



Whitsunday Regional Council  
**Minutes of the Ordinary Meeting held at  
Bowen Council Chambers, 67 Herbert Street, Bowen on  
23 April 2019 commencing at 9:00am**

**Councillors Present:**

Andrew Willcox; Jan Clifford; Ron Petterson; John Collins; Dave Clark and Michael Brunker

**Council Officers Present:**

Jason Raiteri (Acting Chief Executive Officer); Julie Wright (Director Community & Environment); Neil McGaffin (Director Planning & Development); Jodie Rugless (Director Corporate Services); Adam Hagy (Director Customer Experience); Stephen Fernando (Chief Financial Officer) Greg Martin (Communications and Marketing Manager); Paul Fendley (Chief Staff Officer); Tailah Jensen (Governance Administration Officer/Minute Taker)

**Other Details:**

The meeting commenced at 9.00am

The meeting closed at 9.55am

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**2. Condolences**

**2.1 2019/04/23.01 CONDOLENCES**

**Moved by: CLIFFORD**

**Seconded by: BRUNKER**

**Council observes one (1) minutes silence for the recently deceased.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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|--------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Thursday<br/>11<sup>th</sup> April</b>  | <ul style="list-style-type: none"> <li>• Meeting with Bowen Chamber of Commerce, in Bowen</li> <li>• Cooking video with Japanese agricultural exchange students, in Bowen</li> <li>• Reef Ecologic sculpture viewing at Bowen Visitor Information Centre</li> <li>• Tourism Whitsundays Networking and Airlie Beach Race Week Launch Party at Whitsunday Sailing Club, that evening</li> </ul> |
| <b>Friday<br/>12<sup>th</sup> April</b>    | <ul style="list-style-type: none"> <li>• Filming at Airlie Beach foreshore</li> <li>• Meeting with ratepayers, in Airlie Beach</li> </ul>                                                                                                                                                                                                                                                      |
| <b>Sunday<br/>14<sup>th</sup> April</b>    | <ul style="list-style-type: none"> <li>• Meeting with Townsville Intercultural Centre representatives, at Bowen</li> </ul>                                                                                                                                                                                                                                                                     |
| <b>Monday<br/>15<sup>th</sup> April</b>    | <ul style="list-style-type: none"> <li>• LGAQ and ECQ training re Belcarra, in Bowen</li> <li>• Soft opening of Daydream Island, that evening</li> </ul>                                                                                                                                                                                                                                       |
| <b>Tuesday<br/>16<sup>th</sup> April</b>   | <ul style="list-style-type: none"> <li>• Proserpine Library 21<sup>st</sup> Birthday celebrations</li> <li>• Meeting with local business, in Proserpine</li> <li>• Viewed the mural at Whitsunday Coast Airport</li> <li>• Filming at Airlie Beach Foreshore playground</li> </ul>                                                                                                             |
| <b>Wednesday<br/>17<sup>th</sup> April</b> | <ul style="list-style-type: none"> <li>• Elected Members Update, in Bowen</li> </ul>                                                                                                                                                                                                                                                                                                           |
| <b>Thursday<br/>18<sup>th</sup> April</b>  | <ul style="list-style-type: none"> <li>• WRRTG meeting, in Mackay</li> <li>• GWCoM meeting, in Mackay</li> </ul>                                                                                                                                                                                                                                                                               |

**4. Confirmation of Minutes**

**4.1 2019/04/23.02 CONFIRMATION OF MINUTES REPORT**

**Moved by: CLARK**

**Seconded by: COLLINS**

**Council confirms the Minutes of the Ordinary Meeting held on 10 April 2019.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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## 9. Questions from Public Gallery

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### PUBLIC QUESTION TIME

At this time in the meeting the opportunity is provided to members of the gallery to ask questions of the Council or to make statements about the Council and its operations. Under Council's Standing Orders the following applies in relation to this public question time:

1. In every Council Meeting time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting and must be submitted in writing to Council prior to the Council Meeting in accordance with Council's Policy for Standing Orders – Meetings. The time allocated shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting. The right of any individual to address the Council during this period shall be at absolute discretion of the Council.
2. If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.
3. Any person addressing the Council shall stand, state their name and address, act and speak with decorum and frame any remarks in respectful and courteous language



10. Office of the Mayor and CEO  
10.1 2019/04/23.03 ACTING CHIEF EXECUTIVE OFFICER

Moved by: CLIFFORD  
Seconded by: COLLINS

Council appoint Jason Raiteri, Director Engineering Services, as the Acting Chief Executive Officer for the inclusive period of 4 May 2019 to 20 May 2019 in the absence of the incumbent Acting Chief Executive Officer, Bruce Davidson.

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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10. Office of the Mayor and CEO  
10.2 2019/04/23.04 DRAFT REVISED COUNCIL MEETING STANDING ORDERS

Moved by: BRUNKER  
Seconded by: PETERSON

That Council:

1. Revoke the existing Council Meeting Standing Orders (adopted 3 December 2018).
2. Adopt the draft revised Council Meeting Standing Orders, as presented in Attachment 1 to this report.

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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10. Office of the Mayor and CEO  
10.3 2019/04/23.05 DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER  
2019 - YEARLY REVIEW

Moved by: CLIFFORD  
Seconded by: PETERSON

That Council, in accordance with Section 257 of the Local Government Act 2009, delegate the powers contained in the Delegations Register to the Chief Executive Officer (Attachment 1), on the condition that these powers are exercised subject to the limitations and conditions contained in Schedule 2 of the Delegations Register (Attachment 2).

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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10. Office of the Mayor and CEO  
10.4 2019/04/23.06 FINANCIAL STATEMENTS - FY 18/19 - PERIOD  
ENDING MARCH 2019

Moved by: PETERSON  
Seconded by: CLARK

That the financial statements for Whitsunday Regional Council for the period ended 28 March 2019 of the financial year 2018/19, be received.

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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10. Office of the Mayor and CEO

10.5 2019/04/23.07 BUILDING OUR REGIONS ROUND 4 - CO-CONTRIBUTION FOR LAKE PROSERPINE BARRAMUNDI FISHING AND RECREATIONAL PRECINCT

Moved by: COLLINS

Seconded by: PETERSON

Council resolve to:

- a) approve the \$653,008 co-contribution to Council's successful funding application under the Building Our Regions Round 4 for the Lake Proserpine Barramundi Fishing and Recreational Precinct; and
- b) commit to delivering the Lake Proserpine Barramundi Fishing and Recreational Precinct; and
- c) acknowledge responsibility for any funding shortfall for the Lake Proserpine Barramundi Fishing and Recreational Precinct project, if costs or other contributors change;

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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10. Office of the Mayor and CEO

10.6 2019/04/23.08 CYCLONE ADA MEMORIAL

Moved by: COLLINS

Seconded by: PETERSON

Council approve the siting of the Cyclone Ada memorial at the Airlie Beach Foreshore at Anzac Point.

Furthermore, that Council allocate up to \$15,000 for construction of a monument and work in collaboration with the 50<sup>th</sup> Anniversary Cyclone Ada Memorial Committee for the construction, dedication and unveiling.

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**13. Community and Environment**

**13.1 2019/04/23.09 REQUEST FOR SPONSORSHIP - PAUL BOWMAN CHALLENGE 2019 PROSERPINE WHITSUNDAY JUNIOR RUGBY LEAGUE CLUB**

**Moved by: COLLINS**

**Seconded by: CLIFFORD**

**Council approve sponsorship of \$5,000.00, inclusive of GST, to the Paul Bowman Challenge Committee, a sub-committee of the Proserpine Whitsunday Junior Rugby League Club Inc. to support the hosting of the Paul Bowman Challenge Junior Rugby League Carnival.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**13. Community and Environment**

**13.2 2019/04/23.10 REQUEST FOR IN-KIND SUPPORT - 2019 BOWEN OFFSHORE SUPERBOATS EVENT - 20-21 JULY 2019**

**Moved by: BRUNKER**

**Seconded by: CLARK**

**Council provide the Bowen Offshore Superboats event committee in-kind support of up to \$5,000.00 to assist with the running of the 2019 Bowen Offshore Superboats event to be held 20-21 July 2019.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**13. Community and Environment**

**13.3 2019/04/23.11 POLICY REVIEW - CLIMATE CHANGE ADAPTATION POLICY**

**Moved by: CLIFFORD**

**Seconded by: PETERSON**

**Council resolve to:**

- a) revoke the Climate Change Adaption Policy – Policy No: 067.01 – Adopted 13 July 2016; and**
- b) adopt the Climate Change Adaptation Policy 2019-2022.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**13. Community and Environment**

**13.4 2019/04/23.12 REQUEST FOR DONATION - 2019 SENIORS WEEK MORNING TEA - BOWEN SENIORS WEEK COMMITTEE**

**Moved by: CLARK**

**Seconded by: BRUNKER**

**Council resolves to approve a donation of \$500.00 for the 2019 Bowen Seniors Week Morning Tea to be held in August 2019.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**13. Community and Environment**

**13.5 2019/04/23.13 REQUEST FOR COUNCIL FEE WAIVERS - MARCH/APRIL 2019**

**Moved by: CLARK**

**Seconded by: PETERSON**

**Council resolve to waive the fees for the following recipients;**

- **Dingo Beach Progress Assoc. Inc. – Plumbing Application Fee - \$593.00**
- **Dingo Beach Progress Assoc., Inc. – Class 3 Event Application Fee - \$383.00**
- **Bowen Domestic Violence Action Group – Class 3 Event Application Fee - \$383.00**
- **Bowen Tourism and Business – Class 3 Application Fee - \$383.00**
- **Mater Foundation – Local Law Licence Fee - \$255.00**
- **Blue Care – Facility Hire Fee - \$100.00**
- **Collinsville Community Association – Facility Hire Fee - \$250.00**
- **Collinsville State High School P and C – Facility Hire Fee - \$800.00**
- **Collinsville Lions Club – Facility Hire Fee - \$329.00**
- **Bowen Community Council – Trade Waste Permit Renewals - \$200.00**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**13. Community and Environment**

**13.6 2019/04/23.14 COMMUNITY & ENVIRONMENT - MONTHLY REPORT - MARCH 2019**

**Moved by: CLIFFORD**

**Seconded by: PETERSON**

**Council receive the Community & Environment Monthly Report for March 2019.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**14. Engineering Services**

**14.1 2019/04/23.15 BUSINESS ACTIVITY REPORT - WHITSUNDAY WATER  
- MARCH 2019**

**Moved by: CLIFFORD**

**Seconded by: CLARK**

**That the March 2019 Business Activities report be noted.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**15. Customer Experience**

**15.1 2019/04/23.16 BUSINESS ACTIVITY REPORT - WASTE BUSINESS  
UNIT - MARCH 2019**

**Moved by: PETERSON**

**Seconded by: CLIFFORD**

**Council receive the Waste Business Unit Activity Report for March 2019.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**15. Customer Experience**

**15.2 2019/04/23.17 EXTENSION TO THE PROSERPINE POOL OPENING  
HOURS**

**Moved by: COLLINS**

**Seconded by: CLIFFORD**

**Council extend the opening hours of the Proserpine Swimming Pool by one (1) hour in line with the opening hours of the Waterpark during the Summer months.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**18. Procedural Motion**

**18.3 2019/04/23.18 PROCEDURAL MOTION - CLOSURE OF MEETING**

**Moved by: CLIFFORD**

**Seconded by: BRUNKER**

**That Council close the meeting to the public at 9.44am in accordance with Section 275 of the Local Government Regulations 2012, for the purpose of discussing employee or industrial matters, budget, rating concessions, contractual matters, legal proceedings, planning matters or other business likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.**

**17.1.1 Whitsunday Airport Security Equipment- Flight Information Display System**

(e) contracts proposed to be made by it

**17.1.2 Whitsunday Airport Security Equipment - Body Scanner and X-Ray System**

(e) contracts proposed to be made by it

**17.1.3 Business Activity Report - Whitsunday Coast Airport March 2019**

(c) the local government's budget

**17.1.4 Business Activity Report - Shute Harbour March 2019**

(c) the local government's budget

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**18. Procedural Motion**

**18.4 2019/04/23.19 PROCEDURAL MOTION – REOPEN OF MEETING**

**Moved by: CLIFFORD**

**Seconded by: COLLINS**

**That Council reopen the meeting to the general public at 9.52am.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**17.1 Confidential Matters – Office of the Mayor and CEO**

**17.1.1 2019/04/23.20 WHITSUNDAY AIRPORT SECURITY EQUIPMENT-  
FLIGHT INFORMATION DISPLAY SYSTEM**

**Moved by: PETERSON**

**Seconded by: CLIFFORD**

**Council award the contract to Digital Images International Pty Ltd for \$48,504 (excluding GST) for Smart Display Controllers for the Flight Information Display System (FIDS) as a Sole Supplier in accordance with Section 235 a) *Local Government Regulation 2012*.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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**17.1 Confidential Matters – Office of the Mayor and CEO**

**17.1.2 2019/04/23.21 WHITSUNDAY AIRPORT SECURITY EQUIPMENT -  
BODY SCANNER AND X-RAY SYSTEM**

**Moved by: CLIFFORD**

**Seconded by: COLLINS**

**Council resolve to award a contract for the purchase of a Body Scanner and X-Ray Inspection System for Airport Security Screening Equipment to Smiths Detection Services for \$320,130 (excluding GST) under Section 235 (a) *Local Government Regulation 2012* due to the sole supplier services sought.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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- 17.1 Confidential Matters – Office of the Mayor and CEO  
17.1.3 2019/04/23.22 BUSINESS ACTIVITY REPORT - WHITSUNDAY COAST  
AIRPORT MARCH 2019

Moved by: PETERSON  
Seconded by: CLIFFORD

Council receive the Whitsunday Coast Airport Unit Activity Report for March 2019.

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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- 17.1 Confidential Matters – Office of the Mayor and CEO  
17.1.4 2019/04/23.23 BUSINESS ACTIVITY REPORT - SHUTE HARBOUR  
MARCH 2019

Moved by: CLIFFORD  
Seconded by: PETERSON

Council receive the Shute Harbour Business Unit Activity Report for March 2019.

**MEETING DETAILS:**

The motion was Carried 6/0

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*The meeting closed at 9.55am*

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Confirmed as a true and correct recording this 8 May 2019

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**Cr Andrew Willcox  
MAYOR**