



# Minutes of the Ordinary Meeting held on 10 August 2016



## Council's Guiding Principles:

- To act in the best interests of the whole community
- To manage the Shire's finances prudently and effectively
- To provide for the community quality services on a day to day basis
- To initiate sustainable capital works programs to enhance the local economy
- To provide excellent customer service for both citizens and visitors
- To support Council's workforce with appropriate training and safe working practices
- To act in the best interests of the natural environment at all times



Whitsunday Regional Council  
**Minutes of the Ordinary Meeting held at  
The Palm House, 25-29 Shute Harbour Rd, Cannonvale on  
10 August 2016 commencing at 9:00am**

**Councillors Present:**

A Willcox; J Clifford; R Petterson; J Collins; P Ramage; D Clark and M Brunker

**Council Officers Present:**

B Omundson (Chief Executive Officer); M McGoldrick (Chief Financial Officer); K Drysdale (Acting Director Planning & Development); G Jarvis (Director Corporate Services); J Raiteri (Director Engineering Services); J Wright (Director Community & Environment); G Martin (Communications & Marketing Manager); A Felix (Administration Officer); B Davis (Governance Officer)

**Other Details:**

The meeting commenced at 9.00am

The meeting adjourned for morning tea and presentation at 10.14am

The meeting reconvened after morning tea and presentation at 10.28am

The meeting closed at 10.49am

Whitsunday Regional Council  
 Minutes of the Ordinary Meeting to be held at  
**The Palm House, 25-29 Shute Harbour Rd, Cannonvale**  
 on 10 August 2016 commencing at 9:00am

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**2. Condolences**

**2.1 2016/08/10.01 CONDOLENCES**

**Moved by: P RAMAGE**

**Seconded by: J CLIFFORD**

**Council resolves to observe one (1) minutes silence for the recently deceased.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**3.2 Mayoral Update**

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|                                           |                                                                                                                                                                           |
|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Tuesday<br/>26<sup>th</sup> July</b>   | <ul style="list-style-type: none"><li>• MCF Meetings – Bowen</li></ul>                                                                                                    |
| <b>Wednesday<br/>27<sup>th</sup> July</b> | <ul style="list-style-type: none"><li>• Travel to Cloncurry for NQLGA Conference</li></ul>                                                                                |
| <b>Thursday<br/>28<sup>th</sup> July</b>  | <ul style="list-style-type: none"><li>• NQLGA Conference – Cloncurry</li></ul>                                                                                            |
| <b>Saturday<br/>30<sup>th</sup> July</b>  | <ul style="list-style-type: none"><li>• St Mary’s Catholic School Fun Day – Bowen</li></ul>                                                                               |
| <b>Sunday<br/>31<sup>st</sup> July</b>    | <ul style="list-style-type: none"><li>• National Servicemen Assoc Annual Reunion – Bowen Turf Club</li></ul>                                                              |
| <b>Monday<br/>1<sup>st</sup> August</b>   | <ul style="list-style-type: none"><li>• Interviews for the Director of Community &amp; Environment – Bowen</li><li>• Budget Roadshow – Reef Gateway, Cannonvale</li></ul> |

|                                                           |                                                                                                                                                                                                                |
|-----------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Tuesday</b><br/><b>2<sup>nd</sup> August</b></p>    | <ul style="list-style-type: none"> <li>• Meeting with Ratepayers – Proserpine</li> <li>• Meeting with Wilmar, PCOC, DTMR – Proserpine</li> <li>• Collinsville ‘DIG’ – Community Centre Collinsville</li> </ul> |
| <p><b>Wednesday</b><br/><b>3<sup>rd</sup> August</b></p>  | <ul style="list-style-type: none"> <li>• Corporate &amp; Engineering Briefing Session – Bowen</li> <li>• Budget Roadshow – Proserpine Entertainment Centre, Proserpine</li> </ul>                              |
| <p><b>Thursday</b><br/><b>4<sup>th</sup> August</b></p>   | <ul style="list-style-type: none"> <li>• Meeting with Ratepayer – Bowen</li> <li>• Meeting with Department of Agriculture &amp; Fisheries – Bowen</li> <li>• Budget Roadshow – PCYC, Bowen</li> </ul>          |
| <p><b>Monday</b><br/><b>8<sup>th</sup> August</b></p>     | <ul style="list-style-type: none"> <li>• Clipper Race Presentation to Key Stakeholders – Proserpine</li> <li>• Meeting with Senator James McGrath Assistant Minister to the Prime Minister - Mackay</li> </ul> |
| <p><b>Wednesday</b><br/><b>10<sup>th</sup> August</b></p> | <ul style="list-style-type: none"> <li>• Ordinary Council Meeting - The Palm House, The Big 4 Caravan Park, Cannonvale</li> </ul>                                                                              |

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**4. Confirmation of Minutes**

**4.1 2016/08/10.02 CONFIRMATION OF MINUTES**

**Moved by: M BRUNKER**

**Seconded by: J CLIFFORD**

**Council resolves that the Minutes of the Ordinary Meeting held on 26 July 2016 be confirmed.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**9. Questions from Public Gallery**

**PUBLIC QUESTION TIME**

At this time in the meeting the opportunity is provided to members of the gallery to ask questions of the Council or to make statements about the Council and its operations. Under Council's Standing Orders the following applies in relation to this public question time:

1. In every Council Meeting time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting and must be submitted in writing to Council prior to the Council Meeting in accordance with Council's Policy for Standing Orders – Meetings. The time allocated shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting. The right of any individual to address the Council during this period shall be at absolute discretion of the Council.
2. If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.
3. Any person addressing the Council shall stand, state their name and address, act and speak with decorum and frame any remarks in respectful and courteous language



**10. Office of the Mayor and CEO**

**10.1 2016/08/10.03 BOWEN GUMLU GROWERS ASSOCIATION INC. –  
PROCESSING PLANT COMMITTEE MEMBERSHIP**

**Moved by: J CLIFFORD**

**Seconded by: P RAMAGE**

**Council resolves to endorse Cr Michael Bruncker as Council representative on the Processing Plant Committee of the Bowen Gumlu Growers Association Inc.**

**MEETING DETAILS:**

Cr Willcox declared a Perceived Conflict of Interest (as per *section 173 of the Local Government Act 2009*) as a family member is on the Executive Committee, and stayed in the room and voted on the matter as the Mayor believes he has no greater conflict than a member of the public.

The motion was Carried 7/0

**CARRIED**

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10. Office of the Mayor and CEO

10.2 2016/08/10.04 SHUTE HARBOUR – LLOYD ROBERTS JETTY AND SOUTH MOLLE JETTY

Moved by: J CLIFFORD

Seconded by: R PETERSON

Council resolves to:

- (a) receive the reports from GHD and the peer review report from Cardno and the findings of those reports,
- (b) accept the Quotation (\$53,505) from Cardno Ullman and Nolan for the project management of the demolition of the South Molle Jetty,
- (c) accept the Quotation (\$52,132) from Cardno Ullman and Nolan for the Development of a Reconfiguration Plan for the Shute Harbour Facilities,
- (d) prepare notices to all users of the Shute Harbour facilities allowing for a three month timeframe for users to make other arrangements for their vessels, and
- (e) undertake an expression of interest, in order that Council can determine the level of interest in operating the existing or new facilities, using the existing or new facilities, the pricing to users and the requirement for the facilities for island residents, tourists and contractors/workers, and
- (f) lodge an application with the Department of Natural Resources and Mines to close the road currently used for the top car parks (noting that through-road access to Shutehaven will not be affected) and make application to convert the land to freehold based on the plan prepared by the surveyors, and
- (g) notify all top car park users and residents at Shute Haven that Council is making application to close the section of road currently occupied by the two car parks (noting that through-road access to Shutehaven will not be affected) with the view to convert the land to Freehold.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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10. Office of the Mayor and CEO

10.3 2016/08/10.05 RELATED PARTY DISCLOSURE POLICY

Moved by: J CLIFFORD

Seconded by: M BRUNKER

Council resolves to approve the Whitsunday Regional Council Related Party Disclosure Policy.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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10. Office of the Mayor and CEO

10.4 2016/08/10.06 WHITSUNDAYS INTERNATIONAL AIRPORT  
CORPORATION PTY LTD (WIAC) – AIRPORT  
MASTER PLAN PROPOSAL

Moved by: D CLARK

Seconded by: J COLLINS

Council resolves to:

- a) acknowledge the proposal received from Whitsundays International Airport Corporation Pty Ltd (WIAC) to produce an airport Master Plan with options for private funded establishment, as presented on 20 July; and
- b) decline the offer as Council will be considering a range of other options.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**10. Office of the Mayor and CEO**

**10.5 2016/08/10.07 COLLINSVILLE MASTERPLAN, STAGE 1 –  
SHOWGROUND UPGRADE & RV FACILITIES  
DEVELOPMENT**

**Moved by: P RAMAGE**

**Seconded by: D CLARK**

**Council resolves to:**

- a) Support the submission of a detailed application for the Collinsville Masterplan, Stage 1 – Showground Upgrade & RV Facilities Development;**
- b) Commit to delivering the project and approves financial and/or in-kind contributions up to \$254,000, being 50% of the projected costs; and**
- c) Commit to the management and costs associated with the ongoing operation and maintenance of the infrastructure.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**11. Corporate Services**

**11.1 2016/08/10.08 BOWEN WORK CAMP ADVISORY COMMITTEE -  
JULY 2016**

**Moved by: D CLARK**

**Seconded by: J CLIFFORD**

**Council resolves to receive the minutes of the Bowen Work Camp Advisory Committee for the Month of July 2016.**

**Furthermore, that a letter of appreciation be sent to the Bowen Work Camp from Council.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**11. Corporate Services**

**11.2 2016/08/10.09 INFORMATION TECHNOLOGY STRATEGY**

**Moved by: M BRUNKER**

**Seconded by: R PETERSON**

**Council resolves to adopt the Information & Communication Technology Strategy 2016-17.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**11. Corporate Services**

**11.3 2016/08/10.10 REVIEW OF POLICY - SUPPLEMENTARY UTILITY CHARGES**

**Moved by: J CLIFFORD**

**Seconded by: J COLLINS**

**Council resolves to accept the review of Council's policy – Supplementary Utility Charges and adopts the reviewed policy.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**12. Planning and Development Services**

**12.1 2016/08/10.11 20160307 - REFERRAL ENTITY RESPONSE - APPLICATION FOR MATERIAL CHANGE OF USE FOR RAIL INFRASTRUCTURE (RAIL PACKAGE 5) IN THE ABBOT POINT STATE DEVELOPMENT AREA**

**Moved by: J CLIFFORD**

**Seconded by: R PETERSON**

**Council resolves to provide a referral entity response for State Development Area Application for Material Change of Use for Rail Infrastructure and Non-resident Workforce Accommodation (Rail Package 5) in the Abbot Point State Development Area, made by Carmichael Rail Network Pty Ltd, on land described as Lot 10 SP253665, Abbot Point Road, Bowen, to the Coordinator General seeking the inclusion of the following conditions:**

- The Environmental Management Plans (EMPs) for the construction and operational phases of MCU Package 5 are to be provided to Whitsunday Regional Council prior to commencement of construction and operation. The EMPs for both the construction and operational phases of MCU Package 5 are to account for impacts outside the Galilee Basin State Development Area.
- An emergency response plan is to be provided to Council detailing evacuation routes and evacuation assembly areas to be used during a severe weather event.
- A rehabilitation plan is to be provided to Council prior to construction detailing the measures to be taken to decommission and rehabilitate temporary usage sites, including Camp 1 and the Batching plant.
- A construction and operational water supply strategy is to be provided to Council demonstrating sufficient supply is available and any expectations of Council to provide sufficient water supply.
- A copy of the Erosion and Sediment Control Plan and Water Quality Management Plan is to be provided to Council prior to commencement of construction and operation.
- A copy of the proposal and building plans, including at a minimum, location of demountable units, shared facilities, kitchens, setback distances, building heights and any pavements treatments for Camp 1 is to be provided to Council prior to the construction.
- A copy of the proposal and building plans for the Batching plant are to be provided to Council prior to the construction.
- Prior to construction rail corridor fencing details (including heights, materials etc) are to be provided to Council.
- Council's position is that there are no new workers accommodation camps to be established in the Abbot Point Area. The Bowen locality has an existing supply of workers accommodation and the use of this accommodation would benefit both the region and Adani Mining by utilising existing supply.
- Furthermore, it is Council's expectation is that the majority of the workforce be sourced locally.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**12. Planning and Development Services**

**12.2 2016/08/10.12 20160323 - DEVELOPMENT APPLICATION FOR DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE - REFRESHMENT PREMISES FLOOR AREA EXPANSION, 346 SHUTE HARBOUR ROAD AIRLIE BEACH, S A GORRIE**

**Moved by: J CLIFFORD**

**Seconded by: D CLARK**

**Council resolves to approve the application for Development Permit for Material Change of Use - Refreshment Premises, Balcony Floor Area Expansion - made by S A Gorrie, on Lot 1 RP709995 and located at 346 Shute Harbour Road, Airlie Beach, subject to the following conditions:**

**1.0 ADMINISTRATION**

**1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:**

<b>Plan/Document Name</b>	<b>Prepared By</b>	<b>Plan Number</b>	<b>Dated</b>
<b>Site Plan</b>	<b>N. Fernbach + Associates Pty Ltd</b>	<b>2212 Sheet 0</b>	<b>12/2004</b>
<b>Front Elevation</b>	<b>N. Fernbach + Associates Pty Ltd</b>	<b>2212 Sheet 33</b>	<b>05/2014</b>
<b>Ground Floor Plan</b>	<b>N. Fernbach + Associates Pty Ltd</b>	<b>2212 Sheet 39</b>	<b>06/2014</b>
<b>First Floor Plan</b>	<b>N. Fernbach + Associates Pty Ltd</b>	<b>2212 Sheet 40</b>	<b>06/2014</b>
<b>Kitchen Floor Plan</b>	<b>N. Fernbach + Associates Pty Ltd</b>	<b>2212 Sheet 41</b>	<b>06/2014</b>

**1.2 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.**

**1.3 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of the commencement of the use.**

**1.4 All conditions of this approval must be complied with in full to Council's satisfaction prior to the release of the survey plan or the commencement of the use.**

**2.0 ACCESS AND PARKING**

**2.1 The applicant is to provide and maintain eight (8) onsite car parking spaces.**

2.2 The development results in an increased demand on Council's existing public car parking within the township of Airlie Beach which is not designed to accommodate the additional demand. To accommodate the additional demand, the applicant must pay a monetary contribution towards the provision of additional public car parking in Airlie Beach by Council. Such contribution is to be paid prior to commencement of the approved use, and amounts to a total of \$10,000, based on the provision of two (2) car parking spaces at a cost of \$5,000 per space.

### 3.0 OPERATING PROCEDURES

3.1 Balcony service from the restaurant down stairs is to cease at 10:30pm.

3.2 Patrons using the first floor balcony are to be vacated from the balcony by 11:30pm.

### 4.0 MISCELLANEOUS

4.1 If any item of cultural heritage is identified during site works, all work must cease and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained.

4.2 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.

4.3 Any building materials, equipment and the like must be appropriately tied down, placed indoors and secured on site at the time of preparation for cyclone events. The on-site supervisor is to ensure that all contractors/employees take the necessary steps to secure the construction site in the event of a cyclone.

4.4 It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees and the like) caused by contractors, including clean-up of any litter or waste that is a result of the subject development.

### 5.0 ADVISORY NOTES

#### 5.1 Hours of work

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30 pm and 6.30 am from Monday to Saturday and at all times on Sundays or Public Holidays.

#### 4.2 Dust Control

It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the Environmental Protection Act 1994 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

#### 4.3 Sedimentation Control

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994 and Schedule 9 of the Environmental Protection Regulation 2008 to prevent soil erosion and contamination of the stormwater drainage system and waterways.

#### 4.4 Noise During Construction and Noise in General

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994.



#### **4.5 General Safety of Public During Construction**

It is the project manager's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimizes risks to the health and safety of members of the public at or near the workplace during construction work.

It is the principal contractor's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimize risks to the health and safety of the public at or near the workplace during the work.

It is the responsibility of the person in control of the workplace to ensure compliance with the Work Health and Safety Act 2011. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

- 4.6 Enquiries relating to the aforementioned conditions should be directed to the Planning and Community Services who will direct the enquiry to the relevant officer.

Furthermore, that Council allow for no additional Adopted Infrastructure Charges to be applied to the premises as a result of the change in Commercial Use Class on Lot 1 RP 709995 and located 346 Shute Harbour Road, Airlie Beach.

#### **MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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#### **12. Planning and Development Services**

- 12.3 2016/08/10.13 **RESCIND POLICY - ELECTRICITY SUPPLY IN RESIDENTIAL SUBDIVISIONS**

Moved by: J CLIFFORD

Seconded by: R PETERSON

Council resolves to rescind the Policy – Electricity Supply in Residential Subdivisions 2013/06/26.51 due to the requirements of this policy being contained in existing and future Planning Instruments.

#### **MEETING DETAILS:**

The motion was Carried 4/3

**CARRIED**

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**13. Community and Environment Services**

**13.1 2016/08/10.14 COMMUNITY & ENVIRONMENT POLICIES**

**Moved by: J COLLINS**

**Seconded by: R PETERSON**

**Council resolves to:**

**a) revoke the following policies:**

- i. Equity and Access Policy POLC-CE-LL-002 adopted on 18 January 2012, and,**
- ii. Whitsunday Regional Council Libraries Responsible Conduct Policy POLC-CE-L-006, adopted 22 July 2014, and,**
- iii. Children and Young People in the Library Policy POLC-CE-L-002, adopted 18 January 2012, and,**
- iv. Cultural Policy - Arts & Heritage Policy POLC-CE-L-001, adopted 13 December 2011, and,**
- v. Child Protection Risk Management Policy POLC-CE-CD-003, adopted 18 January 2012.**

**b) adopt the following policies:**

- i. Equity and Access Policy 61.1, and,**
- ii. Library Patrons Conditions of Entry Policy 86.1, and,**
- iii. Cultural Policy - Arts & Heritage 74.1, and,**
- iv. Child Protection Risk Management Policy 60.1**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**13. Community and Environment Services**

**13.2 2016/08/10.15 REEF GUARDIAN COUNCIL MEMORANDUM OF UNDERSTANDING 2016 - 2020**

**Moved by: J CLIFFORD**

**Seconded by: R PETERSON**

**Council resolves to:**

- a) approve the renewal of Reef Guardian Council Membership; and**
- b) delegate the Chief Executive Officer to execute the Associated Memorandum of Understanding**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**13. Community and Environment Services**

**13.3 2016/08/10.16 COMMUNITY ASSISTANCE GRANTS (CAG) APPLICATION - PROSERPINE TAIPANS JUNIOR SOCCER CLUB**

**Moved by: D CLARK**

**Seconded by: P RAMAGE**

**Council resolves to approve the payment of a \$15,000 Special Projects Grant to the Proserpine Taipans Junior Soccer Club to upgrade their clubhouse.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**13. Community and Environment Services**

**13.4 2016/08/10.17 COMMUNITY ASSISTANCE GRANTS (CAG)  
APPLICATION - BOWEN SEAGULLS JUNIOR RUGBY  
LEAGUE**

**Moved by: J CLIFFORD**

**Seconded by: P RAMAGE**

**Council resolves to approve the payment of a Sport & Recreation Clubs Grant of \$3,000 to the Bowen Seagulls Junior Rugby League Club.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**14. Engineering Services**

**14.1 2016/08/10.18 ENDURING PROXY VOTE - LAWMAC**

**Moved by: J CLIFFORD**

**Seconded by: J COLLINS**

**Council resolves to write to the Local Authority Waste Management Advisory Committee (LAWMAC) advising that the right to the proxy vote, on behalf of Cr Dave Clark in respect of any LAWMAC meetings which Cr Clark is unable to attend, be afforded to the most senior Whitsunday Regional Council officer in attendance at the meeting.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**15. General Business**

**15.1 2016/08/10.19 TENDER PROCUREMENT PROCESS –  
CONFIDENTIAL DISCUSSION**

**Moved by: J COLLINS**

**Seconded by: J CLIFFORD**

**That Council discuss tender procurement process in Confidential Section in accordance with s275 of the Local Government Regulation 2012.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**15. General Business**

**15.2 2016/08/10.20 ELECTRICITY AUDIT – COUNTRY SOLAR**

**Moved by: P RAMAGE**

**Seconded by: J CLIFFORD**

**That Council authorises Country Solar to undertake an audit of its facilities with respect to electricity usage and provide a report to Council.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**15. General Business**

**15.3 2016/08/10.21 LGAQ ORGAN FOR LIFE DONOR – HR STRATEGY**

**Moved by: M BRUNKER**

**Seconded by: R PETERSON**

**That Council write to the LGAQ to highlight at its annual conference to implement a HR strategy to facilitate all Council's being an Organ for Life Donor employer.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**



**17. Procedural Motion**

**17.1 2016/08/10.22 PROCEDURAL MOTION - ADJOURNMENT**

**Moved by: J CLIFFORD**

**Seconded by: J CLARK**

**Council resolves to adjourn the meeting for the purpose of Morning Tea at 10.04am.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**17. Procedural Motion**

**17.2 2016/08/10.23 PROCEDURAL MOTION - RECONVENE**

**Moved by: R PETERSON**

**Seconded by: D CLARK**

**Council resolves to reconvene the meeting from Morning Tea at 10.28am.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**17. Procedural Motion**

**17.3 2016/08/10.24 PROCEDURAL MOTION - CLOSURE OF MEETING**

**Moved by: R PETERSON**

**Seconded by: D CLARK**

**Council resolves to close the meeting to the public at 10.28am in accordance with Section 275 of the Local Government Regulations 2012, for the purpose of discussing employee or industrial matters, budget, rating concessions, contractual matters, legal proceedings, planning matters or other business likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.**

- **Item 16.2.1 – Review request Concealed Water Leakage Concession 1102506-1102512**  
Section 275 (1) (d) rating concessions
- **Item 16.2.2 – Application for Special Consideration Hardship - 1202095**  
Section 275 (1) (d) rating concessions
- **Item 16.2.3 – Assessment 1200772 – Renegotiate Arrangement with Council**  
Section 275 (1) (d) rating concessions
- **Item 16.2.4 – Tender Procurement Process**  
Section 275 (1) (e) contracts proposed to be made by it

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**17. Procedural Motion**

**17.4 2016/08/10.25 PROCEDURAL MOTION - REOPEN OF MEETING**

**Moved by: D CLARK**

**Seconded by: J COLLINS**

**Council resolves to reopen the meeting to the general public at 10.47am.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**  
  
Whitsunday  
Regional Council

**16.2 Confidential Matters - Corporate Services**

**16.2.1 2016/08/10.26 REVIEW REQUEST CONCEALED WATER LEAKAGE CONCESSION 1102506-1102512**

**Moved by: J COLLINS**

**Seconded by: R PETERSON**

**Council resolves to note the advice from the Acting Executive Manager Water and Sewerage, that a previous approval for a concealed water leak concession to the value of \$224.51 was provided for each of the seven lots within this community title, being a total concession of \$1,571.57 and that no further concession can be granted.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**16.2 Confidential Matters - Corporate Services**

**16.2.2 2016/08/10.27 APPLICATION FOR SPECIAL CONSIDERATION  
HARDSHIP - 1202095**

**Moved by: J CLIFFORD**

**Seconded by: R PETERSON**

**Council resolves to:**

- a) not approve a concession to assessment 1102993 to defer payment under Council's Hardship Policy as evidence presented does not meet the criteria to be considered hardship under Council policy. In particular, the ratepayer has not demonstrated unusual and severe difficulty rather than the usual frustrations and trial to which other ratepayers or similar organisations are subjected from time to time; and**
- b) approve under the Paying Rates by Arrangement Policy, a deferral of the debt for assessments 1202095 for twelve (12) months with the following conditions:**
  - i) Weekly payments of \$80.00 to Rates to commence in August 2016;**
  - ii) Weekly payments of \$20.00 to Water to commence in August 2016;**
  - iii) Interest of 7% to apply throughout the arrangement;**
  - iv) Failure to make payment, customer to rectify within 7 days;**
  - v) Two consecutive failures to make payment, arrangement terminated;**
  - vi) Customer can renegotiate arrangement with Council approval; and**
  - vii) Full payment of rates and arrears to be made by the end of the twelve (12) month period (31<sup>st</sup> August 2017).**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**16.2 Confidential Matters - Corporate Services**

**16.2.3 2016/08/10.28 ASSESSMENT 1200772 - RENEGOTIATE  
ARRANGEMENT WITH COUNCIL**

**Moved by: R PETERSON**

**Seconded by: M BRUNKER**

**Council resolves to approve the application to pay rates by arrangement for rate assessment 1200772 to make payment of the outstanding rates and charges provided:**

- a) Repayments of \$100 per week are received**
- b) Interest of 7% will accrue on the remaining balance**
- c) Failure to make payment, customer to rectify within 7 days**
- d) Two consecutive failures to make payments, arrangement terminated**
- e) Should this arrangement be terminated, Council will require that action for the Sale of Land for Arrears of Rates be commenced.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**16.2. Confidential Matters – Corporate Services**

**16.2.4 2016/08/10.29 TENDER PROCUREMENT PROCESS**

**Moved by: J COLLINS**

**Seconded by: J CLIFFORD**

**That Council receive the verbal update from Cr Collins.**

**MEETING DETAILS:**

*This is in reference to General Business Item 15.1*

The motion was Carried 7/0

**CARRIED**

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***The meeting closed at 10.49am***

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Confirmed as a true and correct recording this 24 August 2016

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**Cr Andrew Willcox  
MAYOR**