



Minutes of the Ordinary Meeting held on 26 April 2017



Council acknowledges and shows respect to the Traditional Custodians/Owners in whose country we hold this meeting.



- Council's Guiding Principles:
- To act in the best interests of the whole community
 - To manage the Shire's finances prudently and effectively
 - To provide for the community quality services on a day to day basis
 - To initiate sustainable capital works programs to enhance the local economy
 - To provide excellent customer service for both citizens and visitors
 - To support Council's workforce with appropriate training and safe working practices
 - To act in the best interests of the natural environment at all times



Whitsunday Regional Council
**Minutes of the Ordinary Meeting held at
Bowen Council Chambers, 67 Herbert Street, Bowen on
26 April 2017 commencing at 9:00am**

Councillors Present:

A Willcox; J Clifford; R Petterson; J Collins; P Ramage; D Clark and M Brunker

Council Officers Present:

M McGoldrick (Acting Chief Executive Officer); J Raiteri (Director Engineering Services); G Jarvis (Director Corporate Services); J Wright (Director Community & Environment); N McGaffin (Director Planning & Development); Julie Moller (Senior Management Accountant); L Maher (Senior Communications Officer); P Fendley (Executive Officer Strategy & Governance); A Felix (Administration Officer)

Other Details:

The meeting commenced at 9.00am

The meeting adjourned for morning tea at 10.08am

The meeting reconvened from morning tea at 10.30am

The meeting closed at 11.25am

Whitsunday Regional Council
 Minutes of the Ordinary Meeting to be held at
Bowen Council Chambers, 67 Herbert Street, Bowen
 on 26 April 2017 commencing at 9:00am

2.	CONDOLENCES	5
2.1	2017/04/26.01	Condolences	5
3.2	MAYORAL UPDATE	5
4.	CONFIRMATION OF MINUTES	6
4.1	2017/04/26.02	Confirmation of Minutes Report	6
9.	QUESTIONS FROM PUBLIC GALLERY	6
10.	OFFICE OF THE MAYOR AND CEO	7
10.1	2017/04/26.03	Monthly Financial Report - March 2017	7
10.2	2017/04/26.04	2016/2017 Operational Plan - Quarter 2	7
11.	CORPORATE SERVICES	8
11.1	2017/04/26.05	Donation to Assist in Relief from Cyclone Debbie	8
12.	PLANNING AND DEVELOPMENT SERVICES	8
12.1	2017/04/26.06	Alignment Amendment Draft Planning Scheme	8
12.2	2017/04/26.07	Airlie Beach Carparking Study error - PSA Letter of Clarification	9
13.	COMMUNITY AND ENVIRONMENT	9
13.1	2017/04/26.08	Bowen Gumlu Growers' Association Partnership Request	9
15.	GENERAL BUSINESS	10
15.1	2017/04/26.09	Code of Conduct for Reporting of Severe weather Events	10
15.2	2017/04/26.10	Temporary Relocation of Staff From Proserpine Administration Office	10
15.3	2017/04/26.11	Ship Wreck at Gloucester island – dive site	11
17.	PROCEDURAL MOTION	11
17.1	2017/04/26.12	Procedural Motion - Closure of Meeting	11

17.2	2017/04/26.13	Procedural Motion - Adjourn	12
17.3	2017/04/26.14	Procedural Motion - Reconvene	12
17.4	2017/04/26.15	Procedural Motion – Reopen of Meeting	13
16.1		CONFIDENTIAL MATTERS – OFFICE OF THE MAYOR AND CEO	13
16.1.1	2017/04/26.16	Business Activities Report - March 2017	13
16.1.2	2017/04/26.17	Tender Evaluation Report – Runway Project	14
16.2		CONFIDENTIAL MATTERS - CORPORATE SERVICES	14
16.2.1	2017/04/26.18	Rates and Sundry Debtors - March 2017	14
16.5		CONFIDENTIAL MATTERS – ENGINEERING SERVICES	15
16.5.1	2017/04/26.19	Switchboards for Bowen and Collinsville Sewerage Treatment Plants and Water Treatment Plant	15

2. Condolences

2.1 2017/04/26.01 CONDOLENCES

Moved by: J CLIFFORD

Seconded by: P RAMAGE

Council observes one (1) minutes silence for the recently deceased.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

~~~~~

## 3.2 Mayoral Update

### Mayoral Update

#### 26<sup>th</sup> April 2017 – Ordinary Council Meeting

|                                     |                                                                                                                                                                                                                                                                                           |
|-------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Wednesday<br>12 <sup>th</sup> April | <ul style="list-style-type: none"><li>Whitsunday Disaster Management Recovery Meeting – Bowen</li></ul>                                                                                                                                                                                   |
| Thursday<br>13 <sup>th</sup> April  | <ul style="list-style-type: none"><li>WRRTG Meeting – Bowen</li><li>Meeting at Abbot Point - Bowen</li></ul>                                                                                                                                                                              |
| Tuesday<br>18 <sup>th</sup> April   | <ul style="list-style-type: none"><li>Meeting with Fullshare – Brisbane</li><li>Meeting with Minister for Education and Minister for Tourism, Major Events and the Commonwealth Games Kate Jones and Tourism Whitsundays – Parliament House, Brisbane</li></ul>                           |
| Wednesday<br>19 <sup>th</sup> April | <ul style="list-style-type: none"><li>Corporate Services Briefing Session – Bowen</li></ul>                                                                                                                                                                                               |
| Thursday<br>20 <sup>th</sup> April  | <ul style="list-style-type: none"><li>Visited Daydream Is, Hayman Is and Hamilton Is with Brigadier Chris Field</li></ul>                                                                                                                                                                 |
| Friday<br>21 <sup>st</sup> April    | <ul style="list-style-type: none"><li>Whitsunday Disaster Management De-Brief – Bowen</li></ul>                                                                                                                                                                                           |
| Monday<br>24 <sup>th</sup> April    | <ul style="list-style-type: none"><li>Bowen State High Anzac Service – Bowen</li><li>Meeting with Ratepayers – Bowen</li><li>Meeting with Minister for Resources and Northern Australia Senator for Queensland Matt Canavan – Bowen</li><li>Masonic Lodge Anzac Service - Bowen</li></ul> |
| Tuesday<br>25 <sup>th</sup> April   | <ul style="list-style-type: none"><li>Proserpine Dawn Service – Cenotaph Proserpine</li><li>Cannonvale/Airlie Beach Dawn Service – Cannonvale</li><li>Bowen Main Anzac March/Service - Bowen</li><li>Nasho's Service – Cunningham Villas - Bowen</li></ul>                                |

**4. Confirmation of Minutes**

**4.1 2017/04/26.02 CONFIRMATION OF MINUTES REPORT**

**Moved by: D CLARK**

**Seconded by: R PETERSON**

**Council confirms the Minutes of the Ordinary Meeting held on 12 April 2017.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

~~~~~

9. Questions from Public Gallery

PUBLIC QUESTION TIME

At this time in the meeting the opportunity is provided to members of the gallery to ask questions of the Council or to make statements about the Council and its operations. Under Council's Standing Orders the following applies in relation to this public question time:

1. In every Council Meeting time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting and must be submitted in writing to Council prior to the Council Meeting in accordance with Council's Policy for Standing Orders – Meetings. The time allocated shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting. The right of any individual to address the Council during this period shall be at absolute discretion of the Council.
2. If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.
3. Any person addressing the Council shall stand, state their name and address, act and speak with decorum and frame any remarks in respectful and courteous language

~~~~~

- 10. Office of the Mayor and CEO**  
**10.1 2017/04/26.03 MONTHLY FINANCIAL REPORT - MARCH 2017**

**Moved by: J CLIFFORD**  
**Seconded by: R PETERSON**

**Council receives the monthly financial report for March 2017.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

~~~~~

- 10. Office of the Mayor and CEO**
10.2 2017/04/26.04 2016/2017 OPERATIONAL PLAN - QUARTER 2

Moved by: J COLLINS
Seconded by: R PETERSON

Council receives the 2016/2017 Operational Plan Quarter Two report.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

~~~~~

**11. Corporate Services**

**11.1 2017/04/26.05 DONATION TO ASSIST IN RELIEF FROM CYCLONE DEBBIE**

**Moved by: J CLIFFORD**

**Seconded by: D CLARK**

**Council resolves to:**

- 1. Accept the donation of \$20,000 from Consul-General of People's Republic of China in Brisbane and Brisbane Chinese Association;**
- 2. Write to the donors to thank them for their donation; and**
- 3. Request a report back to Council on the outcome achieved from the use of the funds.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

~~~~~

12. Planning and Development Services

12.1 2017/04/26.06 ALIGNMENT AMENDMENT DRAFT PLANNING SCHEME

Moved by: D CLARK

Seconded by: M BRUNKER

Council resolves to:

- 1. Prepare an "Alignment Amendment" to the Draft Planning Scheme as provided for by Ministerial Rules made in accordance with Section 293 of the Planning Act 2016;**
- 2. Publish a public notice about the proposed alignment amendments in local newspapers;**
- 3. Provide a copy of the public notice and proposed alignment amendments to the Chief Executive; and**
- 4. Commence the aligned Planning Scheme on the 3 July 2017**

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

~~~~~



**12. Planning and Development Services**

**12.2 2017/04/26.07 AIRLIE BEACH CARPARKING STUDY ERROR - PSA LETTER OF CLARIFICATION**

**Moved by: J CLIFFORD**

**Seconded by: M BRUNKER**

**Council receives correspondence dated 22 March 2017 from PSA Consulting regarding an error within the Airlie Beach Car Parking Study**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

~~~~~

13. Community and Environment

13.1 2017/04/26.08 BOWEN GUMLU GROWERS' ASSOCIATION PARTNERSHIP REQUEST

Moved by: P RAMAGE

Seconded by: J CLIFFORD

Council resolves to support Bowen Gumlu Growers Association Inc. as a Silver Partner with the pledge valued at \$2,000 (excluding GST).

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

~~~~~

**15. General Business**

**15.1 2017/04/26.09 CODE OF CONDUCT FOR REPORTING OF SEVERE WEATHER EVENTS**

**Moved by: M BRUNKER**

**Seconded by: J CLIFFORD**

**Council resolves to write to the Premier suggesting a Code of Conduct be established with regard to Media reporting during severe weather events.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

~~~~~

15. General Business

15.2 2017/04/26.10 TEMPORARY RELOCATION OF STAFF FROM PROSERPINE ADMINISTRATION OFFICE

Moved by: J COLLINS

Seconded by: P RAMAGE

Council resolves to investigate the suitability of temporarily relocating all staff from Council's Customer Service and Administration Centre at 83-85 Main St to the Proserpine RSL Building located at 27 Chapman St Proserpine, until such time that Council's Customer Service and Administration Centre is restored to being fit for purpose.

MEETING DETAILS:

The motion was Carried 6/1

CARRIED

~~~~~

**15. General Business**

**15.3 2017/04/26.11 SHIP WRECK AT GLOUCESTER ISLAND – DIVE SITE**

**Moved by: M BRUNKER**

**Seconded by: J CLIFFORD**

**That a report be brought back to the next Ordinary Council meeting detailing the requirements to establish the wreck at Bona Bay, Gloucester Island as a dive site.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

~~~~~

17. Procedural Motion

17.1 2017/04/26.12 PROCEDURAL MOTION - CLOSURE OF MEETING

Moved by: J CLIFFORD

Seconded by: J COLLINS

That Council close the meeting to the public at 9.49am in accordance with Section 275 of the Local Government Regulations 2012, for the purpose of discussing employee or industrial matters, budget, rating concessions, contractual matters, legal proceedings, planning matters or other business likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

- **Item 16.1.1 – Business Activities Report – March 2017**
Section 275 (1) (c) the local government's budget
- **Item 16.1.2 – Tender Evaluation Report – Runway Project**
Section 275 (1) (a) contracts proposed to be made by it
- **Item 16.2.1 – Rates and Sundry Debtors – March 2017**
Section 275 (1) (f) starting or defending legal proceedings involving it
- **Item 16.5.1 – Switchboards for Bowen and Collinsville Sewerage Treatment Plants and Water Treatment Plant**
Section 275 (1) (a) contracts proposed to be made by it

MEETING DETAILS:

The motion was Carried 7/0

CARRIED 
Whitsunday
Regional Council

17.2 2017/04/26.13 PROCEDURAL MOTION - ADJOURN

Moved by: M BRUNKER

Seconded by: J CLIFFORD

That the meeting be adjourned for the purpose of morning tea at 10.08am.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

~~~~~

17.      Procedural Motion

17.3      2017/04/26.14      PROCEDURAL MOTION - RECONVENE

Moved by:            J CLIFFORD

Seconded by:        J COLLINS

That the meeting be reconvened from morning tea at 10.30am.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

~~~~~

17. Procedural Motion

17.4 2017/04/26.15 PROCEDURAL MOTION – REOPEN OF MEETING

Moved by: J CLIFFORD

Seconded by: R PETERSON

That Council reopen the meeting to the general public at 11.22am.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

~~~~~

**16.1 Confidential Matters – Office of the Mayor and CEO**

**16.1.1 2017/04/26.16 BUSINESS ACTIVITIES REPORT - MARCH 2017**

**Moved by: J CLIFFORD**

**Seconded by: R PETERSON**

**Council receives the Business Activities Report for March 2017.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

~~~~~

16.1 Confidential Matters – Office of the Mayor and CEO

16.1.2 2017/04/26.17 TENDER EVALUATION REPORT – RUNWAY PROJECT

Moved by: J CLIFFORD

Seconded by: D CLARK

Council resolves to award Fulton Hogan Industries Pty Ltd the contract for the Design and Construct - Whitsunday Coast Airport Runway Upgrade project, on the basis of their alternate tender (\$23,158,185.32 excluding GST), as follows:

- a. to immediately commence preliminary works, for a limited defined scope including start-up, sampling, design, preparation and planning (“Preliminary Works”);**
- b. to commence the balance of the scope of works subject to and only once Funding Approval has been obtained; and**
- c. if Council does not obtain Funding Approval, then it can terminate the Contract and will only be liable to the Contractor for the Preliminary Works carried out to date and in any event, only up to a maximum capped amount of \$288,000.00 (GST exclusive).**

MEETING DETAILS:

The motion was Carried 6/1

CARRIED

~~~~~

**16.2 Confidential Matters - Corporate Services**

**16.2.1 2017/04/26.18 RATES AND SUNDRY DEBTORS - MARCH 2017**

**Moved by: J CLIFFORD**

**Seconded by: J COLLINS**

**Council receives the report showing the actions taken to collect outstanding debtors and rates.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

~~~~~

16.5 Confidential Matters – Engineering Services

**16.5.1 2017/04/26.19 SWITCHBOARDS FOR BOWEN AND COLLINSVILLE
SEWERAGE TREATMENT PLANTS AND WATER
TREATMENT PLANT**

Moved by: P RAMAGE

Seconded by: M BRUNKER

Council resolves to accept the tender offered by DeLacey Electrical Services for Tender 500.2017.0025 Replacement of Electrical Switchboards at Three Treatment Plants for \$407,745.00 (excluding GST).

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

~~~~~

***The meeting closed at 11.25am***

~~~~~

Confirmed as a true and correct recording this 17 May 2017

**Cr Andrew Willcox
MAYOR**