



Whitsunday Regional Council  
**Minutes of the Ordinary Meeting** held at  
Collinsville Independent Living Facility  
**29 May 2018** commencing at **9:00am**

**Councillors Present:**

A Willcox; J Clifford; R Petterson; J Collins; P Ramage; D Clark and M Brunker

**Council Officers Present:**

B Omundson (Chief Executive Officer); S Fernando (Chief Financial Officer); J Raiteri (Director Engineering Services); J Rugless (Director Corporate Services); J Wright (Director Community & Environment); N McGaffin (Director Planning & Development); A Hagy (Director Customer Experience); P Fendley (Chief Staff Officer); G Martin (Manager Communications & Marketing); M Douglas (Administration Officer)

**Other Details:**

The meeting commenced at 9.09am

The meeting adjourned for morning tea at 10.00am

The meeting reconvened from morning tea at 10.30am

The meeting closed at 12.56pm

Whitsunday Regional Council  
**Minutes of the Ordinary Meeting held at**  
 Collinsville Independent Living Facility  
 29 May 2018 commencing at 9:00am

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**2. Condolences**

**2.1 2018/05/29.01 CONDOLENCES**

**Moved by: J CLIFFORD**

**Seconded by: P RAMAGE**

**Council observes one (1) minutes silence for the recently deceased.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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### 3.2 Mayoral Update

|                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Wednesday<br>16 <sup>th</sup> May | <ul style="list-style-type: none"> <li>• Meeting with ratepayer in Bowen</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Thursday<br>17 <sup>th</sup> May  | <ul style="list-style-type: none"> <li>• Filming Mayor's Cooking Video at Abell Point Marina with Cruise Ship Ambassadors</li> <li>• Teleconference with Department of Communities, Disability Services, and Seniors</li> <li>• Teleconference with Greater Whitsunday Council of Mayors</li> </ul>                                                                                                                                                                                                                    |
| Saturday<br>19 <sup>th</sup> May  | <ul style="list-style-type: none"> <li>• Bottoms on the Grass fundraiser for Crohn's Disease &amp; Ulcerative Colitis, in Bowen</li> </ul>                                                                                                                                                                                                                                                                                                                                                                             |
| Monday<br>21 <sup>st</sup> May    | <ul style="list-style-type: none"> <li>• Opening St Catherine's Catholic College Literature &amp; Arts Festival, in Proserpine</li> <li>• Meeting with Greater Whitsunday Council of Mayors in Mackay</li> <li>• Meeting with Premier and Greater Whitsunday Council of Mayors in Mackay</li> <li>• That evening, Mackay and Whitsundays Community Government Reception in Mackay</li> </ul>                                                                                                                           |
| Tuesday<br>22 <sup>nd</sup> May   | <ul style="list-style-type: none"> <li>• Meeting with Premier Anastacia Palaszczuk to inspect demolition works at Shute Harbour</li> <li>• Meeting with Deputy Premier, Treasurer and Minister for Aboriginal and Torres Strait Islander Partnerships Jackie Trad in Cannonvale</li> <li>• Meeting with Minister for Local Government, Minister for Racing and Minister for Multicultural Affairs Stirling Hinchliffe in Cannonvale</li> <li>• That evening, Governing from the Regions forum in Cannonvale</li> </ul> |
| Wednesday<br>23 <sup>rd</sup> May | <ul style="list-style-type: none"> <li>• Media event for Beautiful Bowen \$5M announcement by Minister for Local Government, Minister for Racing and Minister for Multicultural Affairs Stirling Hinchliffe in Bowen</li> <li>• Visit with Minister Hinchliffe to Bowen Turf Club</li> <li>• Took Minister Hinchliffe for a tour around Bowen and showed him the site for the Whitsunday Marine Centre of Excellence</li> <li>• Filming Budget video in Bowen</li> </ul>                                               |
| Thursday<br>24 <sup>th</sup> May  | <ul style="list-style-type: none"> <li>• Thriving Communities Breakfast with Minister for Communities and Minister for Disability Services and Seniors Coralee O'Rourke in Airlie Beach</li> <li>• Meeting with Minister for Transport and Main Roads Mark Bailey in Cannonvale</li> <li>• WRRTG Meeting in Mackay</li> </ul>                                                                                                                                                                                          |
| Friday<br>25 <sup>th</sup> May    | <ul style="list-style-type: none"> <li>• Meeting with ratepayers in Bowen</li> <li>• Don River Improvement Trust meeting</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                    |
| Sunday<br>27 <sup>th</sup> May    | <ul style="list-style-type: none"> <li>• Meeting with Senator the Hon. James McGrath, Assistant Minister to the Prime Minister, in Bowen</li> <li>• Took Senator McGrath for a tour around Bowen and showed him the site for the Whitsunday Marine Centre of Excellence</li> </ul>                                                                                                                                                                                                                                     |
| Monday<br>28 <sup>th</sup> May    | <ul style="list-style-type: none"> <li>• Filming Budget video in Bowen</li> <li>• Traffic Advisory Committee meeting in Bowen</li> </ul>                                                                                                                                                                                                                                                                                                                                                                               |

|  |                                                                                                                                                                                                                                                                                                                                                 |
|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <ul style="list-style-type: none"><li>• Flagstaff Hill redevelopment Meeting in Bowen</li><li>• Traditional Land Owners Welcome Ceremony - Australian Defence Force's Amphibious Capability Development Branch at Kings Beach</li><li>• Last night, the Cowboys' Way - Building a Winning Culture - NQBP stakeholder event at Merinda</li></ul> |
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**4. Confirmation of Minutes**

**4.1 2018/05/29.02 CONFIRMATION OF MINUTES REPORT**

**Moved by: M BRUNKER**

**Seconded by: J CLIFFORD**

**Council confirms the Minutes of the Ordinary Meeting held on 16 May, 2018 subject to item 16.1 be amended to read “Council resolves to provide \$5000 to the Bowen State School P&C Tuckshop for their annual Fete”.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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## 9. Questions from Public Gallery

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### PUBLIC QUESTION TIME

At this time in the meeting the opportunity is provided to members of the gallery to ask questions of the Council or to make statements about the Council and its operations. Under Council's Standing Orders the following applies in relation to this public question time:

1. In every Council Meeting time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting and must be submitted in writing to Council prior to the Council Meeting in accordance with Council's Policy for Standing Orders - Meetings. The time allocated shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting. The right of any individual to address the Council during this period shall be at absolute discretion of the Council.
2. If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.
3. Any person addressing the Council shall stand, state their name and address, act and speak with decorum and frame any remarks in respectful and courteous language



10. Office of the Mayor and CEO  
10.1 2018/05/29.03 MONTHLY FINANCIAL REPORT - APRIL 2018

Moved by: J CLIFFORD

Seconded by: D CLARK

Council receives the Monthly Financial report for the month of April 2018.0

**MEETING DETAILS:**

The motion was Carried 7/0

CARRIED

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10. Office of the Mayor and CEO  
10.2 2018/05/29.04 2018-19 REGISTER OF COST RECOVERY FEES AND OTHER CHARGES

Moved by: M BRUNKER

Seconded by: R PETTERSON

Council resolves that in accordance with Section 97 and 98 of the Local Government Act 2009 and under Section 262 (3) (c) of the Local Government Act 2009, to adopt the 2018/19 Register of Cost Recovery Fees and Other Charges.

**MEETING DETAILS:**

The motion was Carried 7/0

CARRIED

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10. Office of the Mayor and CEO  
10.3 2018/05/29.05 COUNCILLOR REMUNERATION

Moved by: M BRUNKER

Seconded by: D CLARK

Council resolves to accept the decision of the Queensland Local Government Remuneration and Discipline Tribunal to increase remuneration levels for Mayors, Deputy Mayors and Councillors by 2.25% from 1 July, 2018.

**MEETING DETAILS:**

The motion was Carried 7/0

CARRIED

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10. Office of the Mayor and CEO  
10.4 2018/05/29.06 SHUTE HARBOUR PROJECT

Moved by: J CLIFFORD  
Seconded by: R PETERSON

Council resolves to:

- a) adopt the proposed Shute Harbour Marine Precinct concept design incorporating the inclusion of a new boat ramp as proposed and funded by the Queensland Department of Transport and Main Roads;
- b) authorise the CEO to execute the proposed Deed of Agreement as provided by the Queensland Department of Transport and Main Roads, inclusive of a floating boat waiting facility.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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11. Corporate Services  
11.1 2018/05/29.07 CORPORATE SERVICES - MONTHLY REPORT - APRIL 2018

Moved by: R PETERSON  
Seconded by: P RAMAGE

Council receives the Corporate Services Monthly Report for April 2018.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**12. Planning and Development Services**

**12.1 2018/05/29.08 DA10115 - REQUEST FOR EXTENSION OF RELEVANT PERIOD - DEVELOPMENT APPLICATION FOR DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE - DUAL OCCUPANCY, 13 LIME TREE COURT BOWEN, SHIELD CONSTRUCTIONS PTY LTD**

**Moved by: D CLARK**

**Seconded by: M BRUNKER**

**Council resolves to approve the request for an extension of relevant period of the Development Permit for Material Change of Use to 30 June 2020 - Dual Occupancy lodged by Veris on behalf of Shield Constructions Pty Ltd on land described as L: 7 EMT G SP: 201435, 13 Lime Tree Court Bowen.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**12. Planning and Development Services**

**12.2 2018/05/29.09 CLASS 10A BUILDINGS IN URBAN RESIDENTIAL AREAS**

**Moved by: J CLIFFORD**

**Seconded by: R PETTERSON**

**Council resolves to include provisions in the first amendment to the Whitsunday Planning Scheme, 2017 to achieve the following:**

**In the Low Density Residential zone, the Low-medium Density Residential Zone, the Mixed-use Zone and Tourism Zone:**

- 1. Class 10a buildings will require a code assessable development application if they exceed the following areas and dimensions:**
  - a) a maximum combined floor area equivalent to 9% of the site area, or 72 square metres, whichever is the least;**
  - b) a length of 12 metres in one plane;**
  - c) a length-to-width ratio of 2:1;**
  - d) a height of 5.5 metres, measured to the apex of the roof.**
- 2. Additional design provisions to minimise the bulk of steel shed construction dwellings including requirements relating to minimum roof pitch, width of eaves, maximum area of blank walls, visual separation of upper and lower levels and external building colours.**

Council further resolves to issue no further Temporary Home permits in terms of Local Law No.1 for occupation of Class 10a structures in the Low Density Residential zone, the Low-medium Density Residential Zone, the Mixed-use Zone and Tourism Zone, with effect from 1 September 2018.

**Amendment**

Moved by: D CLARK

Seconded by: P RAMAGE

Council resolves to include provisions in the first amendment to the Whitsunday Planning Scheme, 2017 to achieve the following:

In the Low Density Residential zone, the Low-medium Density Residential Zone, the Mixed-use Zone and Tourism Zone:

Class 10a buildings will require a code assessable development application if they exceed the following areas and dimensions:

- a) a maximum combined floor area equivalent to 9% of the site area, or 72 square metres, whichever is the least;
- b) a length of 12 metres in one plane;
- c) a length-to-width ratio of 2:1;
- d) a height of 5.5 metres, measured to the apex of the roof.

Council further resolves to issue no further Temporary Home permits in terms of Local Law No.1 for occupation of Class 10a structures in the Low Density Residential zone, the Low-medium Density Residential Zone, the Mixed-use Zone and Tourism Zone, with effect from 1 September 2018.

**MEETING DETAILS:**

The amendment was Defeated 2/5

The motion was Carried 6/1

**CARRIED**

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**12. Planning and Development Services**

**12.3 2018/05/29.10 PLANNING & DEVELOPMENT MONTHLY REPORT - APRIL 2018**

**Moved by: J CLIFFORD**

**Seconded by: J COLLINS**

**Council receives the Planning and Development Monthly Report for April 2018**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**13. Community and Environment**

**13.1 2018/05/29.11 REQUEST FOR SPONSORSHIP - CANEGROWERS PROSERPINE AWARD 2018**

**Moved by: J COLLINS**

**Seconded by: J CLIFFORD**

**Council resolves to sponsor a Canegrowers Proserpine Award to the value of \$100.00 for their Whitsunday Show Cane Exhibit at Show Whitsunday on 22 June 2018.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**13. Community and Environment**

**13.2 2018/05/29.12 REQUEST FOR FINANCIAL SUPPORT - 2018 COLLINSVILLE RODEO**

**Moved by: P RAMAGE**

**Seconded by: R PETTERSON**

**Council resolves to approve a donation of \$1,000 and in kind supply of two portable toilets to the Collinsville Rodeo Association to assist in the hosting of the annual Collinsville Rodeo to be held on Saturday, 30 June 2018.**

**MEETING DETAILS:**

The motion was Carried 7/0

CARRIED

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**13. Community and Environment**

**13.3 2018/05/29.13 REQUEST FOR FINANCIAL SUPPORT - BOWEN SHOW & SHOW WHITSUNDAY**

**Moved by: D CLARK**

**Seconded by: J CLIFFORD**

**Council resolves to donate \$2,000.00, inclusive of GST, each for the staging of fireworks at the local Show events, to:**

- a) the Bowen Pastoral Agricultural Association Inc. and;**
- b) the Proserpine Agricultural, Pastoral and Industrial Association.**

**MEETING DETAILS:**

The motion was Carried 7/0

CARRIED

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**18. Procedural Motion**

**18.1 2018/05/29.14 PROCEDURAL MOTION - ADJOURN**

**Moved by: M BRUNKER**

**Seconded by: R PETERSON**

**Council resolved to adjourn the meeting for the purpose of morning tea at 10.12am.**

**MEETING DETAILS:**

The motion was Carried 7/0

CARRIED

**18. Procedural Motion**

**18.2 2018/05/29.15 PROCEDURAL MOTION - RECONVENE**

**Moved by: J CLIFFORD**

**Seconded by: M BRUNKER**

**Council resolved that the meeting be reconvened at 10.34am.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

**13. Community and Environment**

**13.4 2018/05/29.16 FINANCIAL SUPPORT FOR ELITE ATHLETES - MAY 2018**

**Moved by: P RAMAGE**

**Seconded by: R PETTERSON**

**Council resolves to approve the payment of Financial Support for Elite Athletes to the following recipients:**

- **Tayla Goody - \$500**
- **Levi Holmes - \$500**
- **Jaxon Henderson-Feldman - \$500**
- **Harper Henderson-Feldman - \$500**
- **Tasharynda Thomas - \$500.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**13. Community and Environment**

**13.5 2018/05/29.17 ADVISORY - COMMUNITY DROUGHT SUPPORT PACKAGE GRANT 2018**

**Moved by: J COLLINS**

**Seconded by: P RAMAGE**

**Council receives the Community Drought Support Package Grant of \$40,000.00 from the Department of Communities, Disability Services & Seniors, to support the drought affected communities of the Whitsunday region.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**13. Community and Environment**

**13.6 2018/05/29.18 COMMUNITY & ENVIRONMENT - MONTHLY REPORT - APRIL 2018**

**Moved by: J CLIFFORD**

**Seconded by: M BRUNKER**

**Council receives the Community & Environment Monthly Report for April 2018.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**14. Engineering Services**

**14.1 2018/05/29.19 2017-19 WORKS FOR QUEENSLAND PROJECTS**

**Moved by: J CLIFFORD**

**Seconded by: R PETERSON**

**Council resolves to construct projects as outlined in this report with funding received from Department of Infrastructure, Local Government & Planning (DILGP) under Works For Queensland (W4Q) round 2.**

**Procedural Motion**

**Moved by: P RAMAGE**

**Council resolves that the item be tabled following a Briefing Session for further discussion.**

**MEETING DETAILS:**

The procedural motion was Carried 6/1

**CARRIED**

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**14. Engineering Services**

**14.2 2018/05/29.20 ENGINEERING SERVICES - MONTHLY REPORT - APRIL 2018**

**Moved by: J COLLINS**

**Seconded by: J CLIFFORD**

**Council receives the Engineering Services Monthly Report for the month of April 2018.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**15. Customer Experience**

**15.1 2018/05/29.21 WILSON BEACH SWIMMING ENCLOSURE**

**Moved by: J COLLINS**

**Seconded by: D CLARK**

**Council resolves to carry out repairs to the Wilson Beach swimming enclosure as per tender.**

**Amendment**

**Moved by: A WILLCOX**

**Seconded by: R PETTERSON**

- a) Council notes the safety concern of the community in respect to crocodile density in the Proserpine River, and its proximity to the Wilsons Beach swimming enclosure.**
- b) Notes the recreational patronage of the facility without reportedly, major incidence for in excess of 50 years.**
- c) Call upon the Department of Environmental Heritage to work in collaboration with council to undertake a comprehensive risk assessment and to ascertain the current numbers of salt water crocodiles to make an informed decision regarding further recreational use of the facility.**
- d) Resolving that if Department of Environmental Heritage conclude a level of user safety that satisfies both the state and local government that WRC undertake the repair of the facility and redesign if required including appropriate signage of both the risk of marine stingers and crocodiles.**
- e) Noting that should the risk assessment ascertain a level of risk unpalpable to the state and local government the facility is removed from use.**

**MEETING DETAILS:**

The amendment was voted on and Carried 4/3

The amendment become the motion

The motion was Carried 5/2

Division

*For - Mayor Willcox, Cr Clifford, Cr Clark, Cr Bruncker, Cr Petterson*

*Against - Cr Ramage, Cr Collins*

**CARRIED**

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**15. Customer Experience**

**15.2 2018/05/29.22 BOWEN WORK CAMP ENGAGEMENT COMMITTEE -  
APRIL & MAY 2018**

**Moved by: D CLARK**

**Seconded by: J CLIFFORD**

**Council receives the minutes of the Bowen Work Camp Engagement Committee Meeting for April & May 2018**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**15. Customer Experience**

**15.3 2018/05/29.23 CUSTOMER EXPERIENCE MONTHLY REPORT -  
APRIL 2018**

**Moved by: J CLIFFORD**

**Seconded by: D CLARK**

**Council receives the Customer Experience Monthly Report for April 2018.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**18. Procedural Motion**

**18.3 2018/05/29.24 PROCEDURAL MOTION**

**Moved by: R PETERSON**

**Seconded by: J CLIFFORD**

**Council resolved to adjourn the meeting at 12.10pm.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**18. Procedural Motion**

**18.4 2018/05/29.25 PROCEDURAL MOTION - RECONVENE**

**Moved by: J CLIFFORD**

**Seconded by: M BRUNKER**

**Council resolves to reconvene the meeting at 12.21pm**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**18. Procedural Motion**

**18.5 2018/05/29.26 PROCEDURAL MOTION - CLOSURE OF MEETING**

**Moved by: J CLIFFORD**

**Seconded by: R PETERSON**

**Council resolves to close the meeting to the public at 12.21pm in accordance with Section 275 of the Local Government Regulations 2012, for the purpose of discussing employee or industrial matters, budget, rating concessions, contractual matters, legal proceedings, planning matters or other business likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.**

**17.2.1 Plant & Fleet Replacement - 500.2018.0053  
(e) contracts proposed to be made by it**

**17.5.1 Transition from Downer to Whitsunday Regional Council  
(e) contracts proposed to be made by it**

**17.5.2 Tender Evaluation - 500.2018.0019 - Bowen Drainage Renewals  
(e) contracts proposed to be made by it**

**17.5.3 Roma Peak Road Maintenance  
(e) contracts proposed to be made by it**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

**18. Procedural Motion**



18.6      2018/05/29.27      PROCEDURAL MOTION - REOPEN OF MEETING

Moved by:              J CLIFFORD

Seconded by:         D CLARK

Council resolves to reopen the meeting to the general public at 12.54pm.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

17.2      **Confidential Matters - Corporate Services**

17.2.1    2018/05/29.28      PLANT & FLEET REPLACEMENT - 500.2018.0053

Moved by:              J CLIFFORD

Seconded by:         D CLARK

Council resolves to award the contract for 500.2018.0053 - Supply and Delivery of One (1) 2WD Twin Cab Utility for \$29,107.28 (excluding GST) to Crossley Automotive Pty Ltd T/As Crossley Holden including trade in of Asset 10390 - Ford Ranger Dual Cab noting all panel providers were afforded the opportunity to supply a quote.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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17.5      **Confidential Matters - Engineering Services**

17.5.1    2018/05/29.29      TRANSITION FROM DOWNER TO WHITSUNDAY  
REGIONAL COUNCIL

Moved by:              R PETERSON

Seconded by:         J CLIFFORD

Council resolves to transition the delivery of the Proserpine and Cannonvale Wastewater Treatment Operations from Downer Utilities over to Whitsunday Regional Council.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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**17.5 Confidential Matters - Engineering Services**

**17.5.2 2018/05/29.30 TENDER EVALUATION - 500.2018.0019 - BOWEN DRAINAGE RENEWALS**

**Moved by: D CLARK**

**Seconded by: P RAMAGE**

**Council resolves to award contract 500.2018.0019 for the Bowen Drainage Renewals to Integrabuild (Aust) Pty Ltd for \$724,043.20 (excluding GST).**

**MEETING DETAILS:**

The motion was Carried 6/1

**CARRIED**

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**17.5 Confidential Matters - Engineering Services**

**17.5.3 2018/05/29.31 ROMA PEAK ROAD MAINTENANCE**

**Moved by: D CLARK**

**Seconded by: M BRUNKER**

**Council resolves not to extend the maintained length of Roma Peak Road.**

**MEETING DETAILS:**

The motion was Carried 7/0

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***The meeting closed at 12.56pm***

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Confirmed as a true and correct recording this 13 June 2018

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**Cr Andrew Willcox  
MAYOR**