



# Minutes of the Ordinary Meeting held on 22 February 2017



## Council's Guiding Principles:

- To act in the best interests of the whole community
- To manage the Shire's finances prudently and effectively
- To provide for the community quality services on a day to day basis
- To initiate sustainable capital works programs to enhance the local economy
- To provide excellent customer service for both citizens and visitors
- To support Council's workforce with appropriate training and safe working practices
- To act in the best interests of the natural environment at all times



Whitsunday Regional Council  
**Minutes of the Ordinary Meeting held at  
Bowen Council Chambers, 67 Herbert Street, Bowen on  
22 February 2017 commencing at 9:00am**

**Councillors Present:**

A Willcox; J Clifford; R Petterson; J Collins; P Ramage; D Clark and M Brunker

**Council Officers Present:**

B Omundson (Chief Executive Officer); M McGoldrick (Chief Financial Officer); J Raiteri (Director Engineering Services); G Jarvis (Director Corporate Services); J Wright (Director Community & Environment); N McGaffin (Director Planning & Development); G Martin (Manager Communications & Marketing); P Fendley (Executive Officer Strategy & Governance); A Felix (Administration Officer)

**Other Details:**

The meeting commenced at 9.00am

The meeting closed at 10.28am

Whitsunday Regional Council  
 Minutes of the Ordinary Meeting to be held at  
**Bowen Council Chambers, 67 Herbert Street, Bowen**  
 on 22 February 2017 commencing at 9:00am

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**2. Condolences**

**2.1 2017/02/22.01 CONDOLENCES**

Moved by: **D CLARK**

Seconded by: **M BRUNKER**

**Council observes one (1) minutes silence for the recently deceased.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**3.2 Mayoral Update**

Mayoral Update

22 February 2017 Ordinary Council Meeting

|                                               |                                                                                                                                                                                                                                                                |
|-----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Wednesday<br/>08<sup>th</sup> February</b> | <ul style="list-style-type: none"><li>• Meeting with Adani – Proserpine Boardroom</li><li>• TW Function – Meeting Henrik Bossmeyer - German Market Development Manager – Airlie Beach</li></ul>                                                                |
| <b>Thursday<br/>09<sup>th</sup> February</b>  | <ul style="list-style-type: none"><li>• Economic Development Committee Meeting – Bowen</li></ul>                                                                                                                                                               |
| <b>Friday<br/>10<sup>th</sup> February</b>    | <ul style="list-style-type: none"><li>• Meeting with Ratepayers – Cannonvale/ Airlie Beach</li><li>• Meeting with Ratepayers – Bowen</li></ul>                                                                                                                 |
| <b>Monday<br/>13<sup>th</sup> February</b>    | <ul style="list-style-type: none"><li>• Bowen State High School Year 12 Investiture – Bowen</li><li>• Meeting with Whitsunday Regional Residents Assoc – Bowen</li><li>• Route Development Meeting – Bowen</li></ul>                                           |
| <b>Tuesday<br/>14<sup>th</sup> February</b>   | <ul style="list-style-type: none"><li>• Meeting with Ratepayer – Airlie Beach</li><li>• Meeting with Whitsunday Sailing Club – Airlie Beach</li><li>• Advocacy Advisory Committee Meeting – Proserpine</li><li>• Meeting with Ratepayer – Proserpine</li></ul> |

|                                               |                                                                                                                                                                                                              |
|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Wednesday<br/>15<sup>th</sup> February</b> | <ul style="list-style-type: none"> <li>• Community &amp; Environment Briefing Session – Proserpine</li> <li>• Guest Speaker at Cruise Whitsundays Quarterly Meeting – Airlie Beach</li> </ul>                |
| <b>Thursday<br/>16<sup>th</sup> February</b>  | <ul style="list-style-type: none"> <li>• Whitsunday ROC Board Meeting – Mackay</li> <li>• Dinner Meeting with Mayor of Kingborough – Bowen</li> </ul>                                                        |
| <b>Friday<br/>17<sup>th</sup> February</b>    | <ul style="list-style-type: none"> <li>• Meeting at Bowen Independent – Bowen</li> <li>• WRC &amp; Kingborough Council Signing of MOU – Airlie Beach</li> </ul>                                              |
| <b>Saturday<br/>18<sup>th</sup> February</b>  | <ul style="list-style-type: none"> <li>• Pink Stumps Slave for the Day – Bowen</li> </ul>                                                                                                                    |
| <b>Sunday<br/>19<sup>th</sup> February</b>    | <ul style="list-style-type: none"> <li>• Deputy Prime Minister Visit – Bowen</li> </ul>                                                                                                                      |
| <b>Monday<br/>20<sup>th</sup> February</b>    | <ul style="list-style-type: none"> <li>• Meeting with Bowen Junior Rugby League Committee – Bowen</li> <li>• Meeting with representatives from the Townsville Combat Training Centre – Bowen</li> </ul>      |
| <b>Tuesday<br/>21<sup>st</sup> February</b>   | <ul style="list-style-type: none"> <li>• Meeting with Cruise Whitsundays – Proserpine</li> <li>• Whitsunday Disaster Management Group – Proserpine</li> <li>• Meeting with Ratepayer - Proserpine</li> </ul> |



**4. Confirmation of Minutes**

**4.1 2017/02/22.02 CONFIRMATION OF MINUTES REPORT**

**Moved by: M BRUNKER**

**Seconded by: D CLARK**

**That the Minutes of the Ordinary Meeting held on 8 February 2017 be confirmed.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**9. Questions from Public Gallery**

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**PUBLIC QUESTION TIME**

At this time in the meeting the opportunity is provided to members of the gallery to ask questions of the Council or to make statements about the Council and its operations. Under Council's Standing Orders the following applies in relation to this public question time:

1. In every Council Meeting time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting and must be submitted in writing to Council prior to the Council Meeting in accordance with Council's Policy for Standing Orders – Meetings. The time allocated shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting. The right of any individual to address the Council during this period shall be at absolute discretion of the Council.
2. If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.
3. Any person addressing the Council shall stand, state their name and address, act and speak with decorum and frame any remarks in respectful and courteous language



- 10. Office of the Mayor and CEO**  
**10.1 2017/02/22.03 MONTHLY FINANCIAL REPORT - JANUARY 2017**

**Moved by: J CLIFFORD**  
**Seconded by: D CLARK**

**Council receives the Monthly Financial Report for January 2017.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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- 10. Office of the Mayor and CEO**  
**10.2 2017/02/22.04 6 MONTH BUDGET REVIEW**

**Moved by: J CLIFFORD**  
**Seconded by: D CLARK**

**Council resolves to adopt the Amended 2017 Budget.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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10. Office of the Mayor and CEO

10.3 2017/02/22.05 ECONOMIC DEVELOPMENT ADVISORY COMMITTEE  
- REVISED TERMS OF REFERENCE

Moved by: M BRUNKER

Seconded by: J COLLINS

Council resolves to approve the amended Terms of Reference for the Economic Development Advisory Committee

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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10. Office of the Mayor and CEO

10.4 2017/02/22.06 BUILDING BETTER REGIONS FUNDING  
SUBMISSIONS

Moved by: J CLIFFORD

Seconded by: R PETERSON

Council resolves to approve that submissions be made to the Building Better Region's funding program for the Airlie Potable Water Project; and the Airport Runway Project.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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10. Office of the Mayor and CEO  
10.5 2017/02/22.07 BUILDING OUR REGIONS FUNDING SUBMISSIONS

Moved by: D CLARK  
Seconded by: R PETERSON

Council resolves to approve that submissions be made to the Building Our Regions funding program for the Greening and Growing Bowen Project; and the Airlie Foreshore Project.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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11. Corporate Services  
11.1 2017/02/22.08 BOWEN WORK CAMP ADVISORY COMMITTEE –  
NOVEMBER AND DECEMBER 2016; AND FEBRUARY  
2017

Moved by: J CLIFFORD  
Seconded by: D CLARK

Council receives the minutes of the Bowen Work Camp Advisory Committee for the Months of November and December 2016; and February 2017.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**12. Planning and Development Services**

**12.1 2017/02/22.09 20090357 - REQUEST TO EXTEND CURRENCY PERIOD - MCU FOR 19 ACCOMMODATION UNITS, REFRESHMENT PREMISES AND SHOPS - BROADWATER AVENUE & SHUTE HARBOUR ROAD, AIRLIE BEACH - CJHA PTY LTD V/- VISION SURVEYS QLD PTY LTD**

**Moved by: D CLARK**

**Seconded by: M BRUNKER**

**Council resolves to approve the request for an extension of relevant period of the Development Permit for Material Change of Use for Accommodation Units and/or Multiple Dwelling Units (19 x Dwelling Units), Refreshment Premises (Restaurant/Bar and Shops (Boutique Retail)) within an Integrated Holiday Apartments Precinct and Ancillary Uses, lodged by Vision Surveys QLD Pty Ltd on behalf of CJHA Pty Ltd As TTE on land described as Lot 406 on A8593, Lot 407 on A8593, Lot 408 on A8593, located at 24, 26 and 28 Broadwater Avenue AIRLIE BEACH; and Lot 411 on A8593, Lot 412 on A8593, Lot 9 on A8599, Lot 10 on A8599 located at 251, 249, 253 and 255 Shute Harbour Road AIRLIE BEACH to 14 July 2018.**

**PROCEDURAL MOTION**

**Moved by: J CLIFFORD**

**That the report be tabled pending further information on:**

- a) headwork charges to reflect current planning parameters; and**
- b) visual amenities report specifically related to the views from the Airlie lookout**

**MEETING DETAILS:**

The procedural motion was Defeated 5/2

The motion was Carried 5/2

**CARRIED**

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**13. Community and Environment**

**13.1 2017/02/22.10 2017 NAIDOC WEEK SCHOOL INITIATIVES**

**Moved by: J CLIFFORD**

**Seconded by: R PETERSON**

**Council resolves to provide a contribution of \$450.00 to the 2017 NAIDOC Week School Initiative Competition to cover the cost of printing and distribution of entry forms to students in the Whitsunday Region.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**13. Community and Environment**

**13.2 2017/02/22.11 REQUEST FOR COUNCIL FEE WAIVERS - 7 DECEMBER 2016 - 3 FEBRUARY 2017**

**Moved by: P RAMAGE**

**Seconded by: D CLARK**

**Council resolves to note the waiving of fees for the following not-for-profit recipients:**

- **Collinsville Lions Club Inc.**
- **Whitsunday Running Club; and**
- **Whitsunday Sailing Club**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**13. Community and Environment**

**13.3 2017/02/22.12 REQUEST FOR FINANCIAL ASSISTANCE - WHITSUNDAY WEIGHTLIFTING**

**Moved by: J CLIFFORD**

**Seconded by: M BRUNKER**

**Council resolves to donate a total of \$300 in support for three (3) Masters Olympic Weightlifters to compete at the World Championships at the World Masters Games in Auckland in April 2017.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**17. Procedural Motion**

**17.1 2017/02/22.13 PROCEDURAL MOTION - CLOSURE OF MEETING**

**Moved by: J CLIFFORD**

**Seconded by: M BRUNKER**

**That Council close the meeting to the public at 9.28am in accordance with Section 275 of the Local Government Regulations 2012, for the purpose of discussing employee or industrial matters, budget, rating concessions, contractual matters, legal proceedings, planning matters or other business likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.**

- **Item 16.1.1 – Business Activities Report – January 2017**  
Section 275 (1) (c) the local government’s budget
- **Item 16.2.1 – Preferred Supplier Arrangement CCTV Managed Services and CCTV Airlie Beach Safer Streets Program 2016**  
Section 275 (1) (e) contracts proposed to be made by it
- **Item 16.2.2 – Supply and Delivery of One 4WD Backhoe – Collinsville Works Depot**  
Section 275 (1) (e) contracts proposed to be made by it
- **Item 16.2.3 – Supply and Delivery of One Crew Cab Service Truck – Collinsville Works Depot**  
Section 275 (1) (e) contracts proposed to be made by it

- **Item 16.2.4 – Supply and Delivery of One 4WD Utility with Custom Body – Pest Management Proserpine**  
Section 275 (1) (e) contracts proposed to be made by it
- **Item 16.2.5 – Supply and Delivery of One 2WD Van – Water & Sewerage Electrician**  
Section 275 (1) (e) contracts proposed to be made by it
- **Item 16.2.6 – Supply and Delivery of One 4WD Tractor – Bowen Works Depot**  
Section 275 (1) (e) contracts proposed to be made by it
- **Item 16.2.7 – Supply and Delivery of One 4WD Wagon – Office of the Mayor and CEO**  
Section 275 (1) (e) contracts proposed to be made by it
- **Item 16.2.8 – Rates and Sundry Debtors**  
Section 275 (1) (c) the local government’s budget
- **Item 16.5.1 – Write Off Bad Debt to Council – Debtor #31127.01**  
Section 275 (1) (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage
- **Item 16.5.2 – Write Off Bad Debt to Council – Debtor #33530.01**  
Section 275 (1) (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage
- **Item 16.5.3 – Proserpine Sewer Re-lining Tender**  
Section 275 (1) (e) contracts proposed to be made by it

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**17.2          2017/02/22.14          PROCEDURAL MOTION – REOPEN OF MEETING**

**Moved by:                  J CLIFFORD**

**Seconded by:             D CLARK**

**That Council reopen the meeting to the general public at 10.21am.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**   
Whitsunday  
Regional Council



- 16.1 Confidential Matters – Office of the Mayor and CEO  
16.1.1 2017/02/22.15 BUSINESS ACTIVITIES REPORT - JANUARY 2017

Moved by: J CLIFFORD  
Seconded by: R PETERSON

Council receives the Business Activities Report for January 2017.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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- 16.2 Confidential Matters - Corporate Services  
16.2.1 2017/02/22.16 PREFERRED SUPPLIER ARRANGEMENT CCTV  
MANAGED SERVICES AND CCTV AIRLIE BEACH  
SAFER STREETS PROGRAM 2016

Moved by: J CLIFFORD  
Seconded by: M BRUNKER

Council resolves to award contract 500.2016.0098 to Link Enterprise Solutions Pty Ltd for \$780,169.00 (ex GST) for the term of 5 years to 22 February 2022.

Furthermore, Council approves the appointment of Link Enterprise Solutions Pty Ltd as a pre-qualified supplier under *Section 233 (1a) of the Local Government Regulations 2012*, for 5 years to 22 February 2022.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**16.2 Confidential Matters - Corporate Services**

**16.2.2 2017/02/22.17 SUPPLY AND DELIVERY OF ONE 4WD BACKHOE – COLLINSVILLE WORKS DEPOT**

**Moved by: D CLARK**

**Seconded by: P RAMAGE**

**Council resolves to award the contract for the supply and delivery of One (1) 4WD backhoe for Collinsville Works Depot, to JCB Construction Equipment Australia for \$157,356 (Excluding GST) including the trade in of Asset 50964 Komatsu Backhoe.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**16.2 Confidential Matters - Corporate Services**

**16.2.3 2017/02/22.18 SUPPLY AND DELIVERY OF ONE DUAL CAB SERVICE TRUCK - COLLINSVILLE WORKS DEPOT**

**Moved by: P RAMAGE**

**Seconded by: D CLARK**

**Council resolves to award the contract for the supply of one (1) dual cab service truck for Collinsville Works Depot, to Carlisle Tractors for \$82,368.55 (Excluding GST) including the trade in of Asset 30977 Isuzu NQR450.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**16.2 Confidential Matters - Corporate Services**

**16.2.4 2017/02/22.19 SUPPLY AND DELIVERY OF ONE 4WD UTILITY WITH CUSTOM BODY - PEST MANAGEMENT PROSERPINE**

**Moved by: P RAMAGE**

**Seconded by: J CLIFFORD**

**Council resolves to award the contract for the supply of one (1) 4WD Utility with custom body for Pest Management Proserpine, to Filby's Motors for \$71,080.72 (Excluding GST) including the trade in of Asset 11000 Toyota Land Cruiser.**

**MEETING DETAILS:**

The motion was Carried 6/1

**CARRIED**

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**16.2 Confidential Matters - Corporate Services**

**16.2.5 2017/02/22.20 SUPPLY AND DELIVERY OF ONE 2WD VAN - WATER & SEWERAGE ELECTRICIAN**

**Moved by: D CLARK**

**Seconded by: J CLIFFORD**

**Council resolves to award the contract for the supply of one (1) 2WD van for the Water and Sewerage electrician, to Fraser Ford for \$36,221.82 (Excluding GST) including trade in for Asset 11023 Ford Ranger.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**16.2 Confidential Matters - Corporate Services**

**16.2.6 2017/02/22.21 SUPPLY AND DELIVERY OF ONE 4WD TRACTOR – BOWEN WORKS DEPOT**

**Moved by: M BRUNKER**

**Seconded by: D CLARK**

**Council resolves to award the contract for the supply of one (1) 4WD tractor for the Bowen Works Depot, to McDonald Murphy Machinery for \$105,454.55 (Excluding GST) including the trade in of Asset 51018 Kubota tractor.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**16.2 Confidential Matters - Corporate Services**

**16.2.7 2017/02/22.22 SUPPLY AND DELIVERY OF ONE 4WD WAGON - OFFICE OF THE MAYOR AND CEO**

**Moved by: J CLIFFORD**

**Seconded by: P RAMAGE**

**Council resolves to award the contract for the supply of one 4WD wagon for the Office of the Mayor and CEO, to Filby's Motors for \$41,653.25 including trade in of Asset 11581.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**16.2 Confidential Matters - Corporate Services**

**16.2.8 2017/02/22.23 RATES AND SUNDRY DEBTORS - JANUARY 2017**

**Moved by: J CLIFFORD**

**Seconded by: R PETERSON**

**Council receives the report showing the actions taken to collect outstanding debtors and rates.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**16.5 Confidential Matters – Engineering Services**

**16.5.1 2017/02/22.24 WRITE OFF BAD DEBT TO COUNCIL - DEBTOR # 31127.01**

**Moved by: D CLARK**

**Seconded by: J CLIFFORD**

**Council resolves to write off a bad debt in the amount of \$4813.00 for Debtor 31127.01.**

**MEETING DETAILS:**

The motion was Carried 6/1

**CARRIED**

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**16.5 Confidential Matters – Engineering Services**

**16.5.2 2017/02/22.25 WRITE OFF BAD DEBT TO COUNCIL - DEBTOR # 33530.01**

**Moved by: D CLARK**

**Seconded by: J CLIFFORD**

**Council resolves to write off a bad debt in the amount of \$3470.37 for Debtor 33530.01.**

**MEETING DETAILS:**

The motion was Carried 6/1

**CARRIED**

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**16.5 Confidential Matters – Engineering Services**

**16.5.3 2017/02/22.26 PROSERPINE SEWER RE-LINING TENDER**

**Moved by: D CLARK**

**Seconded by: J CLIFFORD**

**Council resolves to award the contract for the Proserpine Sewer relining to Interflow Pty Ltd for \$218,053.64 (Excluding GST) under Local Buy Contract BUS 245-0416.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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***The meeting closed at 10.28am***

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Confirmed as a true and correct recording this 8 March 2017

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**Cr Andrew Willcox  
MAYOR**