



Minutes of the Ordinary Meeting held on 31 May 2017



Council acknowledges and shows respect to the Traditional Custodians/Owners in whose country we hold this meeting.



Council's Guiding Principles:

- To act in the best interests of the whole community
- To manage the Shire's finances prudently and effectively
- To provide for the community quality services on a day to day basis
- To initiate sustainable capital works programs to enhance the local economy
- To provide excellent customer service for both citizens and visitors
- To support Council's workforce with appropriate training and safe working practices
- To act in the best interests of the natural environment at all times



Whitsunday Regional Council
Minutes of the Ordinary Meeting held at
Collinsville Community Centre, Conway Street, Collinsville on
31 May 2017 commencing at 9:00am

Councillors Present:

J Clifford; R Petterson; J Collins; P Ramage; D Clark and M Brunker

Council Officers Present:

M McGoldrick (Chief Financial Officer); J Raiteri (Director Engineering Services); J Rugless (Acting Director Corporate Services); J Wright (Director Community & Environment); N McGaffin (Director Planning & Development); G Robinson (Acting General Manager Whitsunday Airports); M Davies (Executive Officer Economic Development); G Martin (Manager Communications & Marketing); P Fendley (Executive Officer Strategy & Governance); A Felix (Acting Governance Officer)

Other Details:

The meeting commenced at 9.00am

The meeting closed at 10.00am

Whitsunday Regional Council
 Minutes of the Ordinary Meeting to be held at
Collinsville Community Centre, Conway Street, Collinsville
 on 31 May 2017 commencing at 9:00am

1.	APOLOGIES	5
1.1	2017/05/31.01	Apologies	5
2.	CONDOLENCES	5
2.1	2017/05/31.02	Condolences	5
4.	CONFIRMATION OF MINUTES	6
4.1	2017/05/31.03	Confirmation of Minutes Report	6
9.	QUESTIONS FROM PUBLIC GALLERY	6
10.	OFFICE OF THE MAYOR AND CEO	7
10.1	2017/05/31.04	Monthly Financial Report - April 2017	7
10.2	2017/05/31.05	ALGWA Conference	7
10.3	2017/05/31.06	North Queensland LGAQ Conference 2017	8
10.4	2017/05/31.07	LGAQ Annual Conference	8
10.5		Tourism Awards Sponsorship Request	9
10.6	2017/05/31.08	Councillor Remuneration	9
11.	CORPORATE SERVICES	10
11.1	2017/05/31.9	Corporate Services Department Monthly Report - April 2017	10
13.	COMMUNITY AND ENVIRONMENT	10
13.1	2017/05/31.10	The Conversion of the Tateyama Maru Marine Vessel into a Tourism Dive Site	10
13.2	2017/05/31.11	Request for Council Fee Waivers - May 2017	11
13.3	2017/05/31.12	Bowen Work Camp Advisory Committee - April & May 2017	11
14.	ENGINEERING SERVICES	12
14.1	2017/05/31.13	Implementation of Kerbside Recycling Service	12

15. GENERAL BUSINESS	12
15.1 2017/05/31.14 Reconstruction of the Don River	12
15.2 2017/05/31.15 Skilling Queenslanders for Work Initiative	13
17. PROCEDURAL MOTION	14
17.1 2017/05/31.16 Procedural Motion - Closure of Meeting	14
17.2 2017/05/31.17 Procedural Motion – Reopen of Meeting	15
16.1 CONFIDENTIAL MATTERS – OFFICE OF THE MAYOR AND CEO	15
16.1.12017/05/31.18 Business Activities Report - April 2017	15
16.1.22017/05/31.19 Contract Administration for the Whitsunday Coast Airport Runway Project	16
16.1.32017/05/31.20 Collinsville Independent Living Company	17
16.1.42017/05/31.21 Working Capital Facility	18
16.5 CONFIDENTIAL MATTERS – ENGINEERING SERVICES.....	18
16.5.12017/05/31.22 Molongle Creek Dredging Tender Recommendation	18
16.5.22017/05/31.23 Request for Reimbursement of Costs	19

1. Apologies
- 1.1 2017/05/31.01 APOLOGIES

Moved by: P RAMAGE
Seconded by: R PETTERSON

Council accepts the apologies of Mayor Willcox, and Chief Executive Officer Barry Omundson.

MEETING DETAILS:

The motion was Carried 6/0

CARRIED

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2. Condolences
- 2.1 2017/05/31.02 CONDOLENCES

Moved by: M BRUNKER  
Seconded by: D CLARK

Council observes one (1) minutes silence for the recently deceased.

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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4. Confirmation of Minutes

4.1 2017/05/31.03 CONFIRMATION OF MINUTES REPORT

Moved by: D CLARK

Seconded by: J CLIFFORD

Council confirms the Minutes of the Ordinary Meeting held on 17 May 2017.

MEETING DETAILS:

The motion was Carried 6/0

CARRIED

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**9. Questions from Public Gallery**

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**PUBLIC QUESTION TIME**

At this time in the meeting the opportunity is provided to members of the gallery to ask questions of the Council or to make statements about the Council and its operations. Under Council's Standing Orders the following applies in relation to this public question time:

1. In every Council Meeting time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting and must be submitted in writing to Council prior to the Council Meeting in accordance with Council's Policy for Standing Orders – Meetings. The time allocated shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting. The right of any individual to address the Council during this period shall be at absolute discretion of the Council.
2. If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.
3. Any person addressing the Council shall stand, state their name and address, act and speak with decorum and frame any remarks in respectful and courteous language

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10. Office of the Mayor and CEO
10.1 2017/05/31.04 MONTHLY FINANCIAL REPORT - APRIL 2017

Moved by: J CLIFFORD
Seconded by: M BRUNKER

Council receives and adopts the financial report for the month of April 2017.

MEETING DETAILS:

The motion was Carried 6/0

CARRIED

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10. Office of the Mayor and CEO  
10.2 2017/05/31.05 ALGWA CONFERENCE

Moved by: D CLARK  
Seconded by: P RAMAGE

Council resolves to nominate Councillor Clifford as the Whitsunday Regional Council delegate to attend the Inspiring Women's Leadership in Local Government Forum to be held in Brisbane on 14 July 2017.

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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10. Office of the Mayor and CEO
10.3 2017/05/31.06 NORTH QUEENSLAND LGAQ CONFERENCE 2017

Moved by: M BRUNKER
Seconded by: P RAMAGE

Council resolves to nominate Mayor Willcox, Councillor Petterson and Councillor Clifford as the Whitsunday Regional Council delegates to attend the North Queensland Local Government Association Conference in Atherton from 26 to 28 July 2017.

MEETING DETAILS:

The motion was Carried 6/0

CARRIED

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10. Office of the Mayor and CEO  
10.4 2017/05/31.07 LGAQ ANNUAL CONFERENCE

Moved by: R PETERSON  
Seconded by: J CLIFFORD

Council resolves to nominate Mayor Willcox, Councillor Clark and Councillor Ramage as the Whitsunday Regional Council delegates to attend the 121<sup>st</sup> LGAQ Annual Conference to be held in Gladstone from 16 to 18 October 2017.

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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10. Office of the Mayor and CEO
10.5 TOURISM AWARDS SPONSORSHIP REQUEST

Moved by: J CLIFFORD
Seconded by: J COLLINS

Council resolves to provide Naming Sponsorship to the value of \$20,000 to Tourism Whitsundays for the 2017 Whitsunday Tourism Awards

MEETING DETAILS:

The motion was Defeated 0/6

DEFEATED

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10. Office of the Mayor and CEO  
10.6 2017/05/31.08 COUNCILLOR REMUNERATION

Moved by: D CLARK  
Seconded by: M BRUNKER

Council resolves to note the decision of the Queensland Local Government Remuneration and Discipline Tribunal to increase remuneration levels for Mayors, Deputy Mayors and Councillors by 2.0% from 1 July 2017, and that this is reflective of the professional nature and extraordinary hours of work of a contemporary Local Government Councillor.

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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11. Corporate Services

11.1 2017/05/31.9 CORPORATE SERVICES DEPARTMENT MONTHLY REPORT - APRIL 2017

Moved by: J CLIFFORD

Seconded by: D CLARK

Council receives the Corporate Services Department monthly report for April 2017.

MEETING DETAILS:

The motion was Carried 6/0

CARRIED

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**13. Community and Environment**

**13.1 2017/05/31.10 THE CONVERSION OF THE TATEYAMA MARU MARINE VESSEL INTO A TOURISM DIVE SITE**

**Moved by: M BRUNKER**

**Seconded by: D CLARK**

**Council resolves to accept the report on the Tateyama Maru marine vessel.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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13. Community and Environment

13.2 2017/05/31.11 REQUEST FOR COUNCIL FEE WAIVERS - MAY 2017

Moved by: J CLIFFORD

Seconded by: P RAMAGE

Council resolves to note the waiving of fees for the following recipients:

- **Whitsunday Running Club**
- **Latin Madness Dance Group**
- **Bowen River Rodeo & Campdraft Association Inc.**
- **Outrigger Whitsunday**

MEETING DETAILS:

The motion was Carried 6/0

CARRIED

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**13. Community and Environment**

**13.3 2017/05/31.12 BOWEN WORK CAMP ADVISORY COMMITTEE - APRIL & MAY 2017**

**Moved by: D CLARK**

**Seconded by: J CLIFFORD**

**Council receives the minutes of the Bowen Work Camp Advisory Committee Meeting for April & May 2017.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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14. Engineering Services

14.1 2017/05/31.13 IMPLEMENTATION OF KERBSIDE RECYCLING SERVICE

Council resolves to approve the Kerbside Recycling Implementation Plan

PROCEDURAL MOTION

Moved by: P RAMAGE

Seconded by: J COLLINS

That the Implementation of Kerbside Recycling Service be tabled until the next Ordinary Council Meeting.

MEETING DETAILS:

The Procedural motion was Carried 6/0

CARRIED

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**15. General Business**

**15.1 2017/05/31.14 RECONSTRUCTION OF THE DON RIVER**

**Moved by: D CLARK**

**Seconded by: M BRUNKER**

**Council resolves to approve the Mayor and Councillor Clark to meet with the responsible Minister and senior staff for River Trusts so as to access appropriate funding for the Reconstruction of the Don River rock wall and ensure the fast tracking of permits associated with the extraction of sand from the Don River.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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15. General Business

15.2 2017/05/31.15 SKILLING QUEENSLANDERS FOR WORK INITIATIVE

Moved by: P RAMAGE

Seconded by: R PETERSON

Council resolves that the CEO and management investigate and report back to Council regarding the possible engagement of a number of trainees and apprentices under the Queensland Government's Skilling Queenslanders for Work initiative, with a view to introducing up to five (5) at each depot, which will inject young staff into our aging workforce, establish some succession planning, increase organisational capacity to undertake for example, State Government RMPC work and contribute to greater social cohesion in each township.

MEETING DETAILS:

The motion was Carried 6/0

CARRIED

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**17. Procedural Motion**

**17.1 2017/05/31.16 PROCEDURAL MOTION - CLOSURE OF MEETING**

**Moved by: J CLIFFORD**

**Seconded by: D CLARK**

**That Council close the meeting to the public at 9.27am in accordance with Section 275 of the Local Government Regulations 2012, for the purpose of discussing employee or industrial matters, budget, rating concessions, contractual matters, legal proceedings, planning matters or other business likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.**

- **Item 16.1.1 – Business Activities Report – April 2017**  
Section 275 (1) (c) the local government’s budget
- **Item 16.1.2 – Contract Administration for the Whitsunday Coast Airport Runway Project**  
Section 275 (1) (e) contracts proposed to be made by it
- **Item 16.1.3 – Collinsville Independent Living Company**  
Section 275 (1) (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage
- **Item 16.1.4 – Working Capital Facility**  
Section 275 (1) (c) the local government’s budget
- **Item 16.5.1 – Molongle Creed Dredging Tender Recommendation**  
Section 275 (1) (e) contracts proposed to be made by it
- **Item 16.5.2 – Request for Reimbursement of Costs**  
Section 275 (1) (c) the local government’s budget

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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17. Procedural Motion

17.2 2017/05/31.17 PROCEDURAL MOTION – REOPEN OF MEETING

Moved by: J CLIFFORD

Seconded by: D CLARK

That Council reopen the meeting to the general public at 9.53am.

MEETING DETAILS:

The motion was Carried 6/0

CARRIED

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**16.1 Confidential Matters – Office of the Mayor and CEO**

**16.1.1 2017/05/31.18 BUSINESS ACTIVITIES REPORT - APRIL 2017**

**Moved by: J CLIFFORD**

**Seconded by: R PETERSON**

**Council resolves to approve the Business Activities report.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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16.1 Confidential Matters – Office of the Mayor and CEO

16.1.2 2017/05/31.19 CONTRACT ADMINISTRATION FOR THE WHITSUNDAY COAST AIRPORT RUNWAY PROJECT

Moved by: R PETERSON

Seconded by: J CLIFFORD

Council resolves to award the contract for Contract Administration for the Whitsunday Coast Airport Runway Project to Aileron Edge Pty Ltd for \$285,700 excluding GST with the following conditions:

- a) Council will not execute this contract until funding approval for the Pavement Upgrade Project has been obtained.**
- b) That any preliminary works required of the Contract Administrator before Funding Approval is obtained be carried out at the contractor's standard hourly rate and Councils Terms of Business.**
- c) Any extension of time not as a result of the Consultant acts or omission may result in additional consultant's fees as per agreed daily rates.**

MEETING DETAILS:

The motion was Carried 6/0

CARRIED

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16.1 Confidential Matters – Office of the Mayor and CEO

16.1.3 2017/05/31.20 COLLINSVILLE INDEPENDENT LIVING COMPANY

Moved by: J CLIFFORD

Seconded by: P RAMAGE

Council resolves:

- a) To establish a new company limited by shares, to be called 'Collinsville Independent Living Company Pty Ltd' ("CILC") in accordance with the *Corporations Act 2001 (Cth)* as a 'beneficial enterprise' pursuant to the *Local Government Act 2009 (Qld)* ("LGA");
- b) To subscribe for ordinary shares in the new company to the value of \$100,000;
- c) That pursuant to section 257(1) of the LGA, to delegate to the Chief Executive Officer, Council's powers (pursuant to section 9 of the LGA) to establish the new entity using the most appropriate model/structure, complete and adopt an appropriate constitution for the Company (provided however that it must contain a prohibition of company directors and secretary receiving any direct remuneration or benefits for their role) and do all things necessary and incidental to give effect to this resolution;
- d) That the initial officers of the new company will be:

Directors

- Mayor – Andrew Willcox
- Divisional Councillor – Peter Ramage
- Chief Executive Officer – Barry Omundson
- Chief Financial Officer – Matthew McGoldrick

Secretary

- Executive Officer Strategy and Governance – Paul Fendley

Subject to the abovementioned persons consenting to the appointments and that the appointments be in their personal capacities and not as Council employees/representatives;

- e) To authorise the Chief Executive Officer to enter into an appropriate lease with the Company at a market rent for use of the land and buildings that constitute the premises formally known as Hillside Haven; and
- f) That the exemption under s 236(1)(b)(i) shall apply to the lease (disposal) as the new company will be a 'government agency' with no tender or auction being required.

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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- 16.1 Confidential Matters – Office of the Mayor and CEO
- 16.1.4 2017/05/31.21 WORKING CAPITAL FACILITY

Moved by: J CLIFFORD
Seconded by: R PETTERSON

Council resolves to apply to the Department of Local Government Infrastructure and Planning for a working capital facility of \$20million for the purpose of expediting the commencement of the Whitsunday Coast Airport Project.

MEETING DETAILS:

The motion was Carried 6/0

CARRIED

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- 16.5 Confidential Matters – Engineering Services
- 16.5.1 2017/05/31.22 MOLONGLE CREEK DREDGING TENDER  
RECOMMENDATION

Moved by: D CLARK  
Seconded by: J CLIFFORD

Council resolves to award the contract for the Dredging of the Molongle Creek Boating Channel to Calibre Earthmoving and Environmental Pty Ltd of \$175,755.00 excluding GST.

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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16.5 Confidential Matters – Engineering Services

16.5.2 2017/05/31.23 REQUEST FOR REIMBURSEMENT OF COSTS

Moved by: P RAMAGE

Seconded by: D CLARK

Council resolves to not support the request for reimbursement of \$7,865.00 for costs incurred due to debris.

MEETING DETAILS:

The motion was Carried 5/1

CARRIED

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***The meeting closed at 10.00am***

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Confirmed as a true and correct recording this 13 June 2017

**Cr Andrew Willcox
MAYOR**