



Whitsunday Regional Council  
**Minutes of the Ordinary Meeting** held at  
Proserpine Community Centre, 36 Gardenia Street, Proserpine on  
**28 March, 2018 commencing at 9:00am**

**Councillors Present:**

A Willcox; J Clifford; R Petterson; P Ramage; D Clark and M Brunker

**Council Officers Present:**

B Omundson (Chief Executive Officer); S Fernando (Chief Financial Officer); J Raiteri (Director Engineering Services); J Rugless (Acting - Director Corporate Services); J Wright (Director Community & Environment); N McGaffin (Director Planning & Development); A Hagy (Director Customer Experience); G Martin (Manager Communications & Marketing); D Mackay (Manager Development Assessment); T Rose (Major Projects Director); R Pozzoli (Administration Officer); M Douglas (Administration Officer)

**Other Details:**

The meeting commenced at 9.00am

The meeting adjourned for morning tea at 10.04am

The meeting reconvened from morning tea at 10.22am

The meeting closed at 11.19am

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1. Apologies
1. 2018/03/28.01 APOLOGIES

Moved by: P RAMAGE  
Seconded by: J CLIFFORD

Council receives the apology from Deputy Mayor Collins for his absence.

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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2. Condolences
- 2.1 2018/03/28.02 CONDOLENCES

Moved by: J CLIFFORD  
Seconded by: P RAMAGE

Council observes one (1) minutes silence for the recently deceased acknowledging the passing of Mr Bill Ashman.

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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### 3.2 Mayoral Update

Wednesday 14 <sup>th</sup> March	<ul style="list-style-type: none"> <li>• Proserpine Chamber of Commerce meeting</li> </ul>
Thursday 15 <sup>th</sup> March	<ul style="list-style-type: none"> <li>• Visit to Save the Children's Play 2 Learn program in Bowen</li> <li>• Meeting with Suncorp in Proserpine</li> <li>• Meeting with ratepayer in Proserpine</li> <li>• Meeting with ratepayer in Bowen</li> </ul>
Friday 16 <sup>th</sup> March	<ul style="list-style-type: none"> <li>• LGAQ Tourism Roundtable Regional Workshop in Proserpine</li> </ul>
Monday 19 <sup>th</sup> March	<ul style="list-style-type: none"> <li>• Newspaper interview with Bowen Independent in Bowen</li> <li>• Queen's Baton Relay celebrations in Bowen and Airlie Beach</li> </ul>
Tuesday 20 <sup>th</sup> March	<ul style="list-style-type: none"> <li>• Fuson Group Delegation at Whitsunday Coast Airport and Airlie Beach</li> </ul>
Wednesday 21 <sup>th</sup> March	<ul style="list-style-type: none"> <li>• Harmony Day breakfast at Bowen State School</li> <li>• Briefing session in Bowen</li> </ul>
Thursday 22 <sup>nd</sup> March	<ul style="list-style-type: none"> <li>• Meeting with Federal Member for Dawson George Christensen and ratepayer in Proserpine</li> <li>• Meeting with Paul Darrouzet at Abell Point Marina</li> <li>• Major Projects Advisory Board dinner at Airlie Beach</li> </ul>
Friday 23 <sup>rd</sup> March	<ul style="list-style-type: none"> <li>• Major Projects Advisory Board meeting at Airlie Beach</li> <li>• Announcement of the successful recipients under the \$2M Tourism Recovery Fund grant program with Minister for Innovation and Tourism Industry Development and Minister for the Commonwealth Games Kate Jones, in Bowen</li> </ul>
Tuesday 27 <sup>th</sup> March	<ul style="list-style-type: none"> <li>• Whitsunday LDMG meeting in Proserpine</li> <li>• Meeting to discuss the re-development of Flagstaff Hill</li> </ul>

**4. Confirmation of Minutes**

**4.1 2018/03/28.03 CONFIRMATION OF MINUTES REPORT**

**Moved by: R PETERSON**

**Seconded by: M BRUNKER**

**Council confirms the Minutes of the Ordinary Meeting held on 14 March, 2018.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**9. Questions from Public Gallery**

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**PUBLIC QUESTION TIME**

At this time in the meeting the opportunity is provided to members of the gallery to ask questions of the Council or to make statements about the Council and its operations. Under Council's Standing Orders the following applies in relation to this public question time:

1. In every Council Meeting time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting and must be submitted in writing to Council prior to the Council Meeting in accordance with Council's Policy for Standing Orders – Meetings. The time allocated shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting. The right of any individual to address the Council during this period shall be at absolute discretion of the Council.
2. If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.
3. Any person addressing the Council shall stand, state their name and address, act and speak with decorum and frame any remarks in respectful and courteous language

10. Office of the Mayor and CEO  
10.1 2018/03/28.04 REVIEW OF COUNCIL POLICIES

Moved by: J CLIFFORD  
Seconded by: R PETERSON

Council resolves to adopt the following revised policies;

- Complaints about Public Official;
- Community Engagement Policy;
- Private Email & Social Media Platforms;
- Interest Free Loans.

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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10. Office of the Mayor and CEO  
10.2 2018/03/28.05 MONTHLY FINANCIAL REPORT - FEBRUARY 2018

Moved by: J CLIFFORD  
Seconded by: M BRUNKER

Council receives the Monthly Financial Report for the month of February 2018.

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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11. Corporate Services  
11.1 2018/03/28.06 CORPORATE SERVICES - MONTHLY REPORT -  
FEBRUARY 2018

Moved by: R PETERSON  
Seconded by: M BRUNKER

Council receives the Corporate Services Monthly Report for February 2018.

**MEETING DETAILS:**

The motion was Carried 6/0



12. Planning and Development Services

- 12.1 2018/03/28.07 DA09479 - REQUEST FOR NEGOTIATED DECISION NOTICE - PRELIMINARY APPROVAL AND MATERIAL CHANGE OF USE, RECONFIGURATION OF A LOT, OPERATIONAL WORKS AND BUILDING WORKS - STAGED INDUSTRIAL ESTATE, BRUCE HIGHWAY MERINDA, L A DOBE & W T DOBE

Moved by: J CLIFFORD

Seconded by: M BRUNKER

Council resolves that in response to a request for a Negotiated Decision Notice of the Preliminary Approval Overriding the Planning Scheme - Material Change of Use, Reconfiguration of a Lot, Operational Works and Building Works - Staged Industrial Estate on land described as Lot 110 P: BAL HR1989, Lot 1 SP285375 T: & EMT G & J, Lot 2 SP285375 T: & EMT H & K, Bruce Highway Merinda, Council:

1. agrees to amend condition 7.3 as follows:

Should the Water Network Analysis determine reservoir upgrades are necessary, the developer will be required to provide additional reservoir capacity to meet the development storage needs prior to sealing of the first plan of survey or commencement of the use, whichever is sooner.

2. does not agree to amend conditions 7.2, 7.5 and 9.0.

Amendment

Moved by: M BRUNKER

Seconded by: J CLIFFORD

Council resolves that in response to a request for a Negotiated Decision Notice of the Preliminary Approval Overriding the Planning Scheme - Material Change of Use, Reconfiguration of a Lot, Operational Works and Building Works - Staged Industrial Estate on land described as Lot 110 P: BAL HR1989, Lot 1 SP285375 T: & EMT G & J, Lot 2 SP285375 T: & EMT H & K, Bruce Highway Merinda, Council:

1. agrees to amend condition 7.3 as follows:

Should the Water Network Analysis determine reservoir upgrades are necessary, the developer will be required to provide additional reservoir capacity to meet the development storage needs prior to sealing of the first plan of survey or commencement of the use, whichever is sooner.

2. agrees to amend condition 9.0 as follows;

- 9.1 The development must be provided with waste water treatment and effluent disposal. Sewage treatment options may include:

- a) on-site treatment and effluent disposal by one or more treatment plants;
- b) connection to Council's reticulated sewerage system once available in accordance with relative legislation.

- 9.2 It is the proponents responsibility to implement the internal sewerage network in accordance with relative legislation.
- 9.3 If on-site treatment is proposed, the first application for a development permit for whatever purpose, must be accompanied by an assessment prepared by a registered Professional Engineer of Queensland (RPEQ) which:
- a) determines the maximum extent of the development potential of the whole site and the resulting volume and quality of waste water, allowing for a range of industrial processes and water usage;
  - b) assesses the cumulative, long-term impacts of on-site effluent disposal of the projected volume and quality of effluent on the environmental, hydrological and water-quality values of the lower Don River floodplain; and
  - c) demonstrates that on-site treatment and disposal may be undertaken without unacceptable impacts on the environmental, hydrological and water-quality values of the locality; and
  - d) recommends the total effluent disposal area and design requirements taking into account the soils, rainfall and flood characteristics of the locality.
- 9.4 If the findings of the report referred to in 9.2 recommend that the development of whole site will result in unacceptable cumulative effects on the environmental, hydrological or water-quality values of the locality, all lots in the development must be connected to Council's reticulated sewerage system.
- 9.5 All internal and external sewerage infrastructure must be designed and constructed in accordance with the Whitsunday Regional Council Development Manual and Council's standard drawings.
- 9.6 A detailed sewerage reticulation network analysis must be undertaken on the proposed sewerage catchment area and is to include any external areas up to and including any point of treatment and must be submitted as part of the staging plan.
- 9.7 If as a result of the network analysis it is determined that works are required to upgrade any part of Council's existing sewerage network to accommodate any additional demand generated by the development, then such work must be undertaken by the developer at no cost to Council prior to the commencement of the development, or the sealing of the first survey plan, whichever happens soonest.
3. does not agree to amend conditions 7.2 and 7.5.

#### **MEETING DETAILS:**

Cr Clark declared a Material Personal Interest in accordance with Section 172(2)(c) of the Local Government Act 2009 due to the matter of the applicant is an immediate relative of his and left the meeting room at 9.13am taking no part in the debate on this matter.

The Amendment was Carried 5/0

The Amendment became the motion

The motion was carried 5/0

**CARRIED**

**Council's decision to not support the officer's recommendation is due to taking a consistent approach in relation to other development where no council trunk infrastructure exists.**

**Furthermore, there is no sewer system available and Council seeks to encourage development in the short term with minimal impact on the resident ratepayers.**

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**Cr Clark returned to the meeting room at 9.42am**

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**12. Planning and Development Services**

**12.2 2018/03/28.08 PLANNING & DEVELOPMENT MONTHLY REPORT - FEBRUARY 2018**

**Moved by: R PETERSON**

**Seconded by: J CLIFFORD**

**Council receives the Planning & Development Monthly Report for February 2018.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**13. Community and Environment**

**13.1 2018/03/28.09 BIOSECURITY PROGRAM - EURI CREEK CATCHMENT**

**Moved by: D CLARK**

**Seconded by: M BRUNKER**

**Council resolves to endorse the Biosecurity Program for the Euri Creek catchment from 11 April 2018 to 10 August 2018.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**13. Community and Environment**

**13.2 2018/03/28.10 2018 YAMAHA VARIETY JET TREK SPONSORSHIP PROPOSAL**

**Moved by: R PETERSON**

**Seconded by: J CLIFFORD**

**Council resolves to enter into a sponsorship arrangement of \$5,000 with, Variety the Children's Charity, to support the Jet Trek fundraising event scheduled to commence in Airlie Beach on 4 June 2018.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**13. Community and Environment**

**13.3 2018/03/28.11 RADF - 2017/18 FUNDING ROUND 3 - FEBRUARY 2018**

**Moved by:**

**Seconded by:**

**Council resolves to approve grants (subject to conditions) to applicants, recommended by the Regional Arts Development Fund (RADF) Local Committee, as follows:**

- Bowen Potters Group \$3,750;**
- Proserpine State High School \$2,000;**
- St Catherine's Catholic College \$2,500.**

**Procedural Motion**

**Moved by:**

**J CLIFFORD**

**Council resolves to table the motion.**

**MEETING DETAILS:**

The Procedural Motion was Carried 6/0

**CARRIED**

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**13. Community and Environment**

**13.4 2018/03/28.12 REQUEST FOR COUNCIL FEE WAIVERS - MARCH 2018**

**Moved by: J CLIFFORD**

**Seconded by: M BRUNKER**

**Council resolves to approve the waiving of fees for the following recipients;**

- **Bowen Tourism & Business;**
- **Port Denison Sailing Club.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**13. Community and Environment**

**13.5 2018/03/28.13 COMMUNITY & ENVIRONMENT - MONTHLY REPORT - FEBRUARY 2018**

**Moved by: J CLIFFORD**

**Seconded by: R PETERSON**

**Council receives the Community & Environment Monthly Report for February 2018.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**15. Customer Experience**

**15.1 2018/03/28.14 CUSTOMER EXPERIENCE MONTHLY REPORT - FEBRUARY 2018**

**Moved by: R PETERSON**

**Seconded by: D CLARK**

**Council receives the Customer Experience Monthly Report for February 2018.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**



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16.           **General Business**  
16.1        2018/03/28.15        **TREE CLEARING POLICY**

**Moved by:**            **M BRUNKER**  
**Seconded by:**       **P RAMAGE**

**Council resolves to instruct the CEO to write to the relevant government committee leading tree clearing policy, inviting the committee to Bowen.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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17.           **Procedural Motion**  
17.1        2018/03/28.16        **PROCEDURAL MOTION - ADJOURN**

**Moved by:**            **J CLIFFORD**  
**Seconded by:**       **R PETERSON**

**That the meeting be adjourned for the purpose of morning tea at 10.04am.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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17.           **Procedural Motion**  
17.2        2018/03/28.17        **PROCEDURAL MOTION - RECONVENE**

**Moved by:**            **J CLIFFORD**  
**Seconded by:**       **D CLARK**

**That the meeting be reconvened from morning tea at 10.22am.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**   
Whitsunday  
Regional Council

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**17. Procedural Motion**

**17.3 2018/03/28.18 PROCEDURAL MOTION - CLOSURE OF MEETING**

**Moved by: J CLIFFORD**

**Seconded by: D CLARK**

**That Council close the meeting to the public at 10.22am in accordance with Section 275 of the Local Government Regulations 2012, for the purpose of discussing employee or industrial matters, budget, rating concessions, contractual matters, legal proceedings, planning matters or other business likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.**

**17.1.1 Airlie Beach Foreshore Detailed Design**

(e) contracts proposed to be made by it

**17.1.2 Business Activities Report - February 2018**

(c) the local government's budget

**17.2.1 500.2017.0079 Supply and Delivery of two (2) 16 tonne Tipper Trucks**

(e) contracts proposed to be made by it

**17.2.2 Request For Expression Of Interest Evaluation - Local Government Enterprise Resource Planning System**

(e) contracts proposed to be made by it

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**17. Procedural Motion**

**17.4 2018/03/28.19 PROCEDURAL MOTION - REOPEN OF MEETING**

**Moved by: J CLIFFORD**

**Seconded by: P RAMAGE**

**That Council reopen the meeting to the general public at 11.16am.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**17.1 Confidential Matters - Office of the Mayor and CEO**

**17.1.1 2018/03/28.20 AIRLIE BEACH FORESHORE DETAILED DESIGN**

**Moved by: J CLIFFORD**

**Seconded by: R PETERSON**

**Council resolves to approve the detailed design for the Airlie Beach Foreshore Revitalisation Project completed by Urbis Pty Ltd.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**17.1 Confidential Matters - Office of the Mayor and CEO**

**17.1.2 2018/03/28.21 BUSINESS ACTIVITIES REPORT - FEBRUARY 2018**

**Moved by: R PETERSON**

**Seconded by: J CLIFFORD**

**Council receives the Business Activities Report for the month of February, 2018.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**17.2 Confidential Matters - Corporate Services**

**17.2.1 2018/03/28.22 500.2017.0079 SUPPLY AND DELIVERY OF TWO (2) 16 TONNE TIPPER TRUCKS**

**Moved by: D CLARK**

**Seconded by: P RAMAGE**

**Council resolves to:**

- a) award contract 500.2017.0079 for the Supply and Delivery of two (2) 16 tonne Tipper Truck to Carlisle Tractors Pty Ltd for \$315,751.78, excluding GST, and,**
- b) dispose of the following assets separately via auction:**
  - i. PN30858 - Hino Tipper Truck - Collinsville**
  - ii. PN30045 - Nissan UD PK Tipper Truck - Proserpine.**

**MEETING DETAILS:**



The motion was Carried 6/0

**CARRIED**

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**17.2 Confidential Matters - Corporate Services**

**17.2.2 2018/03/28.23 REQUEST FOR EXPRESSION OF INTEREST  
EVALUATION - LOCAL GOVERNMENT ENTERPRISE  
RESOURCE PLANNING SYSTEM**

**Moved by: J CLIFFORD**

**Seconded by: D CLARK**

**Council resolves to award the annual Software Agreement contract including implementation services for the Local Government Enterprise Resource Planning System to Technology One Limited under Local Buy Contract BUS 249-0515.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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***The meeting closed at 11.19am***

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Confirmed as a true and correct recording this 11 April, 2018

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**Cr Andrew Willcox  
MAYOR**