



Whitsunday Regional Council  
**Minutes of the Ordinary Meeting** held at  
Bowen PCYC, Cnr Hay Street and Queens Road, Bowen  
**24 October, 2018 commencing at 9:00am**

**Councillors Present:**

A Willcox; J Clifford; J Collins; P Ramage; D Clark and M Brunker

**Council Officers Present:**

B Omundson (Chief Executive Officer); S Fernando (Chief Financial Officer); J Wright (Director Community & Environment); N McGaffin (Director Planning & Development); J Rugless (Director Corporate Services); P Fendley (Chief Staff Officer); T Pettiford (Acting Director Engineering); G Martin (Communications and Marketing Manager); P Shuttlewood (Executive Manager Procurement, Property & Fleet); T Rose (Major Projects Program Director); M Douglas (Administration Officer)

**Other Details:**

The meeting commenced at 9.00am

The meeting adjourned for morning tea at 10.30am

The meeting reconvened from morning tea at 10.55am

The meeting closed at 12.12pm

Whitsunday Regional Council  
 Minutes of the Ordinary Meeting held at  
 Bowen PCYC, Cnr Hay Street and Queens Road, Bowen  
 24 October, 2018 commencing at 9:00am

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1. Apologies
- 1.1 2018/10/24.01 APOLOGIES

Moved by: J CLIFFORD  
Seconded by: M BRUNKER

Council receives the apology from Cr Petterson for his absence.

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

2. Condolences
- 2.1 2018/10/24.02 CONDOLENCES

Moved by: J COLLINS  
Seconded by: D CLARK

Council observes one (1) minutes silence for the recently deceased.

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

### 3.2 Mayoral Update

Wednesday 10 <sup>th</sup> October	<ul style="list-style-type: none"> <li>• That evening, Proserpine Chamber of Commerce meeting</li> </ul>
Thursday 11 <sup>th</sup> October	<ul style="list-style-type: none"> <li>• Greater Whitsunday Council of Mayors meeting, via teleconference</li> </ul>
Friday 12 <sup>th</sup> October	<ul style="list-style-type: none"> <li>• ADITS Chapter Event - Blueprint for Business with entrepreneur Mark Bouris, in Townsville</li> </ul>
Saturday 13 <sup>th</sup> October	<ul style="list-style-type: none"> <li>• Bowen Cup at Bowen Turf Club</li> </ul>
Sunday 14 <sup>th</sup> October	<ul style="list-style-type: none"> <li>• Flew to Canberra for advocacy meetings</li> </ul>
Monday 15 <sup>th</sup> October	<ul style="list-style-type: none"> <li>• Meetings with Member for Dawson Mr George Christensen; Assistant Minister for Home Affairs Senator Linda Reynolds and Chair of Parliamentary Standing Committee on Public Works Dr John McVeigh.</li> <li>• Insurance Council 2018 Canberra Cocktails event</li> </ul>
Tuesday 16 <sup>th</sup> October	<ul style="list-style-type: none"> <li>• Meeting with Assistant Treasurer Mr Stuart Robert</li> <li>• Reception - Annual Statement on Developing Northern Australia with Minister for Resources and Northern Australia Senator Matt Canavan</li> </ul>
Wednesday 17 <sup>th</sup> October	<ul style="list-style-type: none"> <li>• Meeting with Jonathan Persley, from the Office of Mr Bill Shorten, Leader of the Opposition</li> <li>• Meeting with Mr Michael McCormack, Deputy Prime Minister and Leader of the Nationals</li> <li>• Flew back to Proserpine</li> <li>• That evening, spoke at the Wesley LifeForce Suicide Prevention Conference formal dinner, in Cannonvale</li> </ul>
Thursday 18 <sup>th</sup> October	<ul style="list-style-type: none"> <li>• Meeting in Airlie Beach and tour of Shute Harbour, Airlie Beach foreshore, Whitsunday Climate Change Innovation Hub and Bowen Front Beach with QRA Board members and senior staff</li> <li>• Dinner with QRA Board members and senior staff, as well as Major Project Advisory Board members, in Bowen</li> </ul>
Friday 19 <sup>th</sup> October	<ul style="list-style-type: none"> <li>• Major Project Advisory Board meeting, in Bowen</li> <li>• Meeting with ratepayer in Proserpine</li> <li>• That evening, grand opening of Ambrosia at Mirage Whitsundays in Cannonvale</li> </ul>
Saturday 20 <sup>th</sup> October	<ul style="list-style-type: none"> <li>• 2018 Whitsunday Tourism Awards, in Airlie Beach</li> </ul>
Monday 22 <sup>nd</sup> October	<ul style="list-style-type: none"> <li>• Quarterly meeting with Bowen Chamber of Commerce</li> <li>• Core magazine shoot, in Proserpine</li> </ul>
Tuesday 23 <sup>rd</sup> October	<ul style="list-style-type: none"> <li>• Guest speaker at Bowen Men's Shed</li> <li>• Principal for half a day at Proserpine State School</li> <li>• Launch of Library movie streaming service Kanopy at Proserpine Library</li> <li>• Meeting with Whitsunday Sailing Club, at Airlie Beach</li> </ul>



**4. Confirmation of Minutes**

**4.1 2018/10/24.03 CONFIRMATION OF MINUTES REPORT**

**Moved by: D CLARK**

**Seconded by: J CLIFFORD**

**Council confirms the Minutes of the Ordinary Meeting held on 10 October 2018.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

**9. Questions from Public Gallery**

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**PUBLIC QUESTION TIME**

At this time in the meeting the opportunity is provided to members of the gallery to ask questions of the Council or to make statements about the Council and its operations. Under Council's Standing Orders the following applies in relation to this public question time:

1. In every Council Meeting time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting and must be submitted in writing to Council prior to the Council Meeting in accordance with Council's Policy for Standing Orders – Meetings. The time allocated shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting. The right of any individual to address the Council during this period shall be at absolute discretion of the Council.
2. If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.
3. Any person addressing the Council shall stand, state their name and address, act and speak with decorum and frame any remarks in respectful and courteous language

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**10. Office of the Mayor and CEO**

**10.1 2018/10/24.04 FINANCIAL STATEMENTS - PERIOD ENDING 30 SEPTEMBER 2018**

**Moved by: J CLIFFORD**

**Seconded by: P RAMAGE**

**Council receives the financial statements for the period ending 30 September, 2018 for the 2018/19 financial year.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**10. Office of the Mayor and CEO**

**10.2 2018/10/24.05 NORTH QUEENSLAND SPORTSTAR AWARDS 2018**

**Moved by: D CLARK**

**Seconded by: J COLLINS**

**Council resolves to nominate Cr Clifford to attend the 2018 Queensland Country Credit Union North Queensland Sportstar Awards to be held in Mission Beach on Saturday 27 October 2018.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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10. Office of the Mayor and CEO  
10.3 2018/10/24.06 LOCAL GOVERNMENT LEVY READY GRANT PROGRAM

Moved by: J CLIFFORD

Seconded by: J COLLINS

Council resolves to

- a) support the grant application of up to \$350,000 to the Local Government Levy Ready Grant Program (LGLRGP) for the Bowen and Kelsey Creek Landfill sites; and
- b) approve the proposed co-contribution of 30% (up to \$105,000) by Council to the project, should funding support be successful

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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10. Office of the Mayor and CEO  
10.4 2018/10/24.07 AIRLIE BEACH FORESHORE TREE REPORT

Moved by: M BRUNKER

Seconded by: P RAMAGE

Noting the professional engineering and arborist advice, and that an additional 143 new trees will be planted, Council resolves to remove trees 2, 4, 6 and 10 marked in the report titled "Airlie Beach Foreshore Tree Report".

Furthermore, Council notes tree number 10 will not be removed until such time as the nesting bird in tree departs estimated at one month.

**MEETING DETAILS:**

The motion was Carried 5/1

Cr Clifford requested to be recorded as against the motion

**CARRIED**

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**12. Planning and Development Services**

**12.1 2018/10/24.08 PLANNING & DEVELOPMENT MONTHLY REPORT - SEPTEMBER 2018**

**Moved by: D CLARK**

**Seconded by: J CLIFFORD**

**Council receives the Planning and Development Monthly Report for September 2018.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**13. Community and Environment**

**13.1 2018/10/24.09 REQUEST FOR COUNCIL FEE WAIVERS - OCTOBER 2018**

**Moved by: J CLIFFORD**

**Seconded by: D CLARK**

**Council resolves to approve the waiving of fees for the following recipients:**

- **Rotary Club of Airlie Beach Inc - Carols by the Beach - \$383.00**
- **Collinsville Department and Industry Group (DIG) - Annual Community Forum \$426.00.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**13. Community and Environment**

**13.2 2018/10/24.10 ADVISORY - WHITSUNDAY SCHOOLIES MEETING  
MINUTES - 18 SEPTEMBER 2018**

**Moved by: J CLIFFORD**

**Seconded by: D CLARK**

**Council receives the minutes of the Whitsunday Schoolies Advisory Executive Committee Meeting held on 18 September 2018.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**13. Community and Environment**

**13.3 2018/10/24.11 SPORT & RECREATION CLUB GRANTS - OCTOBER  
2018**

**Moved by: M BRUNKER**

**Seconded by: P RAMAGE**

**Council resolves to approve the payment of a Sport & Recreation Club Grant to the following recipients:**

- Collinsville Golf Club Inc. - Band 4 - \$1,000.00**
- Bowen Tennis Association Inc. - Band 2 - \$3,000.00**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**13. Community and Environment**

**13.4 2018/10/24.12 COMMUNITY & ENVIRONMENT - MONTHLY REPORT - SEPTEMBER 2018**

**Moved by: J CLIFFORD**

**Seconded by: D CLARK**

**Council receives the Community & Environment Monthly Report for September 2018.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**15. Engineering Services**

**15.1 2018/10/24.13 BUILDING BETTER REGIONS FUND - WHITSUNDAY WATER SECURITY AND RESILIENCE PROJECT**

**Moved by: D CLARK**

**Seconded by: J CLIFFORD**

**Council resolves to:**

- a) support the funding application for \$10 million to the Building Better Regions Fund for the Whitsunday Water Security and Resilience Project; and**
- b) approve the proposed co-contribution of \$10 million by Council to the project, should funding support be successful.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**16. General Business**

**16.1 2018/10/24.14 REGISTRATION FOR FOSTER DOGS**

**Moved by: M BRUNKER**

**Seconded by: J CLIFFORD**

**Council resolves that members of the pet rescue organisations in the region who foster dogs waiting for adoption, are required to register the animal for a cost of \$5.00.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**16. General Business**

**16.2 2018/10/24.15 STATE RIVER TRUST AND SEGRA DOCUMENTS**

**Moved by: J CLIFFORD**

**Seconded by: M BRUNKER**

**Council receives the State Council of River Trusts Annual Conference and Meeting and SEGRA Conference Reports.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**18. Procedural Motion**

**18.1 2018/10/24.16 PROCEDURAL MOTION - ADJOURN**

**Moved by: J CLIFFORD**

**Seconded by: D CLARK**

**Council resolves that the meeting be adjourned for the purpose of morning tea at 10.30am.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**



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18.           **Procedural Motion**  
18.2          2018/10/24.17           **PROCEDURAL MOTION - RECONVENE**

Moved by:           **J CLIFFORD**  
Seconded by:       **D CLARK**

**Council resolved that the meeting be reconvened at 10.55 am.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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18.           **Procedural Motion**  
18.3          2018/10/24.18           **PROCEDURAL MOTION - CLOSURE OF MEETING**

Moved by:           **J CLIFFORD**  
Seconded by:       **M BRUNKER**

**Council resolved to close the meeting to the public at 10.56am in accordance with Section 275 of the Local Government Regulations 2012, for the purpose of discussing employee or industrial matters, budget, rating concessions, contractual matters, legal proceedings, planning matters or other business likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.**

- **Item 17.1.1 - Business Activity Report - Shute Harbour September**  
(c) the local government's budget
- **Item 17.1.2 - Business Activity Report - Whitsunday Coast Airport September 2018**  
(c) the local government's budget
- **Item 17.1.3 - Approval To Invite Expressions Of Interest For The Whitsunday Marine Centre Of Excellence**  
(e) contracts proposed to be made by it
- **Item 17.1.4 - Sponsorship Of Urban Motion - The Asia Pacific Construction & Home Expo 2018**  
(c) the local government's budget  
(e) contracts proposed to be made by it
- **Item 17.2.1 - 500.2018.0128 - Plant and Fleet Replacements**  
(e) contracts proposed to be made by it

- **Item 17.3.1 - Proposal for Cultural Heritage Induction Training - Jangga Operations Pty Ltd**  
(e) contracts proposed to be made by it
- **Item 17.3.2 - Request For Financial Assistance - Art Whitsunday Inc.**  
(b) industrial matters affecting employees
- **Item 17.5.1 - Tender Consideration Plan - Bowen Sewage Treatment Plant - Consultancy Services**  
(e) contracts proposed to be made by it
- **Item 17.6.1 - Tender Evaluation - 500.2018.0001 - Bowen Landfill - Stage 1 Cell Construction**  
(e) contracts proposed to be made by it
- **Item 17.6.2 - Business Activity Report - Waste Business Unit - September 2018**  
(c) the local government's budget

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**18. Procedural Motion**

**18.4 2018/10/24.19 PROCEDURAL MOTION - REOPEN OF MEETING**

**Moved by: P RAMAGE**

**Seconded by: M BRUNKER**

**Council resolved to reopen the meeting to the general public at 12.05pm.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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- 17.1 Confidential Matters - Office of the Mayor and CEO  
17.1.1 2018/10/24.20 BUSINESS ACTIVITY REPORT - SHUTE HARBOUR  
SEPTEMBER

Moved by: M BRUNKER

Seconded by: J CLIFFORD

Council receives the Shute Harbour Business Unit Activity Report for September 2018.

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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- 17.1 Confidential Matters - Office of the Mayor and CEO  
17.1.2 2018/10/24.21 BUSINESS ACTIVITY REPORT – WHITSUNDAY  
COAST AIRPORT SEPTEMBER 2018

Moved by: J CLIFFORD

Seconded by: D CLARK

Council receives the Whitsunday Coast Airport Unit Activity Report for the month of September 2018.

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**17.1 Confidential Matters - Office of the Mayor and CEO**

**17.1.3 2018/10/24.22 APPROVAL TO INVITE EXPRESSIONS OF INTEREST FOR THE WHITSUNDAY MARINE CENTRE OF EXCELLENCE**

**Moved by: P RAMAGE**

**Seconded by: D CLARK**

**Council resolves to invite Expressions of Interest for the Whitsunday Marine Centre of Excellence in accordance with section 228 *Local Government Regulation 2012*.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**17.1 Confidential Matters - Office of the Mayor and CEO**

**17.1.4 2018/10/24.23 SPONSORSHIP OF URBAN MOTION - THE ASIA PACIFIC CONSTRUCTION & HOME EXPO 2018**

**Moved by: J CLIFFORD**

**Seconded by: M BRUNKER**

**Council resolves to authorise the Chief Executive Officer to negotiate a Sponsorship Agreement on Council's behalf, up to the value of \$5,000 for Urban Motion - the Asia Pacific Construction & Home Expo on November 19 & 20 2018.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**17.2 Confidential Matters - Corporate Services**

**17.2.1 2018/10/24.24 500.2018.0128 - PLANT AND FLEET REPLACEMENTS**

**Moved by: P RAMAGE**

**Seconded by: D CLARK**

**Council resolves to award the following sections of the contract for 500.2018.0128, subsequent to issuing of a Request for Quote to all relevant local suppliers, for the Supply and Delivery of Eight (8) 2WD and 4WD Utilities as follows:**

- a) Supply and delivery of two 2WD dual cab utilities (Style side) to Grittner Motors Pty Ltd T/As Rod Grittner Nissan for the amount of \$46,830.01 (excluding GST) including trade in for current assets:
  - i. 11556 Holden Commodore Berlina Sedan 917MDV**
  - ii. 11565 Holden Commodore Berlina Sedan 258RTY****
- b) Supply and delivery of two 2WD utilities (Drop side) to Grittner Motors Pty Ltd T/As Rod Grittner Nissan for the amount of \$53,248.19 (excluding GST) including trade in for current assets:
  - i. 11030 Ford Ranger XL Single Cab 131MTW;**
  - ii. 10367 Ford Ranger Single Cab 611KAF;****
- c) Supply of two 4WD extra cab utilities to Crossley Automotive Pty Ltd T/As Crossley Holden for the amount of \$52,118.42 (Excluding GST) including trade in for current assets:
  - i. 11598 Ford Ranger XL Single Cab 686SBI;**
  - ii. 11599 Ford Ranger XL Single Cab 687SBI;****
- d) Supply of one 4WD dual cab utility (Drop side) to Crossley Automotive Pty Ltd T/As Crossley Holden for the amount of \$40,308.56 (excluding GST) and trade in offer for current asset:
  - i. 11569 Ford Ranger PX 805MDY;****
- e) Supply and delivery of one 4WD single cab utility (Drop side) to Crossley Automotive Pty Ltd T/As Crossley Holden for the amount of \$35,626.39 (excluding GST).**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**17.3 Confidential Matters - Community and Environment**

**17.3.1 2018/10/24.25 PROPOSAL FOR CULTURAL HERITAGE INDUCTION TRAINING - JANGGA OPERATIONS PTY LTD**

**Moved by: P RAMAGE**

**Seconded by: D CLARK**

**Council resolves to engage Jangga Operations Pty Ltd to provide Cultural Heritage Induction Training for the relevant Council staff in accordance with the *Local Government Regulation 2012* Section 235(a) and the current Indigenous Land Use Agreement between Whitsunday Regional Council and the Jangga People.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**17.3 Confidential Matters - Community and Environment**

**17.3.2 2018/10/24.26 REQUEST FOR FINANCIAL ASSISTANCE - ART WHITSUNDAY INC.**

**Moved by: D CLARK**

**Seconded by: M BRUNKER**

**Council resolves to approve the financial assistance of \$2,619.50 to assist Art Whitsunday Inc. towards the purchase of a gallery hanging system for future community use and exhibitions.**

**MEETING DETAILS:**

Cr Clifford declared a *perceived conflict of interest* under Section 175E(1)(c)ii of the Local Government Act 2009, and the following details were provided and recorded in accordance with sections 175E(2) and 175J(2):

- Cr Clifford stated she has had a working relationship with both Jacinta Beattes (former owner of Whitsunday Regional Gallery) and Belinda Currie (Art Whitsunday Inc) for a number of years due to being a committee member of the Regional Arts Development Fund (RADF); it was noted that the proposal before Council would result in Ms Currie being in receipt of Council funds;
- Cr Clifford declared she would not be taking part in the debate or the vote, therefore no decision was required to be made on the matter under section 175E(4);
- Cr Clifford left the meeting room at 12.09pm and was absent for the debate and vote.

The motion was Carried 4/1

**CARRIED**

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***Cr Clifford returned to the meeting room at 12.11pm***

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- 17.5 Confidential Matters - Engineering Services**  
**17.5.1 2018/10/24.27 TENDER CONSIDERATION PLAN - BOWEN SEWAGE TREATMENT PLANT - CONSULTANCY SERVICES**

**Moved by: D CLARK**  
**Seconded by: J CLIFFORD**

**Council resolves to;**

- a) adopt the Tender Consideration Plan for the Bowen Sewage Treatment Plant Consultancy Services; and**
- b) delegate authority to the Chief Executive officer to negotiate the best price, terms and conditions to provide Consultancy Services.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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- 17.6 Confidential Matters - Customer Experience**  
**17.6.1 2018/10/24.28 TENDER EVALUATION - 500.2018.0001 - BOWEN LANDFILL - STAGE 1 CELL CONSTRUCTION**

**Moved by: M BRUNKER**  
**Seconded by: D CLARK**

**Council resolves the following for the Bowen Landfill Cell project;**

- a) that Mendi Construction Pty Ltd be nominated as the preferred tenderer for 500.2018.0001 for the Bowen Landfill Cell Construction contract for \$4,732,108.40 (excluding GST); and**
- b) approve a further \$1.3 million to cover the budget shortfall from additional general revenue to complete the project during the 18-19 financial year.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

17.6 Confidential Matters - Customer Experience

17.6.2 2018/10/24.29 BUSINESS ACTIVITY REPORT - WASTE BUSINESS UNIT - SEPTEMBER 2018

Moved by: J CLIFFORD

Seconded by: M BRUNKER

Council receives the Waste Business Unit Activity Report for September 2018

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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*The meeting closed at 12.12pm*

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Confirmed as a true and correct recording this 14 November 2018

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**Cr Andrew Willcox  
MAYOR**