

Whitsunday Regional Council
Minutes of the Ordinary Meeting held at
Bowen Council Chambers, 67 Herbert Street, Bowen on
11 September 2019 commencing at **9:00am**

Councillors Present:

Andrew Willcox; Jan Clifford; Ron Petterson; John Collins; Nicola Grieger; Dave Clark and Michael Brunker

Council Officers Present:

Kenn Donohoe (Chief Executive Officer); Julie Wright (Director Community & Environment); Neil McGaffin (Director Planning & Development); Adam Hagy (Director Customer Experience); Stephen Fernando (Chief Financial Officer) Greg Martin (Communications and Marketing Manager); Paul Fendley (Chief Staff Officer); Melanie Davies (Executive Officer Economic Development); Brian Joiner (General Manager Airports and Commercial Infrastructure); Tailah Jensen (Governance Administration Officer/Minute Taker)

Guests:

Bowen PCYC & Students

Apologies:

Jodie Rugless (Director Corporate Services); Jason Raiteri (Director Engineering Services)

Other Details:

The meeting commenced at 9:04am

The meeting adjourned for morning tea at 9:57am

The meeting reconvened from morning tea at 11:24am

The meeting closed at 11:34am

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2. Condolences

2.1 2019/09/11.01 CONDOLENCES

Moved by: M BRUNKER

Seconded by: R PETERSON

Council observes one (1) minutes silence for the recently deceased.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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## 3.2 Mayoral Update

### Since my last Council meeting on August 28

|                                                |                                                                                                                                                                                                                                                                   |
|------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Thursday<br/>29<sup>th</sup> August</b>     | <ul style="list-style-type: none"><li>• Meeting with Bowen PCYC representative, in Bowen</li><li>• Whitsunday Reef Guardian Network Meeting, in Cannonvale</li><li>• That evening, Tourism Whitsundays Networking Event, at the Airlie Beach Bowls Club</li></ul> |
| <b>Friday<br/>30<sup>th</sup> August</b>       | <ul style="list-style-type: none"><li>• BSHS Challenge Games 2019 thank you morning tea, in Bowen</li><li>• That evening, WRC staff 25 Year Club dinner, in Proserpine</li></ul>                                                                                  |
| <b>Saturday<br/>31<sup>th</sup> August</b>     | <ul style="list-style-type: none"><li>• Bowen's Walk to the Lighthouse Event, in Bowen</li></ul>                                                                                                                                                                  |
| <b>Monday<br/>02<sup>nd</sup> September</b>    | <ul style="list-style-type: none"><li>• Exercise Talisman Sabre 2019 - Follow up meeting in Bowen</li></ul>                                                                                                                                                       |
| <b>Tuesday<br/>03<sup>rd</sup> September</b>   | <ul style="list-style-type: none"><li>• Hook Island site inspection</li></ul>                                                                                                                                                                                     |
| <b>Wednesday<br/>04<sup>th</sup> September</b> | <ul style="list-style-type: none"><li>• Briefing session in Proserpine</li><li>• Lunch and tour of coffee plantation followed by tour of Tassal aquaculture</li></ul>                                                                                             |
| <b>Thursday<br/>05<sup>th</sup> September</b>  | <ul style="list-style-type: none"><li>• Lethebrook Community Catchup</li><li>• Funeral for Jim Large</li><li>• Destination Brand Whitsundays launch, in Cannonvale</li><li>• Tourism Whitsundays Board &amp; Platinum Member Dinner, in Airlie Beach</li></ul>    |
| <b>Friday<br/>06<sup>th</sup> September</b>    | <ul style="list-style-type: none"><li>• Official Naming and Blessings of St Catherine's Catholic College Buildings Ceremony, in Proserpine</li><li>• Meeting with Proserpine RSL, in Proserpine</li></ul>                                                         |
| <b>Saturday<br/>07<sup>th</sup> September</b>  | <ul style="list-style-type: none"><li>• Official opening of the Whitsunday Airport Fly-in and Airshow, in Airlie Beach</li><li>• That evening, Whitsunday Airport Runway Dinner, in Airlie Beach</li></ul>                                                        |
| <b>Monday<br/>09<sup>th</sup> September</b>    | <ul style="list-style-type: none"><li>• Meeting with Bowen resident, in Bowen</li><li>• Meeting with Whitsunday Regional Residents Association, in Bowen</li><li>• That evening, BCE meeting, in Bowen</li></ul>                                                  |
| <b>Tuesday<br/>10<sup>th</sup> September</b>   | <ul style="list-style-type: none"><li>• Audit &amp; Risk meeting, in Proserpine</li><li>• Media opportunity with Airlie Beach developer, in Airlie Beach</li><li>• Filmed some footage at Whitsunday Coast Airport</li></ul>                                      |

**4. Confirmation of Minutes**

**4.1 2019/09/11.02 CONFIRMATION OF MINUTES REPORT**

**Moved by: J CLIFFORD**

**Seconded by: N GRIEGER**

**Council confirms the Minutes of the Ordinary Meeting held on 28 August 2019.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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9. Questions from Public Gallery

PUBLIC QUESTION TIME

At this time in the meeting the opportunity is provided to members of the gallery to ask questions of the Council or to make statements about the Council and its operations. Under Council's Standing Orders the following applies in relation to this public question time:

1. In every Council Meeting time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting and must be submitted in writing to Council prior to the Council Meeting in accordance with Council's Policy for Standing Orders – Meetings. The time allocated shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting. The right of any individual to address the Council during this period shall be at absolute discretion of the Council.
2. If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.
3. Any person addressing the Council shall stand, state their name and address, act and speak with decorum and frame any remarks in respectful and courteous language

10. Office of the Mayor and CEO

10.1 2019/09/11.03 ACQUISITION OF LOT 54 ON HR CP1010

Moved by: D CLARK

Seconded by: R PETERSON

Council resolves to:

- 1) Cease the acquisition of Lot 54 on HR CP1010, including the acquisition of native and non-native titles; and**
- 2) Allocate the funds returned from DNRME to a value of \$283,115.50 to the Airport Reserve.**

MEETING DETAILS:

The motion was Carried 6/1

CARRIED

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**10. Office of the Mayor and CEO**

**10.2 2019/09/11.04 EXPRESSION OF INTEREST FOR WHITSUNDAY MARINE CENTRE OF EXCELLENCE**

**Moved by: J CLIFFORD**

**Seconded by: M BRUNKER**

**Council acknowledges that the Whitsunday Marine Centre of Excellence remains a priority project for the region and Council will continue to advocate for the project including removal of the Federal Governments hull tax.**

**Furthermore, Council resolves to:**

- 1) authorise the Mayor to confer with the Minister for Transport and Main Roads to seek avenues to have more time in order to revisit further options for development of the Bowen Boat Harbour Land precinct; and**
- 2) terminate the current Expression of Interest process for the Whitsunday Marine Centre of Excellence and notify any respondents accordingly.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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10. Office of the Mayor and CEO
10.3 2019/09/11.05 2018/19 ANNUAL REPORT

Moved by: R PETERSON
Seconded by: J CLIFFORD

Council adopt the 2018/19 Annual Report and make the report available for viewing on Council's website in accordance with Section 182 of the Local Government Regulation 2012.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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10. Office of the Mayor and CEO  
10.4 2019/09/11.06 WHITSUNDAY REGION MAJOR FESTIVAL & EVENT  
ATTRACTION STRATEGY

Moved by: J CLIFFORD  
Seconded by: N GRIEGER

Council resolves to adopt the following;

- 1) Whitsunday Region Major Festival & Event Attraction Strategy 2019-2023; and
- 2) Major Festival & Event Support Policy.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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12. Planning and Development Services

- 12.1 2019/09/11.07 20190561 - DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE - DWELLING HOUSE - LOT 2 NONA STREET BOWEN - 2 RP: 735117 - L HILLERY C/- REECE MILBURN**

Moved by: D CLARK

Seconded by: N GRIEGER

Council approve the application for Development Permit for Material Change of Use - Dwelling House, made by L J Hillery, on Lot: 2 RP: 735117 and located at Nona Street, Bowen, subject to the conditions outlined in Attachment 1.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**12. Planning and Development Services**

- 12.2 2019/09/11.08 20190698 - DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE - OFFICE & ANCILLARY CAR PARKING (PROSERPINE ADMINISTRATION, CLIMATE CHANGE INNOVATION HUB (CCIH) AND LOCAL DISASTER COORDINATION CENTRE) 83 MAIN STREET PROSERPINE, 102 MAIN STREET, WHITSUNDAY REGIONAL COUNCIL**

**Moved by: J CLIFFORD**

**Seconded by: M BRUNKER**

**Council resolves to approve the application for Development Permit for Material Change of Use - Office & Ancillary Car Parking (Proserpine Administration, Climate Change Innovation Hub (CCIH) and Local Disaster Coordination Centre), made by Whitsunday Regional Council, on Lot 2 RP: 718842 T: N0643/247, Lot 3 RP: 718842 T: N0643/247, Lot 1 RP: 706146 T: N154/201 and located at 83 and 102 Main Street, Proserpine, subject to the conditions outlined in Attachment 1.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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13. Community and Environment

13.1 2019/09/11.09 FINANCIAL SUPPORT FOR JUNIOR ELITE ATHLETE - SEPTEMBER 2019

Moved by: J CLIFFORD

Seconded by: N GRIEGER

Council approve financial support to the following recipients:

- **Blake Tissington – 10-12 years Track & Field State Championships – Brisbane - \$100.00**
- **Airlie Frisch – Queensland Youth Optimist Championships – Yeppoon - \$500.00**

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**13. Community and Environment**

**13.2 2019/09/11.10 REQUEST FOR FURTHER SUPPORT - 2019 BOWEN FAMILY FISHING CLASSIC & WET WEEKEND**

**Moved by: D CLARK**

**Seconded by: J CLIFFORD**

**That \$1,000 be allocated to the Bowen Fishing Classic and Wet Weekend to provide for portable toilets for the 2019 event with the proviso that local Business are used primarily to support the event.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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13. Community and Environment

13.3 2019/09/11.11 RADF - 2019/20 FUNDING ROUND 1 - AUGUST TO NOVEMBER 2019

Moved by: J CLIFFORD

Seconded by: N GRIEGER

That Council:

- a) receive the minutes from the Regional Arts Development Fund (RADF) Local Committee meeting held 20 August 2019; and**
- b) approve a RADF grant (subject to conditions) Round 1, as recommended to Council by the RADF Local Committee, to:**
 - Cyclone Ada Memorial Committee - \$4,600.00 for Cyclone Ada: A Community Remembers Book**

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**13. Community and Environment**

**13.4 2019/09/11.12 REQUEST FOR IN KIND SUPPORT - PROSERPINE JUNIOR SPORTING COMPLEX - CRICKET PITCH REMOVAL**

**Moved by: J COLLINS**

**Seconded by: D CLARK**

**Council provide in kind support of up to \$5,000.00 to assist the Proserpine Junior Sporting Complex Association with the costs of the removal of two cricket pitches for the Field Lighting Project.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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13. Community and Environment

13.5A 2019/09/11.13 SPORT & RECREATION CLUB GRANT - SEPTEMBER 2019

Moved by: R PETERSON

Seconded by: J CLIFFORD

Council approve the payment of a Sport & Recreation Club Grant to the following recipients:

- **Port Denison Sailing Club Inc. – Band 3 - \$1,500.00**
- **Bowen Seagulls Junior Rugby League Inc. – Band 2 - \$3,000.00**
- **Bowen Tennis Association Inc. – Band 2 - \$3,000.00**
- **Tennis Whitsunday Club Inc. – Band 3 - \$1,500.00**
- **Guides Queensland, Proserpine Branch Association – Band 4 - \$1,000.00**
- **Proserpine District Lawn Tennis Association – Band 3 - \$1,500.00**
- **Bowen Netball Association – Band 2 - \$3,000.00**

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**13. Community and Environment**

**13.5B 2019/09/11.14 SPORT & RECREATION CLUB GRANT - SEPTEMBER 2019**

*Cr Dave Clark declared a Conflict of Interest in accordance with section 175E(1) of the Local Government Act 2009. In accordance with section 175E(2) of the Local Government Act 2009, Cr Clark advised the following:*

- The nature of the interest is that Cr Clarks' son in law Wal Wright is the President of the Bowen Swimming Club Inc.*

*Cr Clark left the meeting at 9:40am, taking no part in the discussion or decision making of this matter.*

**Moved by: M BRUNKER**

**Seconded by: J COLLINS**

**Council approve the payment of a Sport & Recreation Club Grant to the following recipient:**

- Bowen Swimming Club Inc. – Band 2 - \$3,000.00**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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Cr Clark returned to the meeting at 9:41am.

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**13. Community and Environment**

**13.6 2019/09/11.15 REQUEST FOR SPONSORSHIP - PURCHASE OF T-SHIRTS FOR ATHLETES - CANNONVALE ENDEAVOUR FOUNDATION**

**Moved by: J CLIFFORD**

**Seconded by: N GRIEGER**

**Council provide a sponsorship of \$317.00 including GST, to assist Cannonvale Endeavour Foundation with the purchase of T-Shirts for 10 athletes attending the Mackay Sports Ability Day on Friday, 20 September 2019.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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13. Community and Environment

13.7 2019/09/11.16 DONATIONS FOR 2019 LOCAL SCHOOLS AWARDS NIGHTS

Cr Ron Petterson declared a Conflict of Interest in accordance with section 175E(1) of the Local Government Act 2009. In accordance with section 175E(2) of the Local Government Act 2009, Cr Petterson advised the following:

- *The nature of the interest is that his Wife Kelly Petterson works at the Cannonvale State School and his son is a student at the school.*

Cr Petterson left the meeting at 9:42am, taking no part in the discussion or decision making of this matter.

Moved by: J CLIFFORD

Seconded by: M BRUNKER

Council provide a donation, based on the below, to all schools in the Whitsunday region in support of the Annual Schools Awards Nights:

- a) \$100.00 to each primary school**
- b) \$200.00 to each secondary school; and**
- c) \$300.00 to each combined college.**

MEETING DETAILS:

The motion was Carried 6/0

CARRIED

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*Cr Petterson returned to the meeting at 9:44am.*  
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14. Engineering Services

14.1 2019/09/11.17 POLICY REVIEW - REGIONAL DOMESTIC WATER SERVICES

Moved by: M BRUNKER

Seconded by: J COLLINS

That Council:

- 1. Revoke the Regional Domestic Water Services Policy adopted 7 December 2016; and**
- 2. Adopt the revised Regional Domestic Water Services Policy (attachment 1).**

MEETING DETAILS:

The motion was Carried 7/0


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**15. Customer Experience**

**15.1 2019/09/11.18 BUSINESS ACTIVITY REPORT - WASTE BUSINESS UNIT - JULY 2019**

**Moved by: R PETERSON**

**Seconded by: J CLIFFORD**

**Council receives the Waste Business Unit Activity Report for July 2019.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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Procedural Motion

2019/09/11.19 SUSPENSION OF STANDING ORDERS

Moved by: J CLIFFORD

That Council suspend Standing Orders to allow for discussion on an item regarding the sealing of Bolt street, Bowen.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**16. General Business**

**16.1 2019/09/11.20 SEALING OF BOLT STREET, BOWEN**

**Moved by: D CLARK**

**Seconded by: M BRUNKER**

**That the CEO prepare a report to Council for the sealing of the remaining portion of Bolt Street, Bowen and present this to Council for its October Meeting.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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Procedural Motion

2019/09/11.21 PROCEDURAL MOTION - ADJOURN

Moved by: J CLIFFORD

Seconded by: R PETERSON

That Standing Orders be resumed, and the meeting be adjourned for the purpose of morning tea at 9.57am.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**Procedural Motion**

**2019/09/11.22            PROCEDURAL MOTION - RECONVENE**

**Moved by:                J CLIFFORD**

**Seconded by:            N GRIEGER**

**That the meeting be reconvened from morning tea at 11.24am.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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Procedural Motion

2019/09/11.23 PROCEDURAL MOTION - CLOSURE OF MEETING

Moved by: J CLIFFORD

Seconded by: N GRIEGER

That Council close the meeting to the public at 11.24am in accordance with Section 275 of the Local Government Regulations 2012, for the purpose of discussing employee or industrial matters, budget, rating concessions, contractual matters, legal proceedings, planning matters or other business likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

17.2.1 LEASE - NBN CO. - LOT 2 ON SP171907

(e) contracts proposed to be made by it

17.4.1 NOMINATIONS FOR THE 2019 NORTH QUEENSLAND SPORTSTAR AWARDS

(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

17.5.1 BUSINESS ACTIVITY REPORT - FOXDALE QUARRY - JULY 2019

(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**Procedural Motion**

**2019/09/11.24            PROCEDURAL MOTION – REOPEN OF MEETING**

**Moved by:                J COLLINS**

**Seconded by:           J CLIFFORD**

**That Council reopen the meeting to the general public at 11.31am.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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17.2 Confidential Matters - Corporate Services

17.2.1 2019/09/11.25 LEASE - NBN CO. - LOT 2 ON SP171907

Moved by: M BRUNKER

Seconded by: J CLIFFORD

Council resolves to authorise the Chief Executive Officer in accordance with Section 236(2)(c)(vi) of the Local Government Regulation 2012 to:

- a) Surrender the current lease with NBN Co. over part of land (Lease N) at Lot 2 on SP171907; and**
- b) Enter into a new lease with NBN Co. over part of land (Lease M & N) at Lot 2 on SP171907, for a 10-year term with a 10-year option at a rental amount of \$8,000 (Excluding GST) per annum.**

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**17.4 Confidential Matters – Community and Environment**

**17.4.1 2019/09/11.26 NOMINATIONS FOR THE 2019 NORTH QUEENSLAND SPORTSTAR AWARDS**

**Moved by: J CLIFFORD**

**Seconded by: N GRIEGER**

**Council endorse the following nominees as Council’s nominations for the 2019 North Queensland Sportstar Awards:**

- Jaspa Hope – Nomination for the Junior Sportstar Award for his accomplishments in Weightlifting in 2018/19.**
- Leanne Knox – Nomination for the Masters Sportstar Award for her accomplishments in Weightlifting in 2018/19.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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17.5 Confidential Matters – Engineering Services

17.5.1 2019/09/11.27 BUSINESS ACTIVITY REPORT - FOXDALE QUARRY - JULY 2019

Moved by: N GRIEGER

Seconded by: J CLIFFORD

Council receives the July 2019 Business Activity Report for the Foxdale Quarry.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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***The meeting closed at 11.34am***

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Confirmed as a true and correct recording this 25 September 2019

**Cr Andrew Willcox
MAYOR**