

Whitsunday Regional Council
Minutes of the Ordinary Meeting held at
Bowen Council Chambers, 67 Herbert Street, Bowen on
28 February 2018 commencing at 9:00am

Councillors Present:

A Willcox; J Clifford; R Petterson; J Collins; P Ramage; D Clark and M Brunker

Council Officers Present:

J Raiteri (Director Engineering Services); S Fernando (Chief Financial Officer); G Jarvis (Director Corporate Services); J Wright (Director Community & Environment); N McGaffin (Director Planning & Development); A Hagy (Director Customer Experience); G Martin (Manager Communications & Marketing); D Mackay (Manager Development Assessment); P Shuttlewood (Executive Manager Procurement, Contracts & Assets); T Rose (Major Projects Manager Program Director); M Douglas (Administration Officer)

Other Details:

The meeting commenced at 9.00am

The meeting adjourned for morning tea at 10.13am

The meeting reconvened from morning tea at 10.39am

The meeting closed at 12.18pm

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2. Condolences

2.1 2018/02/28.01 CONDOLENCES

Moved by: J CLIFFORD

Seconded by: D CLARK

Council observes one (1) minutes silence for the recently deceased.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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## 3.2 Mayoral Update

### 28<sup>th</sup> February 2018 - Ordinary Council Meeting

|                                        |                                                                                                                                                                                                                                                                                                                                                                 |
|----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Thursday<br>15 <sup>th</sup> February  | <ul style="list-style-type: none"><li>Greater Whitsunday Council of Mayors meeting in Moranbah at the Isaac Regional Council chambers</li></ul>                                                                                                                                                                                                                 |
| Friday<br>16 <sup>th</sup> February    | <ul style="list-style-type: none"><li>Mackay Hospital and Health Service - Clinical Health Services Plan teleconference</li><li>Official handover of three new fire trucks to QFES Bowen and Collinsville officers at Bowen Fire Station</li></ul>                                                                                                              |
| Monday<br>19 <sup>th</sup> February    | <ul style="list-style-type: none"><li>Meeting with the key stakeholders on the Airlie Beach Foreshore Revitalisation project in Cannonvale</li><li>Official opening of the new WRC Cannonvale Customer Service Office</li></ul>                                                                                                                                 |
| Tuesday<br>6 <sup>th</sup> February    | <ul style="list-style-type: none"><li>Meeting with Tim Rose &amp; Lowcock Buildings at Flagstaff Hill, Bowen</li><li>Whitsunday LDMG Meeting in Bowen</li><li>Phone call with Queensland Resources Council CEO Ian Macfarlane</li></ul>                                                                                                                         |
| Wednesday<br>21 <sup>st</sup> February | <ul style="list-style-type: none"><li>Briefing session in Bowen</li><li>Meeting with Federal Member for Dawson Mr George Christensen and Minister for Agriculture and Water Resources David Littleproud at Bowen</li></ul>                                                                                                                                      |
| Friday<br>23 <sup>rd</sup> February    | <ul style="list-style-type: none"><li>Delivered keynote speech on day two of the Flood &amp; Cyclone Mitigation &amp; Response Forum in Brisbane</li><li>2017 Qantas Australian Tourism Awards in Perth, Western Australia</li></ul>                                                                                                                            |
| Monday<br>26 <sup>th</sup> February    | <ul style="list-style-type: none"><li>Meetings in Brisbane with Minister for Local Government, Minister for Racing and Minister for Multicultural Affairs Stirling Hinchliffe; Transport and Main Roads Director-General Neil Scales; and Minister for Innovation and Tourism Industry Development and Minister for the Commonwealth Games Kate Jones</li></ul> |
| Tuesday<br>27 <sup>th</sup> February   | <ul style="list-style-type: none"><li>Meetings in Brisbane with Minister for Natural Resources, Mines and Energy Dr Anthony Lynham; and McCullough Robertson</li><li>Grand opening of OJI Fibre Solutions' new manufacturing facility, Yatala</li></ul>                                                                                                         |

**4. Confirmation of Minutes**

**4.1 2018/02/28.02 CONFIRMATION OF MINUTES REPORT**

**Moved by: R PETERSON**

**Seconded by: J CLIFFORD**

**Council confirms the Minutes of the Ordinary Meeting held on 14 February, 2018.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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7. Notice of Motion

7.1 2018/02/28.03 NOTICE OF MOTION - MATES IN CONSTRUCTION

Moved by: R PETERSON

Seconded by: M BRUNKER

That Whitsunday Regional Council incorporates into its tender process that for any construction project within the region valued at \$1,000,000 or more, that the successful tenderers and/or Principal Contractor will engage with 'MATES in Construction' and establish a program with the view to become an accredited MATES in Construction worksite.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

9. Questions from Public Gallery

PUBLIC QUESTION TIME

At this time in the meeting the opportunity is provided to members of the gallery to ask questions of the Council or to make statements about the Council and its operations. Under Council's Standing Orders the following applies in relation to this public question time:

1. In every Council Meeting time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting and must be submitted in writing to Council prior to the Council Meeting in accordance with Council's Policy for Standing Orders – Meetings. The time allocated shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting. The right of any individual to address the Council during this period shall be at absolute discretion of the Council.
2. If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.
3. Any person addressing the Council shall stand, state their name and address, act and speak with decorum and frame any remarks in respectful and courteous language

Mr Michael Healy
17 Calista Court
PROSERPINE QLD 4800

Dear Michael,

RE: Improving Safety Renwick Road

I refer to your letter of 11th January that was read aloud at Council's Ordinary meeting on 31st January, 2018.

With regard to your ideas about improving safety along Renwick Road I can provide the following comment:

- Corner of Renwick and Hinschen Roads - Council has reviewed this intersection and is investigating options to improve the ability of all road users to access this corner safely.
- Open drain adjacent to Renwick Road - The existing open drain in its current form is compliant with the applicable standards and is necessary to convey the volume of water down the road.
- Pedestrian pathways along Renwick Road - Council acknowledges that there is not currently a constructed pathway on both sides of the road. This upgrade is being considered by Council as part of developing its 10 year capital works program. However, in the interim pedestrians are still encouraged to use either the concrete pathway on the northern side of the road or the grass footpath on the southern side.

Please be aware that Council is working with the Department of Transport & Main Roads regarding options to improve the safety of the intersection of Renwick Road and the Bruce Highway. As previously advised, Council is also developing an Integrated Transport Strategy for the region to identify and prioritise appropriate road upgrades to promote safety and economic development across the Whitsundays. A part of this strategy will include the review of all heavy vehicle routes to determine if upgrades are needed to service their communities safely. A full review of Renwick Road will form part of this strategy development.

Please be aware that the development of this strategy is still in progress and not ready for implementation at this time. Once the planning is completed, it is anticipated that this strategy will take considerable funding to deliver. To assist this, Council will be seeking contributions from the State Government to help fund these much needed upgrades and will progress individual projects as funding is available.

Thank you again for your ongoing passion regarding safety for users of Renwick Road.

Yours faithfully

Barry Omundson
Chief Executive Officer

Council's response to Mr Healy's question was read by Director Engineering Services - Jason Raiteri

10. Office of the Mayor and CEO
10.1 2018/02/28.04 REVIEW OF COUNCIL POLICIES

Moved by: M BRUNKER

Seconded by: J CLIFFORD

Council resolves to adopt the following revised policies;

- **Acceptable Request Policy revoking Acceptable Request Guidelines adopted 12 November, 2014;**
- **Closed Circuit Television Policy revoking Closed Circuit Television (CCTV) adopted 27 February, 2013;**
- **Confidentiality for Councillors Policy revoking Confidentiality for Councillors Policy adopted 29 April, 2015;**
- **Councillor Code of Conduct revoking Councillor Code of Conduct adopted 24 November, 2015;**
- **Councillor Contact with Developers, Consultants, Lobbyists and Submitters Policy revoking Councillor Contact with Developers, Consultants, Lobbyists and Submitters Policy adopted 9 July, 2015;**
- **Gifts and Benefits Policy revoking Gifts and Benefits Policy adopted 11 May, 2016;**
- **Advertising Spending Policy revoking Advertising Spending Policy adopted 23 September, 2015;**
- **Fraud and Corruption Control Policy revoking Fraud and Corruption Control Policy 10 February, 2016;**
- **Reimbursement of Expenses and Provision of Facilities for Councillors Policy revoking Reimbursement of Expenses and Provision of Facilities for Councillors Policy adopted 11 October, 2017 subject to the inclusion of Councillor's Uniforms.**
- **Related Party Disclosure Policy revoking Related Party Disclosure Policy adopted 10 August, 2016;**
- **Public Interest Disclosure Policy revoking Public Interest Disclosure Policy adopted 29 June, 2016.**

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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10. Office of the Mayor and CEO  
10.2 2018/02/28.05 COMMUNITY ENGAGEMENT POLICY

Moved by: J CLIFFORD  
Seconded by: R PETTERSON

Council resolves to adopt the Community Engagement Policy.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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10. Office of the Mayor and CEO  
10.3 2018/02/28.06 MONTHLY FINANCIAL REPORT - JANUARY 2018

Moved by: J CLIFFORD  
Seconded by: M BRUNKER

Council receives the Monthly Financial Report for the month of January 2018.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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10. Office of the Mayor and CEO
10.4 2018/02/28.07 REPORT FOR THE REVISION OF 2017/18 BUDGET
AS AT DECEMBER 2017

Moved by: J CLIFFORD

Seconded by: D CLARK

Council resolves to adopt;

- 1) the Revised
 - a) Statement of Comprehensive Income (including the Appropriations Statement),
 - b) Statement of Financial Position,
 - c) Statement of Cash Flows,
 - d) Statement of Capital Funding, and
 - e) Statement of Changes in Equityfor the financial year 2017/18
- 2) the resulting Revised Long Term Financial Forecast for the financial years 2018/19 through 2026/27, inclusive;
- 3) the Revised Measures of Financial Sustainability (Ratios).

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

10. Office of the Mayor and CEO
10.5 2018/02/28.08 2017/2018 OPERATIONAL PLAN Q1 AND Q2

Moved by: R PETERSON

Seconded by: D CLARK

Council receives the Operational Plan 2017/18 Quarter One and Two reports.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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10. Office of the Mayor and CEO  
10.6 2018/02/28.09 QUEENSLAND CLIMATE RESILIENT COUNCILS PROGRAM

Moved by: J CLIFFORD  
Seconded by: R PETERSON

Council resolves to nominate Council's Manager Health, Climate & Environment and Councillor Jan Clifford to work with the Queensland Climate Resilient Councils (Q CRC) Project Governance Group on the Leading Practice Climate Change Resources Project.

**MEETING DETAILS:**

The motion was Carried 7/0

CARRIED

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10. Office of the Mayor and CEO
10.7 2018/02/28.10 CHANGE OF COUNCIL MEETING DATE

Moved by: R PETERSON
Seconded by: J COLLINS

Council resolves to change the date of the following Ordinary Council Meetings scheduled to be held on;

- a) Wednesday, 9th May, 2018, to Wednesday 16th May, 2018; and
- b) Wednesday, 23rd May, 2018 to Wednesday 30th May, 2018.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**12. Planning and Development Services**

- 12.1 2018/02/28.11 20090410 - REQUEST FOR EXTENSION OF RELEVANT PERIOD - DEVELOPMENT APPLICATION FOR MCU (DUAL OCCUPANCY); AND ROL (ONE LOT INTO TWO LOTS IN A COMMUNITY TITLE SCHEME) - 13 SOUTH MOLLE BOULEVARD, CANNONVALE - FILLIPONI SUPERANNUATION PTY LTD**

**Moved by: J COLLINS**

**Seconded by: M BRUNKER**

**Council resolves to approve a request for an extension of relevant period of a Development Application for material change of use (Dual occupancy); and reconfiguration of a lot (one lot into two lots and common property with a community title scheme) lodged by RPS Australia East Pty Ltd on behalf of Filliponi Superannuation Pty Ltd on land described as Lot 13 on RP837382, 13 South Molle Boulevard Cannonvale to 1 February 2020.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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12. Planning and Development Services

12.2 2018/02/28.12 20170726 - DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE (OUTDOOR RECREATION FACILITY) AND OPERATIONAL WORK, 2489 SHUTE HARBOUR ROAD, JUBILEE POCKET, WHITSUNDAY SPORTSPARK INCORPORATED

Moved by: J CLIFFORD

Seconded by: R PETTERSON

A. Council resolves to approve an application for Development Permit for Material Change of Use - Outdoor Recreation Facility and Operational Works within a Coastal Management District that involves interfering with quarry material on State coastal land above high-water mark, made by Whitsunday Sportspark Inc, on Lot 105 CP894264 T: RES 559 and located at 2489 Shute Harbour Road Jubilee Pocket, subject to the following conditions:

1.0 ADMINISTRATION

1.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

Plan/Document Name	Prepared By	Plan Number	Dated
Site Plan - Proposed	Paynter Dixon	A.114 Issue E	24/11/2017
Site Plan - Stage 1	Paynter Dixon	A.111 Issue E	24/11/2017
Site Plan - Stage 2	Paynter Dixon	A.112 Issue E	24/11/2017
Site Plan - Stage 3	Paynter Dixon	A.113 Issue E	24/11/2017
Ground Floor Plan	Paynter Dixon	A.115 Issue A	11/07/2017
First Floor Plan	Paynter Dixon	A.116 Issue A	11/07/2017
Roof Plan	Paynter Dixon	A.117 Issue A	11/07/2017
Elevations - Sheet 1	Paynter Dixon	A.120 Issue A	11/07/2017
Elevations - Sheet 2	Paynter Dixon	A.121 Issue A	11/07/2017
Elevations - Sheet 3	Paynter Dixon	A.122 Issue A	11/07/2017
Sections - Sheet 1	Paynter Dixon	A.130 Issue A	11/07/2017
Engineering Report	Premise	MIS0238/R04 Rev C	28 August 2017
Stage 1 - 3 Traffic Management Plan	Premise	MIS0238/R03 Rev C	28 August 2017
Site Based Stormwater Management Plan	Premises	17BNE-0312/1701376	24 August 2017

Landscape Plan	Active Urban Pty Ltd	LA100 Issue C	24/08/2017
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- 1.2 The applicant is to comply with the conditions imposed by the Department of State Development, Manufacturing, Infrastructure and Planning as outlined in the Department's correspondence dated 11 January 2018.
- 1.3 The following further development permits are required prior to commencement of work on site or commencement of the use:
- **Operational Works:**
 - Earthworks;
 - Access and Parking
 - Stormwater drainage; and
 - Sewerage Infrastructure.
 - **Plumbing and Drainage Works; and**
 - **Building Works.**
- All Operational Works, Plumbing and Drainage Works Development Permits must be obtained prior to the issue of a Building Works Development Permit.
- 1.4 Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.
- 1.5 All conditions of this approval must be complied with in full prior to the commencement of the use.
- 1.6 The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with, prior to the commencement of the use.
- 1.7 The development is approved to be undertaken in three (3) stages.
- 1.8 A copy of this decision notice and stamped approved plans/drawings must be retained on site at all times. This decision notice must be read in conjunction with the stamped approved plans to ensure consistency in construction, establishment and maintenance of approved works.
- 2.0 CLEARING, LANDSCAPING, FENCING AND SIGNAGE**
- 2.1 Any vegetation removed must be disposed of to the requirements of the Council. Transplanting, chipping or removal from site are the preferred solutions.
- 2.2 All vegetative waste cleared as part of the development of the site is to be either:
- a) stored neatly on site and shredded within sixty (60) days of clearing; or
 - b) removed off the site to an approved disposal location.
- 2.3 Prior to the commencement of Stage 1, the applicant is to repair the Shute harbour Road boundary fencing along the frontage of the site.
- 2.4 The applicant is to provide landscaping generally in accordance with the landscaping plan LA100 Issue C dated 24/08/2017.
- 2.5 The applicant is to provide way-finding signage prior to the commencement of the applicable stage.
- 3.0 BUILDING**

- 3.1 Ventilation and mechanical plant must be located and designed so that prevailing breezes do not direct undesirable noise and odours towards nearby residential accommodation.
- 3.2 All air-conditioning units are not to be visible from Shute Harbour Road or adjoining properties and are to be screened.
- 3.3 Building and landscaping materials are not to be highly reflective, or likely to create glare, or slippery or otherwise hazardous conditions.
- 3.4 Buildings are to be finished with external building materials and colours to reduce scale and bulk.

4.0 CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN

- 4.1 The development, including all buildings, access ways, car parks, and driveways must be designed and managed to incorporate the principles and recommendations of the Crime Prevention through Environmental Design – Guidelines for Queensland. The design and management must include, but not be limited to, the following:
 - a) Landscaping of all car parking areas and pedestrian and/or vehicular accessways must be fit for purpose but minimize opportunities for concealment;
 - b) Pedestrian pathways between buildings and car parks must be generous in proportions with a minimum width of 1.2 metres, well-lit and provide continuous accessible paths of travel.
 - c) Internal and external lighting of toilets must be bright, vandal resistant and where toilets are open after hours, should illuminate in hours of darkness or be sensor/movement sensitive;

5.0 LIGHTING

- 5.1 Lighting along, all internal access driveways and parking areas, is to be directed downwards so as to minimise any adverse effects of glare or direct light nuisance on all surrounding allotments, including allotments within, but must achieve a minimum level of illumination consistent with the safety of pedestrians and vehicles.

6.0 EARTHWORKS

- 6.1 Prior to commencement of any work on site an Operational Works development permit must be obtained in relation to Earthworks. Any application for Operational Works (Earthworks) must be accompanied by engineering design drawings demonstrating compliance with the recommendations of the Geotechnical and Civil site report for the site. All filling is to be placed, trimmed and compacted as a minimum to standards identified in AS 3798. Compaction test results are to be submitted to Council for its records.
- 6.2 At completion of construction and prior to commencement of the use, the Supervising Engineer must provide certification to Council that all construction complies with this Decision Notice and Council's Development Manual.

7.0 WATER INFRASTRUCTURE

- 7.1 All internal water infrastructure must be designed and constructed in accordance with AS3500 as part of a plumbing and drainage application.

8.0 SEWERAGE INFRASTRUCTURE

- 8.1 A Development Permit for Operational Works (Sewer Infrastructure) must be obtained prior to commencement of work on site. Any application for Operational Works (Sewer Infrastructure) must be accompanied by engineering design drawings, and certifications of the design, demonstrating compliance with Council's Development Manual (current at the time of development) and this Decision Notice.

- 8.2 The development must be connected to Council's sewerage network prior to commencement of the use.
- 8.3 Sewerage infrastructure must be constructed to comply with S6 "Sewer Reticulation" of Council's Development Manual, Council's Standard Drawings and Water Services Association of Australia Sewerage Code of Australia. Where a discrepancy or conflict exists between Council's Development Manual and the Sewerage Code, the requirements of Council's Development Manual will prevail.
- 8.4 Prior to commencement of use on the site, the applicant must lodge with Council, a design and construction certification prepared by an RPEQ. The certification must be addressed to Council and must certify that all Sewer Infrastructure works have been designed and constructed according to the conditions of this Decision Notice and Council's Development Manual.
- 8.5 Installation of any new pump station to service the proposed clubhouse will be a private asset and not maintained by Council.

9.0 **ACCESS AND PARKING**

STAGE 1

- 9.1 Prior to commencement of any work on site an Operational Works development permit must be obtained in relation to Access and Parking. Any application for Operational Works (Access and Parking) must be accompanied by detailed engineering drawings demonstrating compliance with Council's Development Manual (current at the time of development), Australian Standard AS2890, AS1428 and this Decision Notice.
- 9.2 A 2.4-meter-wide concrete footpath is to be constructed as shown on Traffic Management Plan – MIN-0238 Rev 1 and in accordance with Table 6.1 of Guide To Road Design Part 6A – Pedestrian and Cycle Paths prior to commencement of the use of Stage 1.
- 9.3 At completion of construction and prior to commencement of the use, the Supervising Engineer must provide certification to Council that all construction complies with this Decision Notice and Council's Development Manual.
- 9.4 Prior to the commencement of the use, the applicant is to provide one hundred and nineteen (119) car parking spaces on site.
- 9.5 Prior to the commencement of the use, ten (10) bicycle parking spaces must be provided.
- 9.6 The bicycle parking spaces are to:
- i. Enable wheels and frame to be locked to the device without damaging the bicycle.
 - ii. Be protected from manoeuvring motor vehicles and opening car doors.

STAGE 2

- 9.4 Prior to commencement of any work on site an Operational Works development permit must be obtained in relation to Access and Parking. Any application for Operational Works (Access and Parking) must be accompanied by detailed engineering drawings demonstrating compliance with Council's Development Manual (current at the time of development), Australian Standard AS2890, AS1428 and this Decision Notice.
- 9.5 A 2.4-meter-wide concrete footpath is to be constructed as shown on Site Plan – Stage 2 – A.112 Rev A and in accordance with Table 6.1 of Guide to Road Design Part 6A – Pedestrian and Cycle Paths prior to commencement of the use of Stage 2.
- 9.6 At completion of construction and prior to commencement of the use, the Supervising Engineer must provide certification to Council that all construction complies with this Decision Notice and Council's Development Manual.

STAGE 3

- 9.7 Prior to commencement of any work on site an Operational Works development permit must be obtained in relation to Access and Parking. Any application for Operational Works (Access and Parking) must be accompanied by detailed engineering drawings demonstrating compliance with Council's Development Manual (current at the time of development), Australian Standard AS2890, AS1428 and this Decision Notice.
- 9.8 All internal accesses, driveways, circulation roads, aisles, parking bays and manoeuvring areas are to be provided generally as indicated on Site Plan Stage 3 – A.113 Rev A and must be designed to comply with the Council's Development Manual and constructed so as to comply with the criteria described in Council's Development Manual, AS2890 and AS1428.
- 9.9 A 2.4-meter-wide concrete footpath is to be constructed as shown on Site Plan – Stage 3 – A.113 Rev A and in accordance with Table 6.1 of Guide to Road Design Part 6A – Pedestrian and Cycle Paths prior to commencement of the use of Stage 3.
- 9.10 A bus set-down area is to be provided as shown on Preliminary Roadworks Layout Plan – MIS0238-SK002 Rev 2 and in accordance with the Public Transport Infrastructure Manual Parts 5 and 5B and include pedestrian connectivity on the site.
- 9.11 At completion of construction and prior to commencement of the use, the Supervising Engineer must provide certification to Council that all construction complies with this Decision Notice and Council's Development Manual.
- 9.12 Prior to the commencement of the use, one hundred and thirty-one (131) car parking spaces and two (2) bus parking bays must be provided on site.
- 10.0 **STORMWATER AND FLOODING**
- 10.1 The developed flows from the land must be drained to a lawful point of discharge prior to commencement of the use on the site
- 10.2 Prior to commencement of any work on site an Operational Works development permit must be obtained in relation to Stormwater Drainage. Any application for Operational Works (Stormwater) must be accompanied by engineering design drawings, including calculations and certifications of the design, demonstrating compliance with Queensland Urban Drainage Manual current at the time of development, Council's Development Manual (current at the time of development) and this Decision Notice.
- 10.3 Any proprietary stormwater treatment devices proposed to be installed on the site shall:
- a. Be installed in line with the Manufacturer's Guidelines; and
 - b. Be constructed in accordance with the Whitsunday Regional Council Stormwater Quality Guideline.
- 10.4 Prior to commencement of use on the site any proposed proprietary devices and supporting infrastructure shall be inspected by the applicants engineer and Council. Should any proprietary devices or supporting infrastructure not be in acceptable condition, the defects shall be rectified by the applicant, at the applicants cost.
- 10.5 Any Bio-Detention device installed as part of this approval must be designed, constructed and maintained in accordance with the Whitsunday Regional Council Stormwater Quality Guidelines.
- 10.6 All stormwater drainage works must be designed and constructed in accordance with the Queensland Urban Drainage Manual (current at the time of development) and Council's Whitsunday Shire Council Development Manual (current at the time of development) prior to signing of the survey plans.

- 10.7 All site works must be undertaken to ensure that there is no increase in flood levels and/or flood frequency at any locations where existing landowners and/or users are adversely affected by waterway flooding for all events up to and including Q100.
- 10.8 Stormwater for the development must include gross pollutant traps, or other appropriate water quality measures, within the system adequate to ensure stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.
- 10.9 Prior to commencement of use on the site, the applicant must lodge with Council, a civil engineer's design and construction certification (by an experienced and qualified engineer). The certification must be addressed to Council and must certify that the works have been constructed in accordance with the requirements of Queensland Urban Drainage Manual current at the time of development, Councils Development Manual (current at the time of development) and this Decision Notice and will not cause adverse effects to adjoining or downstream properties or infrastructure.
- 11.0 **ENVIRONMENTAL MANAGEMENT PLAN (EMP)**
- 11.1 A Development Permit for Operational Works (Erosion Prevention and Sediment Control) must be obtained prior to commencement of work on site.
- 11.2 Prior to commencement of any work on the site, the applicant must submit to Council for approval, a site-based Erosion Prevention and Sediment Control Plan for the site. The plan must be prepared in accordance with Council's Development Manual (current at the time of the development), and the Best Practice Erosion & Sediment Control – November 2008 (IECA White Book). The strategy of the plan must be implemented and maintained for the duration of the operational and building works, and until exposed soil areas are permanently stabilised (e.g. turfed, concreted).
- 11.3 Discharges of water pollutants, wastewater or stormwater from the site must not cause measurable levels of water pollutants in the receiving waters to fall outside the acceptable ranges specified in the 'Australian Water Quality Guidelines for Fresh and Marine Waters', ANZECC 2000.
- 11.4 No visible emissions of dust must occur beyond the boundaries of the site during earthworks and construction activities on the site. If, at any time during the earthworks and construction activities, dust emissions are visible, all dust generating activities must cease until the corrective actions have been implemented to reduce dust emissions to acceptable levels or wind conditions are such that acceptable levels are achieved.
- 12.0 **ENVIRONMENTAL HEALTH**
- 12.1 Prior to the commencement of any food preparation or serving the applicant is required to obtain the necessary environmental health licenses.
- 13.0 **CATCHMENT AND LAND MANAGEMENT**
- 13.1 The applicant shall provide, with any future Operational Works applications, documentation and site plans (to a suitable scale) that incorporate the recommendations of the Site Based Stormwater Management Plan by Premise, reference 17BNE-0312/1701376, dated 24 August 2017. Site plans shall show the location, type and details of proposed stormwater quality devices.
- 13.2 The applicant shall provide, with any future Operational Works applications, an Acid Sulfate Soils report that demonstrates how acid sulfate soils will be avoided or managed in accordance with the Queensland Acid Sulfate Soils Technical manual (Queensland Government, 2014).

13.3 The applicant shall submit, with any Operational Works application, an Erosion and Sediment Control Plan that complies with the State Planning Policy stormwater management design objectives (*Table A: Construction Phase – stormwater management design objectives*).

13.4 Landscaping species shall be in accordance with the Whitsunday Regional Council Planning Scheme – Schedule 6, SC6.4.5 Planting species list.

14.0 OPERATING PROCEDURES

14.1 Prior to the commencement of Stage 1, the applicant is to provide netting or a suitable alternative between bottom fields 1 and 2 and the mangroves.

14.2 Prior to the commencement of Stage 1, the applicant is to provide seating, clubhouses and equipment storage as nominated on Site Plan – Stage 1, A.111 Issue E dated 24/11/17. These facilities are to be maintained until the commencement of Stage 3.

15.0 MISCELLANEOUS

15.1 If any item of cultural heritage is identified during site works, all work must cease, and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained.

15.2 Provision and maintenance of refuse collection areas to the requirements of the Council.

15.3 Waste disposal bins stored outdoors must be screened from all public roads by solid fencing of a colour and material which will match the buildings on the site.

15.4 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.

15.5 Any building materials, equipment and the like must be appropriately tied down, placed indoors and secured on site at the time of preparation for cyclone events. The onsite supervisor is to ensure that all contractors/employees take the necessary steps to secure the construction site in the event of a cyclone.

15.6 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Shute Harbour Road or adjoining land unless written permission from the owner of that land and Council is provided.

15.7 It is the developer's responsibility for the full rectification of any damage caused to neighbouring public infrastructure (such as footpaths, driveways, fences, gardens, trees and the like) caused by contractors, including clean-up of any litter or waste that is a result of the subject development.

16.0 ADVISORY NOTES

16.1 Hours of work

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30 pm and 6.30 am from Monday to Saturday and at all times on Sundays or Public Holidays.

16.2 Dust Control

It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the Environmental Protection Act 1994 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond

the boundaries of the property during all stages of the development including earthworks and construction.

16.3 Sedimentation Control

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994 and Schedule 9 of the Environmental Protection Regulation 2008 to prevent soil erosion and contamination of the stormwater drainage system and waterways.

16.4 Noise During Construction and Noise in General

It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994.

16.5 General Safety of Public During Construction

It is the project manager's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work.

It is the principal contractor's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work.

It is the responsibility of the person in control of the workplace to ensure compliance with the Work Health and Safety Act 2011. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

16.6 Enquiries relating to the aforementioned conditions should be directed to the Planning and Community Services who will direct the enquiry to the relevant officer.

B. Council resolves to apply a 100% reduction in the applicable developer contributions.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**12. Planning and Development Services**

**12.3 2018/02/28.13 20110104 - REQUEST FOR EXTENSION OF RELEVANT PERIOD - DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE - EIGHT (8) MULTIPLE DWELLING UNITS - L4RP700123 - 53 GREGORY ST - S HULL**

**Moved by: P RAMAGE**

**Seconded by: D CLARK**

**Council resolve to approve the request for an extension of relevant period of the Development Permit for Material Change of Use - Eight (8) Multiple Dwelling Units lodged by S H Hull on land described as L: 4 RP: 700123, 53 Gregory Street Bowen to 7 February, 2020.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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12. Planning and Development Services

12.4 2018/02/28.14 PLANNING & DEVELOPMENT MONTHLY REPORT - JANUARY 2018

Moved by: J COLLINS

Seconded by: R PETTERSON

Council receives the Planning and Development Monthly Report for January 2018.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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13. Community and Environment

13.1 2018/02/28.15 COLLINSVILLE INDEPENDENT LIVING FACILITY
FEES & CHARGES 2017/2018

Moved by: P RAMAGE

Seconded by: D CLARK

Council resolves to charge the following rental fees for accommodation at the Collinsville Independent Living Facility: -

- 1) Single Room - \$250.00 per week including electricity.
- 2) Double Room - \$375.00 per week including electricity.
- 3) Bond - Two weeks rent to be paid in advance.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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13. Community and Environment

13.2 2018/02/28.16 TRUSTEE LEASE PART A ON LOT 165 ON PLAN  
HR1855 - AIRLIE BEACH MEN'S SHED

Moved by: J CLIFFORD

Seconded by: D CLARK

Council resolves to authorise the Chief Executive Officer to negotiate and execute a Trustee Lease Part A on Lot 165 on Plan HR1855 with the Airlie Beach Men's Shed.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

13. Community and Environment  
13.3 2018/02/28.17 REQUEST FOR COUNCIL FEE WAIVERS -  
FEBRUARY 2018

Moved by: R PETERSON

Seconded by: D CLARK

Council resolves to approve the waiving of fees for the following recipients;

- Whitsunday Regional Council;
- Whitsunday Sailing Club;
- Whitsunday Running Club Inc. x 2;
- Girudala Community Co-operative Society Ltd.

**MEETING DETAILS:**

The motion was Carried 7/0

CARRIED

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13. Community and Environment
13.4 2018/02/28.18 2018 BOWEN SUPER BOATS EVENT -
SPONSORSHIP PROPOSAL

Moved by: D CLARK

Seconded by: J CLIFFORD

Council resolves to:

- 1) Agree to a sponsorship arrangement with Bowen Tourism & Business, in the form of \$5,000 cash plus in kind support up to \$5,000, to assist the hosting of the 2018 Bowen Offshore Super Boats Event, and,
- 2) Advise the applicant this will be the final year for Council's cash support for this event.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

13. Community and Environment

**13.5 2018/02/28.19 INTERNATIONAL LEGENDS OF LEAGUE
PARTNERSHIP PROPOSAL - 2018**

Moved by: M BRUNKER

Seconded by: D CLARK

Council resolves to provide financial support in the amount of \$10,000 to partnership the International Legends of League program in 2018 within the Whitsunday Region.

Procedural Motion

Moved by: R PETERSON

Council resolves to table the matter for further discussion with the Legends of League representatives regarding the relocation of the game.

MEETING DETAILS:

Cr Clifford withdrew as the mover of the motion

The Procedural Motion was Carried 6/1

CARRIED

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**13. Community and Environment**

**13.6 2018/02/28.20 WHITSUNDAY AIRPORT RUNWAY DINNER & FLY-IN  
SPONSORSHIP PROPOSAL**

**Moved by: J CLIFFORD**

**Seconded by: R PETERSON**

**Council resolves to enter into a sponsorship arrangement of \$6,000 with the Whitsunday Airport to assist with the hosting of the 2018 Runway Dinner & Fly-In to be held from 22 to 25 June 2018.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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13. Community and Environment

13.7 2018/02/28.21 CYCLONE DEBBIE DONATIONS TO BE HELD IN TRUST FOR FUTURE EVENTS

Moved by: J CLIFFORD

Seconded by: R PETERSON

Council resolves to:

- a) revoke resolution number 2017/05/17.10 Item Number 11.1 Cyclone Donation Grants, and,**
- b) hold the funds in trust to support Whitsunday region community members in the event of future natural disasters.**

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**13. Community and Environment**

**13.8 2018/02/28.22 FINANCIAL SUPPORT FOR ELITE ATHLETES - FEBRUARY 2018**

**Moved by: R PETERSON**

**Seconded by: P RAMAGE**

**Council resolves to approve the payment of Financial Support for Elite Athlete to Howard McDonald.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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13. Community and Environment

13.9 2018/02/28.23 SPECIAL PROJECTS GRANT - ROUND 2 APPLICATIONS 2017/2018

Moved by: R PETERSON

Seconded by: J CLIFFORD

Council approves the payment of Special Projects Grants Round 2 of 2017/18 to the following recipients:

- **Zonta Club of the Whitsundays Inc. - \$1,863.50**
- **Proserpine & District Respite Services Inc. - \$12,041.00**
- **Whitsunday Weightlifting Club - \$6,000.00**
- **Port Denison Sailing Club - \$8,322.00.**

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**13. Community and Environment**

**13.10 2018/02/28.24 SPORT & RECREATION CLUB GRANTS - FEBRUARY 2018**

**Moved by: J CLIFFORD**

**Seconded by: J COLLINS**

**Council resolves to approve the payment of a Sport & Recreation Club Grant to the following clubs:**

- **Collinsville & Scottville Amateur Swimming Club - \$1,500**
- **Port Denison Gun Club - \$1,000**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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13. Community and Environment

13.11 2018/02/28.25 FLYING FOX STATEMENT OF MANAGEMENT INTENT POLICY

Moved by: D CLARK

Seconded by: J CLIFFORD

Council resolves to adopt the proposed Flying Fox Statement of Management Intent Policy.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**13. Community and Environment**

**13.12 2018/02/28.26 ADVISORY - WHITSUNDAY SCHOOLIES MEETING MINUTE - 5 DECEMBER 2017**

**Moved by: J CLIFFORD**

**Seconded by: R PETTERSON**

**Council receives the Whitsunday Schoolies Advisory De-Brief Meeting Minutes held on 5 December 2017.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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13. Community and Environment

**13.13 2018/02/28.27 COMMUNITY & ENVIRONMENT - MONTHLY REPORT
- JANUARY 2018**

Moved by: R PETERSON

Seconded by: D CLARK

Council receives the Community & Environment Monthly Report for January 2018.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**18. Procedural Motion**

**18.1 2018/02/28.28 PROCEDURAL MOTION - ADJOURN**

**Moved by: J CLIFFORD**

**Seconded by: M BRUNKER**

**That the meeting be adjourned for the purpose of morning tea at 10.13am.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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18. Procedural Motion

18.2 2018/02/28.29 PROCEDURAL MOTION - RECONVENE

Moved by: J CLIFFORD

Seconded by: P RAMAGE

That the meeting be reconvened from morning tea at 10.39am.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**14. Engineering Services**

**14.1 2018/02/28.30 BLACKCURRANT ISLAND ALL-TIDE BOAT RAMP**

**Moved by: J CLIFFORD**

**Seconded by: M BRUNKER**

**Council resolves to note;**

- a) That Blackcurrant Island was identified as a preferred location for boat ramp infrastructure as per Council resolution on 23 August 2017.
- b) The good work undertaken over an extended period of time by both Council officers and external experts, to examine the constraints, costs and viability of the proposed boat ramp.
- c) That the result of the considerations is the determination that the Blackcurrant Island Proposal is not viable due to being cost prohibitive.

**Accordingly, Council resolves to not conduct any further investigations into boat ramp infrastructure at Blackcurrant Island.**

**Furthermore, Council continues to support the development of recreational boating infrastructure in the region and would welcome Department of Transport & Main Roads advice as to the most viable site in the Gloucester area for additional boat ramp infrastructure, and the availability of State funding for such infrastructure.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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15. Customer Experience

15.1 2018/02/28.31 BOWEN WORK CAMP ENGAGEMENT COMMITTEE - FEBRUARY 2018

Moved by: D CLARK

Seconded by: M BRUNKER

Council receives the minutes of the Bowen Work Camp Engagement Committee Meeting for February 2018

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**15. Customer Experience**

**15.2 2018/02/28.32 CUSTOMER EXPERIENCE MONTHLY REPORT - JANUARY 2018**

**Moved by: J CLIFFORD**

**Seconded by: D CLARK**

**Council receives the Customer Experience Monthly Report for January 2018.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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16. General Business

16.1 2018/02/28.33 FIRE STATION REQUEST

Moved by: J CLIFFORD

Seconded by: R PETERSON

Council resolves to write to QFES to urgently request 24/7 fire station in the Airlie Beach, Cannonvale, Jubilee Pocket area.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**16. General Business**

**16.2 2018/02/28.34 ELECTION COMMITMENTS**

**Moved by: M BRUNKER**

**Seconded by: J CLIFFORD**

**Council resolves to write to the Queensland Treasurer Jackie Trad regarding election commitments for the Whitsunday region.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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17. Procedural Motion

17.3 2018/02/28.35 PROCEDURAL MOTION - CLOSURE OF MEETING

Moved by: M BRUNKER

Seconded by: J CLIFFORD

That Council close the meeting to the public at 11.21am in accordance with Section 275 of the Local Government Regulations 2012, for the purpose of discussing employee or industrial matters, budget, rating concessions, contractual matters, legal proceedings, planning matters or other business likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

- **Item 17.1.1 - Business Activities Report - January 2018**
 - (c) the local government's budget
- **Item 17.1.2 - Tender Evaluation - Shute Harbour Terminal Building and Jetty Demolition**
 - (e) contracts proposed to be made by it
- **Item 17.1.3 - Bowen Administration Building - Air-Conditioning and Roof Upgrade**
 - (c) the local government's budget
- **Item 17.1.4 - Organisational Structure**
 - (a) the appointment, dismissal or discipline of employees
- **Item 17.5.1 - Tender Evaluation - Installation of Switchroom - Foxdale Quarry**
 - (e) contracts proposed to be made by it

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**17. Procedural Motion**

**17.4 2018/02/28.36 PROCEDURAL MOTION - REOPEN OF MEETING**

**Moved by: J CLIFFORD**

**Seconded by: D CLARK**

**That Council reopen the meeting to the general public at 12.14pm.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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17.1 Confidential Matters - Office of the Mayor and CEO

17.1.1 2018/02/28.37 BUSINESS ACTIVITIES REPORT - JANUARY 2018

Moved by: R PETERSON

Seconded by: D CLARK

Council receives the Business Activities Report for the month of January 2018.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**17.1 Confidential Matters - Office of the Mayor and CEO**

**17.1.2 2018/02/28.38 TENDER EVALUATION - SHUTE HARBOUR  
TERMINAL BUILDING AND JETTY DEMOLITION**

**Moved by: J CLIFFORD**

**Seconded by: R PETERSON**

**Council resolves to award contract 500.2017.0096 for the Shute Harbour Terminal Building and Jetty Demolition to Team Engineering Services Pty Ltd for \$1,710,500.58 excluding GST.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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17.1 Confidential Matters - Office of the Mayor and CEO

17.1.3 2018/02/28.39 BOWEN ADMINISTRATION BUILDING - AIR-CONDITIONING AND ROOF UPGRADE

Moved by: D CLARK

Seconded by: P RAMAGE

Council resolves to restore the Bowen Administration Building as per option 1 and authorise the Chief Executive Officer to call for quotes from Councils pre-qualified panel of contractors.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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17.1 Confidential Matters - Office of the Mayor and CEO

17.1.4 2018/02/28.40 ORGANISATIONAL STRUCTURE

Moved by: R PETERSON

Seconded by: J CLIFFORD

That Council approves the following changes to the organisational structure which are described in the Overview and Corporate Services organisational charts dated 28 Feb 2018:

- a) Formation of the position of Executive Manager Assets & Project Management, subordinate to the Director of Corporate Services;
- b) Transfer of the responsibility for the functions of Project Management Framework, Operational Finance, Insurance and Rates to the new position of Executive Manager Assets & Project Management from the existing immediate responsibility of Director Corporate Services;
- c) Transfer of the responsibility for the functions of Asset Management to the new position of Executive Manager Assets & Project Management from the existing responsibility of Executive Manager Procurement, Contracts & Assets;
- d) Transfer of the responsibility for the functions of Workplace Health & Safety to the existing position of Manager Human Resources from the existing immediate responsibility of Director Corporate Services;
- e) Retitle the existing position of Executive Manager Procurement, Contracts & Assets to Executive Manager Procurement, Property & Fleet;
- f) Transfer the incumbent of the existing position of Director Corporate Services to the new position of Executive Manager Assets & Project Management, at a total remuneration package consistent with Executive Manager positions;
- g) Dissolve the unoccupied position of Manager Asset Management noting that the responsibilities will be absorbed by the new Executive Manager Assets & Project Management;
- h) Conduct a competitive market process to recruit to the position of Director Corporate Services.

Furthermore, Council authorises the CEO to establish appropriate acting arrangements in the position of Director Corporate Services whilst recruitment is undertaken.

Also, that a full review of the complete Council Organisational structure be done at budget time.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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17.5 Confidential Matters - Engineering Services

17.5.1 2018/02/28.41 TENDER EVALUATION - INSTALLATION OF SWITCHROOM - FOXDALE QUARRY

Moved by: D CLARK

Seconded by: P RAMAGE

Council resolves to award contract 500.2017.0071 to Comlek Group Pty Ltd for the Installation of Switchroom at the Foxdale Quarry for \$169,000.00 (excluding GST).

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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***The meeting closed at 12.18pm***

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Confirmed as a true and correct recording this 14 March, 2018

**Cr Andrew Willcox
MAYOR**