



# Minutes of the Ordinary Meeting held on 14 February 2018

⋄⋄⋄

*Council acknowledges and shows respect to the Traditional Custodians/Owners in whose country we hold this meeting.*

⋄⋄⋄



Whitsunday Regional Council  
Minutes of the Ordinary Meeting held at  
Proserpine Community Centre 36 Gardenia Street, Proserpine on  
14 February 2018 commencing at 9:00am

**Councillors Present:**

A Willcox; J Clifford; R Petterson; P Ramage; D Clark and M Brunker

**Council Officers Present:**

B Omundson (Chief Executive Officer); S Fernando (Chief Financial Officer); J Raiteri (Director Engineering Services); G Jarvis (Director Corporate Services); J Wright (Director Community & Environment); N McGaffin (Director Planning & Development); P Fendley (Chief Staff Officer); G Martin (Manager Communications & Marketing); B Davis (Legal Officer); M Douglas (Administration Officer)

**Other Details:**

The meeting commenced at 9.00am

The meeting closed at 10.08am

Whitsunday Regional Council  
 Minutes of the Ordinary Meeting held at  
 Proserpine Community Centre 36 Gardenia Street, Proserpine on  
 14 February 2018 commencing at 9:00am

<b>1.</b>	<b>APOLOGIES</b> .....	<b>5</b>
1.1	2018/02/14.01 Apologies.....	5
<b>2.</b>	<b>CONDOLENCES</b> .....	<b>5</b>
2.1	2018/02/14.02 Condolences.....	5
<b>3.2</b>	<b>MAYORAL UPDATE</b> .....	<b>6</b>
<b>4.</b>	<b>CONFIRMATION OF MINUTES</b> .....	<b>7</b>
4.1	2018/02/14.03 Confirmation of Minutes Report .....	7
<b>9.</b>	<b>QUESTIONS FROM PUBLIC GALLERY</b> .....	<b>7</b>
<b>10.</b>	<b>OFFICE OF THE MAYOR AND CEO</b> .....	<b>8</b>
10.1	2018/02/14.04 Partnership with the 2018 Australian Superyacht Rendezvous .....	8
<b>12.</b>	<b>PLANNING AND DEVELOPMENT SERVICES</b> .....	<b>8</b>
12.1	2018/02/14.05 20130443 - Request For Extension Of Relevant Period - Development Application For Development Permit For Material Change Of Use And Reconfiguration Of A Lot - Three (3) X Dwelling Houses And Associated Cts Lots, Duke Street Bowen, Reef Pontoons Pty Ltd.....	8
12.2	2018/02/14.06 20130426 - Request to Extend the Relevant Period of an Existing Approval - 6 Dual Occupancies & ROL Duke & Hamilton St Bowen - Reef Pontoons - C/- Vision Surveys QLD.....	9
12.3	2018/02/14.07 20170309 - Request For Negotiated Decision Notice - Development Application For Development Permit For Reconfiguration Of A Lot - One (1) Lot Into Four (4) Lots, Wrights Road Strathdickie, R J Bennett.....	9
12.4	2018/02/14.08 Education, Compliance and Enforcement Manual.....	10
<b>13.</b>	<b>COMMUNITY AND ENVIRONMENT</b> .....	<b>10</b>
13.1	2018/02/14.09 Trustee Lease for Lot 106 on Plan CP894264 - Whitsunday PCYC10	
13.2	2018/02/14.10 Sport & Recreation Club Grants - January 2018 .....	11
13.3	2018/02/14.11 Financial Support for Elite Athletes - January & February 2018 .....	11
<b>15.</b>	<b>CUSTOMER EXPERIENCE</b> .....	<b>12</b>
15.1	2018/02/14.12 Review Of Waste Management Fees & Charges .....	12
17.3	2018/02/14.13 Procedural Motion - Closure of Meeting.....	12
17.4	2018/02/14.14 Procedural Motion - Reopen of Meeting.....	13
<b>17.1</b>	<b>CONFIDENTIAL MATTERS - OFFICE OF THE MAYOR AND CEO</b> .....	<b>13</b>
17.1.1	2018/02/14.15 Proserpine Entertainment Centre - Air-Conditioning and Roof Upgrade .....	13
<b>17.1</b>	<b>CONFIDENTIAL MATTERS - OFFICE OF THE MAYOR AND CEO</b> .....	<b>14</b>

17.1.2 2018/02/14.16 Baggage Handling Tender - 500.2017.0090 ..... 14

17.1.3 2018/02/14.17 Litigation matter ..... 14

**17.2 CONFIDENTIAL MATTERS - CORPORATE SERVICES ..... 14**

17.2.1 2018/02/14.18 Rates And Sundry Debtors - January 2018..... 14

**17.4 CONFIDENTIAL MATTERS - ENGINEERING SERVICES ..... 15**

17.4.1 2018/02/14.19 Expressions Of Interest - New Bowen Sewerage Treatment Plant  
And Upgrade ..... 15

1. Apologies
- 1.1 2018/02/14.01 APOLOGIES

Moved by: J CLIFFORD  
Seconded by: R PETERSON

Council resolved to receive the apology for Deputy Mayor Collins absence.

**MEETING DETAILS:**

The motion was Carried 6/0

~~~~~

2. Condolences
- 2.1 2018/02/14.02 CONDOLENCES

Moved by: M BRUNKER  
Seconded by: J CLIFFORD

Council observes one (1) minutes silence for the recently deceased.

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

~~~~~

### 3.2 Mayoral Update

Thursday 1 <sup>st</sup> February	<ul style="list-style-type: none"> <li>• Meetings in Brisbane with CEO and owner of Gold Coast City Marina and Shipyard Trent Gay; Adani; A/Director-General Department of Local Government, Racing and Multicultural Affairs Tamara O'Shea; Deputy Premier and Treasurer Jackie Trad; and Minister for Innovation and Tourism Industry Development and Minister for the Commonwealth Games Kate Jones</li> </ul>
Friday 2 <sup>nd</sup> February	<ul style="list-style-type: none"> <li>• Meetings in Brisbane with Queensland Reconstruction Authority CEO Brendan Moon; Coordinator-General Barry Broe; Sunwater CEO Nicole Hollows; and the Department of State Development, Manufacturing, Infrastructure and Planning with Queensland Treasury</li> </ul>
Monday 5 <sup>th</sup> February	<ul style="list-style-type: none"> <li>• Video shoot with Tropical Exposure for the anniversary of Cyclone Debbie</li> <li>• Meeting with Tourism Whitsundays in Airlie Beach</li> <li>• Meeting with ratepayers in Proserpine</li> </ul>
Tuesday 6 <sup>th</sup> February	<ul style="list-style-type: none"> <li>• Audit &amp; Risk Committee meeting in Proserpine</li> <li>• Meeting with ratepayer in Proserpine</li> </ul>
Wednesday 7 <sup>th</sup> February	<ul style="list-style-type: none"> <li>• Briefing session in Proserpine</li> </ul>
Thursday 8 <sup>th</sup> February	<ul style="list-style-type: none"> <li>• Visit to Coral Coast Barramundi fish farm in Guthalungra</li> <li>• Meeting with CEO of Abbot Point at Abbot Point</li> <li>• Combined Disaster Recovery Meeting and W4Q in Bowen</li> <li>• Major Projects Advisory Board dinner in Bowen</li> </ul>
Friday 9 <sup>th</sup> February	<ul style="list-style-type: none"> <li>• Major Projects Advisory Board meeting in Bowen</li> </ul>
Monday 12 <sup>th</sup> February	<ul style="list-style-type: none"> <li>• Bowen State High School leadership investiture</li> <li>• Mayor's Cooking Video shoot in Bowen</li> <li>• Meetings with ratepayers in Bowen</li> <li>• BCE meeting in Bowen</li> </ul>
Tuesday 13 <sup>th</sup> February	<ul style="list-style-type: none"> <li>• Visit to the Proserpine State High School and meeting with the principal</li> <li>• Meetings with ratepayers in Proserpine</li> </ul>

**4. Confirmation of Minutes**

**4.1 2018/02/14.03 CONFIRMATION OF MINUTES REPORT**

**Moved by: M BRUNKER**

**Seconded by: J CLIFFORD**

**Council confirms the Minutes of the Ordinary Meeting held on 31 January, 2018 subject to item 16.2 to be amended to read “a culvert at Murray Avenue, Bowen.”**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

~~~~~

**9. Questions from Public Gallery**

---

**PUBLIC QUESTION TIME**

At this time in the meeting the opportunity is provided to members of the gallery to ask questions of the Council or to make statements about the Council and its operations. Under Council’s Standing Orders the following applies in relation to this public question time:

1. In every Council Meeting time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting and must be submitted in writing to Council prior to the Council Meeting in accordance with Council’s Policy for Standing Orders – Meetings. The time allocated shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting. The right of any individual to address the Council during this period shall be at absolute discretion of the Council.
2. If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.
3. Any person addressing the Council shall stand, state their name and address, act and speak with decorum and frame any remarks in respectful and courteous language

**10. Office of the Mayor and CEO**

**10.1 2018/02/14.04 PARTNERSHIP WITH THE 2018 AUSTRALIAN SUPERYACHT RENDEZVOUS**

**Moved by: J CLIFFORD**

**Seconded by: P RAMAGE**

**Council resolves to authorise the Chief Executive Officer, to enter into a Partnership Agreement on Council's behalf, providing sponsorship to the value of \$10,000 for the Australian Superyacht Rendezvous to be held on the Gold Coast on 20 and 21 April 2018.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

~~~~~

**12. Planning and Development Services**

**12.1 2018/02/14.05 20130443 - REQUEST FOR EXTENSION OF RELEVANT PERIOD - DEVELOPMENT APPLICATION FOR DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE AND RECONFIGURATION OF A LOT - THREE (3) X DWELLING HOUSES AND ASSOCIATED CTS LOTS, DUKE STREET BOWEN, REEF PONTOONS PTY LTD**

**Moved by: D CLARK**

**Seconded by: P RAMAGE**

**Council resolves to approve the request for an extension of relevant period of the Development Permit for Material Change of Use and Reconfiguration of a Lot at 12-14 Duke Street Bowen, to 29 January 2020.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

~~~~~



**12. Planning and Development Services**

**12.2 2018/02/14.06 20130426 - REQUEST TO EXTEND THE RELEVANT PERIOD OF AN EXISTING APPROVAL - 6 DUAL OCCUPANCIES & ROL DUKE & HAMILTON ST BOWEN - REEF PONTOONS - C/- VISION SURVEYS QLD**

**Moved by: M BRUNKER**

**Seconded by: D CLARK**

**Council resolves to approve the request for an extension of relevant period of the Development Permit for Material Change of Use and Reconfiguration of a Lot at 11, 16-18, 32, and 35 Duke Street, Bowen and 7-9, 22-24 Hamilton Street, Bowen, until 29 January 2020.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

~~~~~

**12. Planning and Development Services**

**12.3 2018/02/14.07 20170309 - REQUEST FOR NEGOTIATED DECISION NOTICE - DEVELOPMENT APPLICATION FOR DEVELOPMENT PERMIT FOR RECONFIGURATION OF A LOT - ONE (1) LOT INTO FOUR (4) LOTS, WRIGHTS ROAD STRATHDICKIE, R J BENNETT**

**Moved by: D CLARK**

**Seconded by: P RAMAGE**

**Council resolves to;**

- 1. approve the Request for a Negotiated Decision Notice of the Development Permit for Reconfiguration of a Lot at Lot 176 SP 201414, Lot 5 RP 838625 T: EMT A N1510/5, Wrights Road Strathdickie, by amending condition 1.2 as follows:**

**The following further development permits are required prior to commencement of work on site or commencement of the use:**

- Operational Works:**
  - Access and Parking; and**
  - Erosion Prevention and Sediment Control.**

**All Operational Works, Plumbing and Drainage Works Development Permits must be obtained prior to the issue of a Building Works Development Permit; and**

- 2. delete condition 10.1.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

~~~~~

**12. Planning and Development Services**

**12.4 2018/02/14.08 EDUCATION, COMPLIANCE AND ENFORCEMENT MANUAL**

**Moved by: J CLIFFORD**

**Seconded by: R PETERSON**

**Council resolves to adopt the:**

- a) Education, compliance and enforcement policy; and**
- b) Education compliance and enforcement manual.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

~~~~~

**13. Community and Environment**

**13.1 2018/02/14.09 TRUSTEE LEASE FOR LOT 106 ON PLAN CP894264 - WHITSUNDAY PCYC**

**Moved by: J CLIFFORD**

**Seconded by: D CLARK**

**Council resolves to authorise the Chief Executive Officer to negotiate and execute a Trustee Lease for Lot 106 on Plan CP894264 with Whitsunday PCYC.**

**MEETING DETAILS:**

Cr Petterson declared a perceived Conflict of Interest in accordance with Section 173 of the Local Government Act 2009 due to the matter that he is the Chair of the Whitsunday PCYC and left the meeting room at 9.15am taking no part in the debate on this matter.

The motion was Carried 5/0

**CARRIED**

~~~~~

***Cr Petterson returned to the meeting room at 9.16am***

~~~~~  
13. Community and Environment  
13.2 2018/02/14.10 SPORT & RECREATION CLUB GRANTS - JANUARY  
2018

Moved by: D CLARK  
Seconded by: J CLIFFORD

Council resolves to approve the payment of a Sport & Recreation Club Grant to the Proserpine BMX Club.

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

~~~~~  
13. Community and Environment  
13.3 2018/02/14.11 FINANCIAL SUPPORT FOR ELITE ATHLETES -  
JANUARY & FEBRUARY 2018

Moved by: P RAMAGE  
Seconded by: R PETERSON

Council resolves to approve the payment of Financial Support for Elite Athlete to the following recipients:

- Shantelle Short;
- Georgia Simpson.

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

**15. Customer Experience**

**15.1 2018/02/14.12 REVIEW OF WASTE MANAGEMENT FEES & CHARGES**

**Moved by: J CLIFFORD**

**Seconded by: M BRUNKER**

**Council resolves to adopt the revised schedule of fees & charges for Waste Management Services with effect from Monday 5 March, 2018.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

~~~~~

**17. Procedural Motion**

**17.3 2018/02/14.13 PROCEDURAL MOTION - CLOSURE OF MEETING**

**Moved by: J CLIFFORD**

**Seconded by: R PETERSON**

**That Council close the meeting to the public at 9.23am in accordance with Section 275 of the Local Government Regulations 2012, for the purpose of discussing employee or industrial matters, budget, rating concessions, contractual matters, legal proceedings, planning matters or other business likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.**

**17.1.1 PROSERPINE ENTERTAINMENT CENTRE - AIR-CONDITIONING AND ROOF UPGRADE**

(e) contracts proposed to be made by it

**17.1.2 BAGGAGE HANDLING TENDER - 500.2017.0090**

(e) contracts proposed to be made by it

**17.1.3 LITIGATION MATTER**

(f) starting or defending legal proceedings involving it

**17.2.1 RATES AND SUNDRY DEBTORS - JANUARY 2018**

(f) starting or defending legal proceedings involving it

**17.4.1 EXPRESSIONS OF INTEREST - NEW BOWEN SEWERAGE TREATMENT PLANT AND UPGRADE**

(e) contracts proposed to be made by it

**17.4.1 EXPRESSIONS OF INTEREST - NEW BOWEN SEWERAGE TREATMENT PLANT AND UPGRADE**

(e) contracts proposed to be made by it

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

~~~~~

**17. Procedural Motion**

**17.4 2018/02/14.14 PROCEDURAL MOTION - REOPEN OF MEETING**

**Moved by: J CLIFFORD**

**Seconded by: M BRUNKER**

**That Council reopen the meeting to the general public at 10.05AM.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

~~~~~

**17.1 Confidential Matters - Office of the Mayor and CEO**

**17.1.1 2018/02/14.15 PROSERPINE ENTERTAINMENT CENTRE - AIR-CONDITIONING AND ROOF UPGRADE**

**Moved by: R PETERSON**

**Seconded by: P RAMAGE**

**Council resolves to allocate \$200,000 from the Insurance Restoration Reserve to the Proserpine Entertainment Centre emergent works to be completed in conjunction with approved Tropical Cyclone Debbie insurance works and that Council award a contract to Advanced Buildings in accordance with *section 235(a) Local Government Regulation 2012*.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

~~~~~

17.1 Confidential Matters - Office of the Mayor and CEO  
17.1.2 2018/02/14.16 BAGGAGE HANDLING TENDER - 500.2017.0090

Moved by: J CLIFFORD  
Seconded by: R PETERSON

Council resolves to approve Baggage Handling Tender 500.2017.0090 award lump sum & maintenance contract to BCS Airport Systems Pty Ltd for \$840,345 + GST.

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

~~~~~

17.1 Confidential Matters - Office of the Mayor and CEO  
17.1.3 2018/02/14.17 LITIGATION MATTER

Moved by: P RAMAGE  
Seconded by: J CLIFFORD

That Council authorise the CEO to sign the Deed of Settlement as proposed.

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

~~~~~

17.2 Confidential Matters - Corporate Services  
17.2.1 2018/02/14.18 RATES AND SUNDRY DEBTORS - JANUARY 2018

Moved by: J CLIFFORD  
Seconded by: R PETERSON

Council receives the January 2018 report detailing actions taken to collect outstanding debtors and rates.

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

~~~~~

17.4 Confidential Matters - Engineering Services

17.4.1 2018/02/14.19 EXPRESSIONS OF INTEREST - NEW BOWEN  
SEWERAGE TREATMENT PLANT AND UPGRADE

Moved by: D CLARK

Seconded by: R PETERSON

Council resolves to invite tenders from the listed shortlisted contractors in accordance with section 228 (6) *Local Government Regulation 2012* for the New Bowen Sewerage Treatment Plant and Upgrade:

- a) Aquatec Maxcon Pty Ltd;
- b) Downer EDI Engineering Power Pty Ltd;
- c) Broadspectrum (Australia) Pty Ltd; and
- d) UGL Engineering Pty Ltd

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

~~~~~

*The meeting closed at 10.08am*

~~~~~

Confirmed as a true and correct recording this 28 February 2018

---

**Cr Andrew Willcox  
MAYOR**