.
- 8.4 All accesses, driveways, circulation roads, aisles, parking bays and manoeuvring areas must be designed and constructed so as to comply with the criteria described in AS2890 and AS1428.
- 8.5 The external access must include provisions for a lockable gate to be located on the intersection between the unnamed road reserve and Tailing Gully Road to allow the private access to be secured after hours or when not in use.
- 9.0 **STORMWATER AND FLOODING**
- 9.1 A Development Permit for Operational Works (Stormwater Drainage) must be obtained prior to commencement of work on site.

Any application for Operational Works (Stormwater) must be accompanied by engineering design drawings, including calculations and certifications of the design, demonstrating compliance with Queensland Urban Drainage Manual (current at the time of development), Council's Development Manual (current at the time of development) and this Decision Notice.

- 9.2 All stormwater drainage works must be designed and constructed in accordance with the Queensland Urban Drainage Manual (current at the time of development) and Council's Whitsunday Shire Council Development Manual (current at the time of development) prior to signing of the survey plans.
- 9.3 All site works must be undertaken to ensure that there is no increase in flood levels and/or flood frequency at any locations where existing landowners and/or users are adversely affected by waterway flooding for all events up to and including Q100.
- 9.4 Stormwater for the development must include gross pollutant traps, or other appropriate water quality measures, within the system adequate to ensure stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.
- 9.5 The earthworks design is to provide for the capture and management of natural flows from External Catchments, adjoining properties and site drainage through the site and discharged, as called for in Queensland Urban Drainage Manual, to a Legal Point of discharge.

10.0 ROADWORKS

- 10.1 Prior to any work commencing on site the applicant must prepare a Traffic Management Plan and a Road Impact Assessment Report to be submitted to Council for review and approval. The Traffic Management Plan must include provisions for effective traffic management so as to provide a safe environment for all road users, protection to the public from traffic hazards that may arise as a result of construction activities and is to minimize disruption and delays to all road users.
- 10.2 The traffic management plan must outline a maintenance schedule for the section of Tailing Gully Road from the intersection of Kelsey Creek Road to the proposed access. Maintenance of Tailing Gully Road will include a water truck on site for dust suppression and regular grading during the construction period.

11.0 EROSION PREVENTION AND SEDIMENT CONTROL

- 11.1 A Development Permit for Operational Works (Erosion Prevention and Sediment Control) must be obtained prior to commencement of work on site.

The plan must be prepared in accordance with Council's Development Manual (current at the time of the development), the Soil Erosion and Sediment Control Engineering Guidelines for Queensland Construction Sites, June 1996 by The Institution of Engineers, Australia and the EPA Best Practice Urban Stormwater Management – Erosion and Sediment Control Guideline.

- 11.2 The strategy of the plan must be implemented and maintained for the duration of the operational and building works, and until exposed soil areas are permanently stabilised (e.g. turfed, concreted)
- 11.3 Discharges of water pollutants, wastewater or stormwater from the site must not cause measurable levels of water pollutants in the receiving

waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.

- 11.4 No visible emissions of dust must occur beyond the boundaries of the site during earthworks and construction activities on the site. If, at any time during the earthworks and construction activities the dust emissions exceed the levels specified above, all dust generating activities must cease until the corrective actions have been implemented to reduce dust emissions to acceptable levels or wind conditions are such that acceptable levels are achieved.
- 11.5 The applicant must ensure that when undertaking any on-site or external works, including any filling and extraction, appropriate dust control measures are implemented in accordance with the Environmental Protection Act 1994 and complies with the relevant air quality objectives defined in the Environmental Protection (Air) Policy 2008.

12.0 CATCHMENT AND LAND MANAGEMENT

- 12.1 The applicant is required to obtain and provide to Council correspondence from the Department of Agricultural and Fisheries confirming on whether a Water Barrier Works permit is required for the installation of the proposed culverts. Should a permit be required for the culverts, Council will require a copy of the approval permit prior to the commencement of any works.

13.0 OPERATING PROCEDURES

- 13.1 Any weed spraying conducted on site is not to occur on days when high winds are reasonably expected to cause spray drift onto adjoining properties.
- 13.2 Prior to the commencement of building works the applicant is to provide to Council an Emergency Management Plan detailing operating procedures in an emergency event.
- 13.3 There is to be no visitation to the Solar Farm from the general public.

14.0 ENVIRONMENTAL MANAGEMENT

- 14.1 An Environmental Management Plan (EMP) must be approved by Council prior to commencement of the use and all recommendations of the EMP must be completed to the requirements of Council. The EMP must address but not be limited to the following issues:
- water quality and drainage;
 - fauna management;
 - vegetation clearing;
 - top soil management;
 - interim drainage plan during construction;
 - construction program;
 - geotechnical issues;
 - weed control;
 - emergency vehicle access;
 - traffic management plan during construction;
 - noise and dust suppression; and
 - other issues as required.

- 14.2 Prior to preparation of the EMP the applicant should obtain, from Council, a comprehensive list of issues to be addressed in the EMP.

15.0 MISCELLANEOUS

- 15.1 If any item of cultural heritage is identified during site works, all work must cease and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained.
- 15.2 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.
- 15.3 Any building materials, equipment and the like must be appropriately tied down, placed indoors and secured on site at the time of preparation for cyclone events. The on site supervisor is to ensure that all contractors/employees take the necessary steps to secure the construction site in the event of a cyclone.
- 15.4 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Tailing Gully Road or adjoining land unless written permission from the owner of that land and Council is provided.
- 15.5 It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees and the like) caused by contractors, including clean up of any litter or waste that is a result of the subject development.

16.0 ADVISORY NOTES

16.1 Hours of work

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30 pm and 6.30 am from Monday to Saturday and at all times on Sundays or Public Holidays.

16.2 Dust Control

It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the Environmental Protection Act 1994 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

16.3 Sedimentation Control

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994 and Schedule 9 of the Environmental Protection Regulation 2008 to prevent soil erosion and contamination of the stormwater drainage system and waterways.

16.4 Noise During Construction and Noise in General

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994.

16.5 General Safety of Public During Construction

It is the project manager's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work.

It is the principal contractor's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the principal

contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work.

It is the responsibility of the person in control of the workplace to ensure compliance with the Work Health and Safety Act 2011. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

- 16.6 Enquiries relating to the aforementioned conditions should be directed to the Planning and Community Services who will direct the enquiry to the relevant officer.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**12. Planning & Community**

- 12.3 2016/05/11.13 BLACKCURRANT ISLAND BOAT RAMP PROPOSAL UPDATE 7 APRIL 2016

Moved by: P RAMAGE

Seconded by: D CLARK

That Council receive the pre-lodgement advice from the State Assessment and Referral Agency (SARA) regarding the state's interest in the Blackcurrant Island Boat Ramp Proposal.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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12. Planning & Community

12.4 2016/05/11.14 PLANNING & COMMUNITY -
DEPARTMENTAL REPORT - FEBRUARY &
MARCH 2016

Moved by: J COLLINS

Seconded by: J CLIFFORD

That Council receive the Planning & Community Monthly Reports for February and March 2016.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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12. Planning & Community

12.5 2016/05/11.15 BOWEN GUMLU GROWERS ASSOCIATION  
INC - REQUEST FOR ASSISTANCE -  
PROCESSING PLANT PRE-FEASIBILITY  
STUDY

Moved by: M BRUNKER

Seconded by: J CLIFFORD

That Council receive the request to provide assistance in the amount of \$20,000.00 to the Bowen Gumlu Growers Association Inc to undertake a pre-feasibility study into the viability of a Processing Plant in Bowen.

**MEETING DETAILS:**

*Mayor Willcox declared a Material Personal Interest (as per the Local Government Act 2009) on the matter of a sibling being an executive of the Bowen Gumlu Growers Association and left the meeting room at 9.22am taking no part in the debate or decision of the meeting; Deputy Mayor John Collins chaired the meeting.*

The motion was Carried 6/0

**CARRIED**

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Mayor Willcox returned to the Meeting Room at 9.23am.

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**12. Planning & Community**

**12.6 2016/05/11.16 COLLINSVILLE COMMUNITY ASSOC. -  
REQUEST FOR FINANCIAL ASSISTANCE -  
YOUTH ACTIVITY COORDINATOR**

**Moved by: P RAMAGE**

**Seconded by: R PETERSON**

**That Council approve funding of \$50,000.00, for the period up to 30 June 2017, to support the Collinsville Community Association's ongoing commitment to the employment of a Youth Activity Coordinator.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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12. Planning & Community

**12.7 2016/05/11.17 PROSERPINE JUNIOR RUGBY LEAGUE
FOOTBALL CLUB INC. - SPECIAL PROJECTS
GRANT**

Moved by: J COLLINS

Seconded by: J CLIFFORD

That Council approve the payment of Community Assistance Grants to the following recipients:

- a) Proserpine Whitsunday Junior Rugby League Club - \$20,000.**

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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12. Planning & Community  
12.8 2016/05/11.18 COMMUNITY ASSISTANCE GRANTS  
APPLICATIONS APRIL 2016

Moved by: P RAMAGE  
Seconded by: J CLIFFORD

That Council approve the payment of Community Assistance Grants to the following recipients:

- a) Proserpine Hack & Pony Club - \$1,000.

**MEETING DETAILS:**

The motion was Carried 7/0

CARRIED

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13. Engineering Services
13.1 2016/05/11.19 ENGINEERING SERVICES - MONTHLY
REPORT - APRIL 2016

Moved by: J CLIFFORD
Seconded by: M BRUNKER

That Council receive the Engineering Services Monthly Report for the month of April 2016.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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13. Engineering Services  
13.2 2016/05/11.20 UPDATED ROAD REGISTER

Moved by: M BRUNKER  
Seconded by: R PETERSON

That Council approve version 1.1 of the Whitsunday Regional Council Road Register.

**MEETING DETAILS:**

The motion was Carried 7/0

CARRIED

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15. General Business

15.1 2016/05/11.21 INCREASED SECURITY - AIRLIE BEACH FORESHORE

Moved by: J CLIFFORD

Seconded by: R PETERSON

That security patrols be increased at the Lions Markets area, Airlie Beach due to high incidents of illegal camping and that the padlocks be replaced on the power box outlets in these high incident areas.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**15. General Business**

**15.2 2016/05/11.22 THANK YOU TO REGIONAL VOLUNTEERS**

**Moved by: A WILLCOX**

**Seconded by: R PETERSON**

**That Council send a formal letter of thanks to all the regional volunteers in appreciation for their continued efforts.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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16. Procedural Motion

16.1 2016/05/11.23 PROCEDURAL MOTION - CLOSURE OF MEETING

Moved by: J CLIFFORD

Seconded by: R PETERSON

That Council close the meeting to the public at 9.40am in accordance with Section 275 of the Local Government Regulations 2012, for the purpose of discussing employee or industrial matters, budget, rating concessions, contractual matters, legal proceedings, planning matters or other business likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

- **Item 14.1.1 – Lease of Lot 164 on CP866393**
Section 275 (1) (e) contracts proposed to be made by it
- **Item 14.1.2 – National Stronger Regions Round 3 Application**
Section 275 (1) (c) the local government’s budget
- **Item 14.2.1 – Adjustment to Water Billing Account - 1204181**
Section 275 (1) (d) rating concession
- **Item 14.3.1 – Airlie Foreshore Wet Lease Proposal**
Section 275 (1) (e) contracts proposed to be made by it
(g) any action to be taken by the local government under the *Sustainable Planning Act 2009*, including deciding applications made to it under that Act

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**16. Procedural Motion**

**16.2 2016/05/11.24 PROCEDURAL MOTION - REOPEN OF MEETING**

**Moved by: P RAMAGE**

**Seconded by: J CLIFFORD**

**That Council reopen the meeting to the general public at 9.59am.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

- 14.1 Confidential Matters – Office of the Mayor & CEO  
14.1.1 2016/05/11.25 LEASE OF LOT 164 ON CP866393

Moved by: D CLARK  
Seconded by: J CLIFFORD

That Council authorises the Acting Chief Executive Officer to:

- a) negotiate and execute a lease of Lot 164 on CP866393 for a period of three years to Mr S Borellini; and
- b) seek Ministerial Consent to the lease of Lot 164 on CP866393.

**MEETING DETAILS:**

*Cr Collins declared a perceived conflict of interest (as per the Local Government Act 2009) on the matter of having a personal relationship with S Borellini; Cr Collins did not leave the meeting room and voted on the motion.*

The motion was Carried 7/0

**CARRIED**

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- 14.1 Confidential Matters – Office of the Mayor & CEO
14.1.2 2016/05/11.26 NATIONAL STRONGER REGIONS ROUND 3 APPLICATION

Moved by: J CLIFFORD
Seconded by: R PETERSON

That should the recently submitted National Stronger Regions funding application for the Whitsunday Coast Airport upgrade of \$10 million be successful, that:

- a) Council on behalf of its fully Council owned business, Whitsunday Coast Airport & Infrastructure Pty Ltd, submit an application for a minimum of matching funding from the Northern Australia Infrastructure Facility, subject to:
 - i. The terms and conditions of the Northern Australia Infrastructure Facility borrowing being agreed to by Council; and
 - ii. That such borrowing from the Northern Australia Infrastructure Facility does not affect any future borrowing by Council from the Queensland Treasury Corporation.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**14.2 Confidential Matters - Corporate Services**  
**14.2.1 2016/05/11.27 ADJUSTMENT TO WATER BILLING**  
**ACCOUNT - 1204181**

**Moved by: M BRUNKER**  
**Seconded by: J COLLINS**

That Council approval be granted to write off the sum of \$2,353.89 water consumption charges and the interest accrued, on Water Consumption account 1204181.

**MEETING DETAILS:**

The motion was Carried 4/3

**CARRIED**

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14.3 Confidential Matters – Planning and Community
14.3.1 2016/05/11.28 AIRLIE FORESHORE WET LEASE
PROPOSAL

Moved by: J CLIFFORD
Seconded by: R PETERSON

That Council:

- a) Apply for a wet lease for the area adjacent to the Airlie Beach Lagoon;**
- b) Note that the disposal by lease of Council land is required to be done by public tender under the *Local Government Act 2009*;**
- c) Commence a public expression of interest in relation to a potential sub-lease for the purposes of an aquatic-based tourism activity.**

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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*The meeting closed at 10.02am*

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Confirmed as a true and correct recording this 25 May 2016

**Cr Andrew Willcox
MAYOR**