



# Application for Rating Concession - Granny Flat 2019/2020

## Form – Application for Rating Concession- Granny Flat

Please complete this application in BLOCK LETTERS and tick or fill in boxes where applicable. If a question does not apply, please indicate 'n/a'.

### Section 1 - Application Type - Application for Rating Concession- Granny Flat

THIS APPLICATION MUST BE LODGED WITH COUNCIL BY THE 30<sup>th</sup> JUNE OF EACH YEAR

Full Name of Registered  
Property Owner/s

Residential Address

Full Name of Pensioner/s

Residential Address

#### List your Pension Details

Entitlement/ Pension  
Number

Date of Effect

Tick type of Pension  
allowance received by  
Pensioner/s:

Age  
Disability Support Pension  
Carer's Payment

Veteran Affairs Pension  
Widow B Pension

**Correspondence:** Chief Executive Officer, Whitsunday Regional Council, PO Box 104, Proserpine, QLD 4800  
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Is the property the principal place of residence of both Pensioner & Registered Owner?	Yes	No
Is Registered Owner/s the full and only owner/s of this property?	Yes	No
If "NO", please give the name of the owners, their relationship to you and state their ownership share in the property:		
Is the Pensioner claiming a pensioner subsidy on another property?	Yes	No
Please state the relationship between Registered Owner and Pensioner eg Father/Son, Mother/Son etc:		
Is this property income producing?	Yes	No

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# Application for Rating Concession - Granny Flat 2019/2020

**Declaration to be completed by Registered Property Owner/s**

*Oaths Acts 1867*

## STATUTORY DECLARATION

QUEENSLAND

TO WIT:

I/We \_\_\_\_\_

Of \_\_\_\_\_

In the State of Queensland, do solemnly and sincerely declare that the information shown on this Application for Rating Concession – Granny Flat, is true and correct and the benefit of the concession if granted will be extended to the pensioner. And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of “The Oaths Acts, 1867”.

\_\_\_\_\_  
Signature

Taken and Declared before me, at

This        day of        ,

\_\_\_\_\_

Signature – Justice of the Peace/ Commissioner for Declarations

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**Declaration to be completed by Pensioner/s**

*Oaths Acts 1867*

## STATUTORY DECLARATION

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This consent will be used for the sole purpose of authorizing Centrelink to provide information to Whitsunday Regional Council to assess your eligibility in relation to concessions or services provided by Whitsunday Regional Council:

## Customer Confirmation

I /we \_\_\_\_\_ authorize:

- the Whitsunday Regional Council (the Council) to use Centrelink Confirmation eServices to perform a Centrelink and/or Department of Veterans' Affairs enquiry of my Centrelink or Department of Veterans' Affairs Customer details and concession card status in order to enable the Council to determine if I/we qualify for Pensioner Rate Subsidy.
- the Australian Government Department of Human Services (the department) to provide the results of that enquiry to the Council.

I/we understand that:

- the department will use information I/we have provided to the Council to confirm my eligibility for Pension Rebate and will disclose to the Council personal information including my name, address, payment and concession card type and status.
- this consent, once signed, remains valid while I/we am/are a customer of the Council unless I/we withdraw it by contacting the Council or the department.
- I/we can obtain proof of my circumstances / details from the department and provide it to The Council so that my eligibility for Pension Rebate can be determined.
- if I/we withdraw my consent or do not alternatively provide proof of my circumstances / details, I/we may not be eligible for the concession provided by Council.

Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

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# Application for Rating Concession - Granny Flat 2019/2020

**Office Use Only**

Rate Assessment Number \_\_\_\_\_

Copy Pension Card Provided QPCC / GOLD CARD  .....(Officer Signature)

Electronic Pension Card Sighted QPCCGOLD CARD and details confirmed correct with front of application  
 .....(Officer Signature)

Confirmed address on Card is same as current property address  .....(Officer Sign)

Officer Approval

Date

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# Charges Rebate for Granny Flats Policy

## Corporate Services

LSP\_CORP\_13

Revokes: Rating Concession - Granny Flats Policy adopted 11 June 2018

### Purpose

The purpose of this policy is to alleviate the financial impact of additional utility charges for property owners who provide at their residence, non-income-generating granny flats in support of dependent **Pensioner**.

### Scope

This policy is applicable to **Council** ratepayers whose property includes not only their principal place of residence, but also accommodation in the form of one (1) flat (granny flat) to house relative(s) who is/are **Pensioner(s)**.

### Applicable Legislation

Local Government Act 2009 (Qld) (**Act**)

Local Government Regulation 2012 (Qld) (**Regulation**)

### Policy Statement

1. **Council** has resolved to grant a rebate on the nett extra utility **Charges** for water, sewerage and garbage services levied for a residential property pursuant to sections 120(1) and 123 of the **Regulation**, to applicants whose property includes not only their principal place of residence, but also accommodation in the form of one (1) flat (granny flat) to house **Pensioner(s)**, providing that the following applies:
  - 1.1. the property is the principal place of residence of the registered owner(s);
  - 1.2. the flat (granny flat) to which the application applies is the principal place of residence of the approved Pensioner, and no claim for a pension subsidy can be made on another property by the approved Pensioner; and
  - 1.3. the registered property owner(s) signs a binding undertaking to **Council** that the benefit of the rebate will be extended to the Pensioner;
  - 1.4. the **Pensioner** is a relative of the registered owner.
2. A rebate shall not be granted for flats or any other form of accommodation for which rent, or some form of income, is received by the property owner(s)
3. A rebate shall only be granted for that part of the **Charges** that Council considers is fairly attributable to the part of the land where the **Pensioner** has a right to exclusive occupancy.
4. Applications are to be made by the registered property owner and the **Pensioner** on the **Form**. Approved pensioner's cards shall be accepted by the **Council** as sufficient evidence that the person/s applying is/are an approved **Pensioner**, in accordance with the definition 1-5 of the Administrative Guidelines, for the Queensland Government Pensioner Rate Subsidy Scheme.

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# Charges Rebate for Granny Flats Policy

## Corporate Services

LSP\_CORP\_13

*Revokes: Rating Concession - Granny Flats Policy adopted 11 June 2018*

5. Applications must be received by 30<sup>th</sup> June in each year for the financial year commencing 1<sup>st</sup> July. Any persons applying after this date will have their application deferred to the following financial year.
6. A fresh application must be made in each financial year;
7. A rebate shall not be granted where any rates are overdue in respect of the subject property.
8. The Rates Coordinator is responsible for the administration of the Policy and for processing applications in accordance with the requirements of the Act and Council's policies.
9. The Rates Coordinator shall ensure that a public notice is given each year advising of the terms of **Council's** policy.

## Definitions

**Charges** refers to Utility Charges under s 92(4) of the **Act**.

**Council** refers to the Whitsunday Regional Council.

**Form** refers to "Application for Charges Concession - Granny Flat"

**Pensioner** refers to a person who is the holder of a pensioner concession card issued by the department of the Commonwealth responsible for administering the Social Security Act 1991 (Cwlth) or the Veterans' Entitlements Act 1986 (Cwlth)

## Relating Documents

Application for Charges Concession - Granny Flat

Pensioner Rates Rebate Policy

Rate Relief due to Hardship Policy

Interest on Overdue Rates Policy

## Effective Date

1<sup>st</sup> July 2019

## Review Date

30<sup>th</sup> June 2020

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