

Whitsunday Regional Council
**Minutes of the Ordinary Meeting held at
Proserpine Community Centre, 36 Gardenia Street, Proserpine on
13 November 2019 commencing at 9:00am**

Councillors Present:

Andrew Willcox; Jan Clifford; Ron Petterson; John Collins; Nicola Grieger; Dave Clark and Michael Brunker

Council Officers Present:

Kenn Donohoe (Chief Executive Officer); Julie Wright (Director Community & Environment); Neil McGaffin (Director Planning & Development); Jason Bradshaw (Acting Director Corporate Services); Adam Hagy (Director Customer Experience); Stephen Fernando (Chief Financial Officer) Greg Martin (Communications and Marketing Manager); John Gwydir (Executive Manager Roads & Drainage); Trevor Williams (Disaster Recovery Project Director); Andrew Frazmann (PDM); Peter Shuttlewood (Executive Manager Procurement, Property & Fleet); Brian Joiner (General Manager Whitsunday Airports & Commercial Infrastructure); Tailah Jensen (Governance Administration Officer/Minute Taker)

Guests:

Hamilton Island Enterprises Limited Representatives

Other Details:

The meeting commenced at 9:00am

The meeting adjourned for morning tea at 10:00am

The meeting reconvened from morning tea at 10:20am

The meeting closed at 11:58am

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2. Condolences

2.1 2019/11/13.01 CONDOLENCES

Moved by: J CLIFFORD

Seconded by: N GRIEGER

Council observes one (1) minutes silence for the recently deceased.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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## 3.2 Mayoral Update

### Since my last Council meeting on October 23

|                                              |                                                                                                                                                                                                                                                                                                                                       |
|----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Wednesday<br/>23<sup>rd</sup> October</b> | <ul style="list-style-type: none"> <li>Briefing Session, in Bowen</li> <li>Walked Bowen's CBD with council officer to speak with local businesses</li> </ul>                                                                                                                                                                          |
| <b>Thursday<br/>24<sup>th</sup> October</b>  | <ul style="list-style-type: none"> <li>Director Engineering Services Interviews, in Proserpine</li> </ul>                                                                                                                                                                                                                             |
| <b>Friday<br/>25<sup>th</sup> October</b>    | <ul style="list-style-type: none"> <li>Meeting with Bowen Chamber of Commerce</li> <li>Funeral for former Bowen employee, in Bowen</li> </ul>                                                                                                                                                                                         |
| <b>Saturday<br/>26<sup>th</sup> October</b>  | <ul style="list-style-type: none"> <li>That evening, 2019 Whitsunday Tourism Awards, Daydream Island</li> </ul>                                                                                                                                                                                                                       |
| <b>Monday<br/>28<sup>th</sup> October</b>    | <ul style="list-style-type: none"> <li>2019 Tourism Whitsundays Annual General Meeting, in Cannonvale</li> <li>Tourism Whitsundays October board meeting, in Cannonvale</li> <li>That evening, Collinsville State High School awards ceremony</li> </ul>                                                                              |
| <b>Tuesday<br/>29<sup>th</sup> October</b>   | <ul style="list-style-type: none"> <li>Cruise ship ambassador volunteers morning tea, in Airlie Beach</li> <li>Media conference, in Airlie Beach</li> <li>Urannah Water Scheme Bowen Office Opening</li> </ul>                                                                                                                        |
| <b>Wednesday<br/>30<sup>th</sup> October</b> | <ul style="list-style-type: none"> <li>TW special board meeting, via teleconference</li> <li>Lunch with Urannah Water Scheme representatives, in Bowen</li> <li>That evening, Proserpine State High School Awards Night</li> </ul>                                                                                                    |
| <b>Thursday<br/>31<sup>st</sup> October</b>  | <ul style="list-style-type: none"> <li>Travelled to Brisbane</li> <li>Meeting with Minister for Agricultural Industry Development and Fisheries Hon Mark Furner; Minister for Innovation and Tourism Industry Development Hon Kate Jones; and Deputy Premier, Treasurer Hon Jackie Trad, in Brisbane</li> </ul>                       |
| <b>Friday<br/>1<sup>st</sup> November</b>    | <ul style="list-style-type: none"> <li>Queensland Resources Council Annual State of the Sector Forum, in Brisbane</li> <li>Queensland Resources Council Annual lunch, in Brisbane</li> </ul>                                                                                                                                          |
| <b>Saturday<br/>2<sup>nd</sup> November</b>  | <ul style="list-style-type: none"> <li>VMR Whitsunday's new vessel christening, in Cannonvale</li> </ul>                                                                                                                                                                                                                              |
| <b>Sunday<br/>3<sup>rd</sup> November</b>    | <ul style="list-style-type: none"> <li>Bowen Lions Ladies Annual Baby Welcoming Ceremony, in Bowen</li> <li>That evening, an informal dinner with Leader of the LNP (QLD) Deb Frecklington and key industry stakeholders, in Airlie Beach</li> </ul>                                                                                  |
| <b>Monday<br/>4<sup>th</sup> November</b>    | <ul style="list-style-type: none"> <li>Meet and Greet with Leader of the LNP Deb Frecklington, in Cannonvale</li> <li>Meeting with Leader of the LNP Deb Frecklington and local business, in Airlie Beach</li> <li>Whitsunday Action Group Meeting, in Cannonvale</li> <li>Catch up with a tourism operator, in Cannonvale</li> </ul> |

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|----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                              | <ul style="list-style-type: none"> <li>• That evening, presented TW award to VMR Whitsunday, in Cannonvale</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Tuesday<br/>5<sup>th</sup> November</b>   | <ul style="list-style-type: none"> <li>• Inspected project in Collinsville</li> <li>• Attended Melbourne Cup lunch, in Collinsville</li> <li>• Collinsville Annual Show</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Wednesday<br/>6<sup>th</sup> November</b> | <ul style="list-style-type: none"> <li>• ABC Drive interview with Meech Philpott, in Mackay</li> <li>• Travelled to Sunshine Coast</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Thursday<br/>7<sup>th</sup> November</b>  | <ul style="list-style-type: none"> <li>• DestinationQ Forum – Day 1, Sunshine Coast</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Friday<br/>8<sup>th</sup> November</b>    | <ul style="list-style-type: none"> <li>• DestinationQ Forum – Day 2, Sunshine Coast</li> <li>• DestinationQ Mayoral Lunch, Sunshine Coast with Minister for Transport and Main Roads Hon Mark Bailey; Minister for Employment and Small Business and Minister for Training and Skills Development Hon Shannon Fentiman; Minister for Local Government, Minister for Racing and Minister for Multicultural Affairs Hon Stirling Hinchliffe; and Assistant Minister for Treasury Mr Glenn Butcher.</li> <li>• Meeting with Tourism Minister Hon Kate Jones.</li> <li>• That evening, 2019 Queensland Tourism Awards, Sunshine Coast</li> </ul> |
| <b>Saturday<br/>9<sup>th</sup> November</b>  | <ul style="list-style-type: none"> <li>• Flew back into the region</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Sunday<br/>10<sup>th</sup> November</b>   | <ul style="list-style-type: none"> <li>• Moved the LDMG to alert</li> <li>• Briefings and phone calls regarding the fires</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Monday<br/>11<sup>th</sup> November</b>   | <ul style="list-style-type: none"> <li>• Academic Interview with PhD research student regarding recovery from Cyclone Debbie, in Bowen</li> <li>• Bowen RSL Remembrance Day Service, in Bowen</li> <li>• That evening, BCE Meeting, in Bowen</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Tuesday<br/>12<sup>th</sup> November</b>  | <ul style="list-style-type: none"> <li>• Community Catch-up, in Gumlu</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

**4. Confirmation of Minutes**

**4.1 2019/11/13.02 CONFIRMATION OF MINUTES REPORT**

**Moved by: D CLARK**

**Seconded by: R PETERSON**

**Council confirms the Minutes of the Ordinary Meeting held on 23 October 2019.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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6. Petitions

6.1 2019/11/13.03 PETITION - SHUTE HARBOUR PASSENGER FERRY TERMINAL

Moved by: M BRUNKER

Seconded by: J COLLINS

That Council receive the petition regarding the Shute Harbour Passenger Ferry Terminal submitted by Mr Glenn Bourke, Director of Hamilton Island Enterprises Limited.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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## 9. Questions from Public Gallery

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### PUBLIC QUESTION TIME

At this time in the meeting the opportunity is provided to members of the gallery to ask questions of the Council or to make statements about the Council and its operations. Under Council's Standing Orders the following applies in relation to this public question time:

1. In every Council Meeting time shall be set aside to permit members of the public to address the Council on matters of public interest related to local government. Questions from the Public Gallery will be taken on notice and may or may not be responded to at the Meeting and must be submitted in writing to Council prior to the Council Meeting in accordance with Council's Policy for Standing Orders – Meetings. The time allocated shall not exceed fifteen (15) minutes and no more than three (3) speakers shall be permitted to speak at any one (1) meeting. The right of any individual to address the Council during this period shall be at absolute discretion of the Council.
2. If any address or comment is irrelevant, offensive, or unduly long, the Chairperson may require the person to cease making the submission or comment.
3. Any person addressing the Council shall stand, state their name and address, act and speak with decorum and frame any remarks in respectful and courteous language.

***There was one Public Question for the meeting of 13<sup>th</sup> November 2019.***

**Name:** Rogin Taylor – Proserpine

**Subject:** Federal Funding for Regional Airports & Responding to questions from President of the Aero Club regarding Airport Issues.

**Question:** Did we make an application for the Federal funding before the cut of date of November 12<sup>th</sup>, 2019 what was applied for and when was the application for funding made? Also, will the Mayor be responding to all questions asked by President of the Aero Club, Mr Stan Wright regarding airport issues sent to the Mayor today, November 13<sup>th</sup>, 2019?

**Response:** Mr Taylor was thanked, and his questions were taken on notice.

*The full Question submitted by Rogin Taylor is attached to these minutes.*

10. Office of the Mayor and CEO  
10.1 2019/11/13.04 OPERATIONAL PLAN 2019/2020 QUARTER ONE REVIEW

Moved by: J CLIFFORD  
Seconded by: R PETERSON

That Council note the Operational Plan 2019/20 Quarter One Review Report.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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10. Office of the Mayor and CEO
10.2 2019/11/13.05 REMOTE AIRSTRIP UPGRADE PROGRAM - COLLINSVILLE AERODROME UPGRADE

Moved by: N GRIEGER
Seconded by: J CLIFFORD

That Council:

1. Support the submission to the Remote Airstrip Upgrade Program (RAUP) seeking \$750,000 for the Collinsville Aerodrome Lighting and Certification Upgrade Project;
2. Approve the proposed Council co-contribution, should the funding application be successful, of \$750,000 from the Airport Reserve to deliver the Collinsville Aerodrome Lighting and Certification Upgrade Project and;
3. Notes that the proposed upgrade to the Collinsville Aerodrome is estimated to have increase in operational costs to maintain compliance on a yearly basis. This will be in the order of \$50,000 excluding depreciation. There is no expected increase to income anticipated from this upgrade.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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10. Office of the Mayor and CEO  
10.3 2019/11/13.06 REMOTE AIRPORTS PROGRAM - BOWEN  
AERODROME RUNWAY

Moved by: M BRUNKER

Seconded by: N GRIEGER

That Council:

1. Support the submission to the Regional Airports Program (RAP) seeking \$250,000 for the Bowen Aerodrome project to deliver runway repair options identified as Scope 1 in the report;
2. Approve the proposed Council co-contribution, should the funding application be successful, of \$250,000 from the Bowen Reserve for delivery of the Bowen Aerodrome project; and
3. Notes that the proposed upgrade to the Bowen Aerodrome is estimated to have minimal increases to operational costs with the exception of depreciation in the order of \$25,000pa. There is no expected increase to income anticipated from this upgrade.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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10. Office of the Mayor and CEO

10.4 2019/11/13.07 SHUTE HARBOUR CLOSURE – 30 NOVEMBER 2019 TO 30 APRIL 2020

Cr Andrew Willcox declared a Material Personal Interest in accordance with section 175B(1) of the Local Government Act 2009. In accordance with section 175C(2) of the Local Government Act 2009, Cr Willcox advised the following:

- The name of the person or entity who could gain a benefit or suffer a loss is Cr Willcox's son, Jack Willcox.*
- Jack stands to gain a benefit or suffer a loss because he is employed by one of the tenderers for the Shute Harbour Project.*
- The nature of Cr Willcox's relationship with Jack Willcox is father and son.*

Cr Willcox left the meeting at 9.19am, taking no part in the discussion or decision making of this matter.

Moved by: M BRUNKER
Seconded by: R PETERSON

That Council resolves to:

- 1) Close the Council controlled area marked as 'Construction Zone' on Attachment 1 within the Shute Harbour Transit Facility from 30 November 2019 to 30 April 2020 as specified in Table 1 to public access (other than Council's contractors, agents, authorised personnel and approved persons) in accordance with section 8(1) of the *Whitsunday Regional Council Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2014* to facilitate the construction of the redevelopment of the Shute Harbour terminal and works approved under the development approval issued on 12 June 2019 (Council Reference 20190025) and subsequent approvals that may be issued.**

Table 1

Council Controlled Facility at Shute Harbour	Details of Closure
Lower Car Park	Closed to all public access
Fishing Pontoon	Closed to all public access unless limited access has been approved by the Chief Executive Officer
Shute Harbour Facility Pontoons	Closed to all public access
Boat Ramp	Closed to all public access with the exception of the three existing small tourism operators as follows: <ul style="list-style-type: none">• Scamper• Island Transfers• Salty Dog Sea Kayaking, and any other small tourism operators approved by the Chief Executive Officer

- 2) Close part of Shute Harbour Road (Entrance to the Shute Harbour Transit Facility) from the 'Site Gate' as marked on Attachment 1 to the part of that road within the area marked as 'Construction Zone' on Attachment 1 from 30 November 2019 to 30 April 2020 to all traffic (other than Council's contractors, agents, authorised personnel and approved persons) in accordance with section 69(1) of the *Local Government Act 2009* (Qld) in the interests of public safety to support the construction noted in paragraph 1.
- 3) Delegate to the Chief Executive Officer that in the event that all necessary development approvals have taken effect and all necessary certificates are in place in relation to works on the Fishing Pontoon depicted within the area marked as 'Construction Zone' on Attachment 1, to determine:
 - a) whether the Fishing Pontoon facility can be utilised by commercial vessels during the period of closure of the Council controlled facilities at Shute Harbour;
 - b) whether a reduced period of closure for the area or part of the area marked as 'Construction Zone' on Attachment 1 is possible having regard to matters of safety and the requirements of Council's contractors; and
 - c) whether the timeframe noted in the resolution in paragraph 1 above should be revisited and possibly reduced in light of any approved works to the Fishing Pontoon facility.
- 4) Furthermore, delegate to the Chief Executive Officer:
 - a) to give notice of Council's decision to all persons who made a submission about the proposed closure of the Council controlled facilities at Shute Harbour;
 - b) to give formal notice to the existing operators to cease utilising Council controlled facilities at Shute Harbour as required by contractual arrangements with Council; and
 - c) to approve any further small tourism operators requiring access to the Boat Ramp.
- 5) Record its reasons for the closure of the Shute Harbour facilities as follows:
 - a) to protect the safety of the general public in an area of heavy construction activity as noted in the officer report occurring within a constrained work site at Shute Harbour by the advancement of the rights conferred by the development approval issued on 12 June 2019 (Council Reference 20190025) (Development Approval) and subsequent approvals that may issued.
 - b) to ensure that Council is able to complete the construction of the project in accordance with the conditions imposed by the Development Approval (and subsequent approvals to be issued) within the timeframes dictated by the State Government which has granted funding to Council to advance the re-development of the Council controlled facilities at Shute Harbour as noted in the officer report.
 - c) to ensure that Council is able to complete the construction of the project within its budgetary allocations conferred for delivery of the project and

within the funding the State Government has granted to Council as noted in the officer report to advance the re-development of the Council controlled facilities at Shute Harbour.

- d) to ensure that access is provided by Council to its contractors and their equipment within a constrained site in a way that ensures the project is constructed in a timely and cost effective way for Council and within the limits of the budgetary allocations to the project as noted in the officer report.

MEETING DETAILS:

Pending information from Hamilton Island Enterprises Limited, the motion was withdrawn by consent of Council and as directed by Chairman.

In accordance with clause 21.1 of Council's Standing Orders, the Chairman invited representatives from Hamilton Island Enterprises to present a statement to Council in relation to item 10.4.

Mr Glenn Bourke, CEO of Hamilton Island Enterprises made a verbal submission to Council regarding the proposed Closure and addressed the concerns of Hamilton Island Enterprises in relation to the financial and operational impacts of the significant closure period.

Mr Bourke presented at 9.13am and concluded at 9.36am.

The motion was Carried 6/0

CARRIED

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*Cr Willcox returned to the meeting at 9:47am.*

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10. Office of the Mayor and CEO

10.5 2019/11/13.08 FINANCIAL REPORT - FY 19/20 - PERIOD ENDING SEPTEMBER 2019

Moved by: J COLLINS

Seconded by: J CLIFFORD

That the financial statements for Whitsunday Regional Council for the period ended 30th September 2019 of the financial year 2019/20, be received.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**11. Corporate Services**

**11.1 2019/11/13.09 LEASE - BOWEN MEN'S SHED - LOT 76 ON B663 - 66 DALRYMPLE STREET, BOWEN**

**Moved by: M BRUNKER**

**Seconded by: N GRIEGER**

**That Council resolves to authorise the Chief Executive Officer in accordance with Section 236(1)(b)(ii) of the Local Government Regulation 2012 to enter into negotiations and execute a lease with the Bowen Men's Shed for 66 Dalrymple Street, Bowen Lot 76 on B663 for a 10-year term at \$10.00 per annum.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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11. Corporate Services

11.2 2019/11/13.10 CORPORATE SERVICES MONTHLY REPORT - OCTOBER 2019

Moved by: R PETERSON

Seconded by: N GRIEGER

That Council receives the Corporate Services Monthly Report for October 2019.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**12. Planning and Development Services**

**12.1 2019/11/13.11 PLANNING & DEVELOPMENT MONTHLY REPORT - SEPTEMBER 2019**

**Moved by: N GRIEGER**

**Seconded by: D CLARK**

**That Council receives the Planning & Development Monthly Report for September 2019.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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Procedural Motion

2019/11/13.12 PROCEDURAL MOTION - ADJOURN

Moved by: J CLIFFORD

Seconded by: M BRUNKER

That the meeting be adjourned for the purpose of morning tea at 10.00am.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**Procedural Motion**

**2019/11/13.13 Procedural Motion - Reconvene**

**Moved by: J CLIFFORD**

**Seconded by: M BRUNKER**

**That the meeting be reconvened from morning tea at 10.20am.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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13. Community and Environment

13.1 2019/11/13.14 TRUSTEE LEASE - LOT 64 ON CP860288 - MOLONGLE CREEK BOAT CLUB INC.

Moved by: M BRUNKER

Seconded by: D CLARK

That Council authorise the Chief Executive Officer to:

- a) Surrender the lease with Molongle Creek Boat Club Inc., over the whole of land at Lot 64 on CP860288; and**
- b) Enter into negotiations and execute leases over parts of the land at Lot 64 on CP860288 in accordance with Section 236 (c)(iii) of the Local Government Regulation 2012.**

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**13. Community and Environment**

**13.2 2019/11/13.15 SPORT & RECREATION CLUB GRANT APPLICATIONS - NOVEMBER 2019**

**Moved by: J COLLINS**

**Seconded by: N GRIEGER**

**That Council approve the payment of a Sport & Recreation Club Grant from budget code JC: 2967.10250.63151 to the following recipients:**

- Bowen Pistol Club Inc. – Band 3 - \$1,500.00**
- Whitsunday Touch Association Inc. – Band 2 - \$3,000.00**
- Port Denison Gun Club Inc. – Band 4 - \$1,000.00**
- Proserpine Golf Club Inc. – Band 1 - \$5,500.00**
- Whitsunday Automotive & Restoration Club Inc. – Band 3 - \$1,500.00**
- Whitsunday & Proserpine RC Models Club Inc. – Band 2 - \$3,000.00**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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13. Community and Environment

13.3 2019/11/13.16 SPECIAL PROJECTS GRANT APPLICATIONS, ROUND ONE - 1 JULY 2019 TO 18 OCTOBER 2019

Cr Petterson advised Council that he is a Council representative of the Whitsunday Community Services Incorporated.

Moved by: J CLIFFORD

Seconded by: J COLLINS

That Council:

a) Approves the payment of a Special Projects Grant from budget code JC: 2967.10081.63150, to assist the following recipients:

- **Bowen & District Childcare Association Inc. - \$8,000.00**
- **Molonge Creek Boat Club Inc - \$11,677.00**
- **Bowen Seagulls Junior Rugby League Club Inc. - \$19,133.00**
- **Whitsunday Community Services Inc. - \$20,000.00**
- **Whitsunday Weightlifting Association Inc. - \$10,855.00**
- **Volunteer Marine Rescue Whitsunday Inc. - \$20,000.00**
- **Whitsunday Arts Festival Inc. - \$15,000.00**
- **Proserpine Veteran Golfers Association Inc. - \$1,295.00**
- **Proserpine District Lawn Tennis Association Inc. - \$11,219.00**
- **Proserpine RSL Sub Branch - \$10,000.00**

b) Furthermore, refuse the application from the Sailability Whitsunday Inc. on the grounds the Club has previously received funding from Council for the dredging project.

MEETING DETAILS:

The reason for the change to the officer's recommendation to increase the Volunteer Marine Rescue Whitsunday Inc. from \$12,636.00 to \$20,000.00 is to allow for the purchase of radar electronics for the new VMR Boat.

The motion was carried 7/0

CARRIED

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**13. Community and Environment**

- 13.4 2019/11/13.17 REQUEST FOR DONATION - 2019 MT COOLON COMMUNITY CHRISTMAS TREE CELEBRATION - ISOLATED CHILDREN'S PARENTS' ASSOCIATION OF BELYANDO/MT COOLON**

**Moved by: N GRIEGER**

**Seconded by: J CLIFFORD**

**That Council approve a donation of \$4,370.00, from budget code JC: 2967.11074.63150, to assist the Isolated Children's Parents Association of Belyando/Mt Coolon in holding their annual Mt Coolon Community Christmas Tree celebration on Saturday, 7 December 2019.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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13. Community and Environment

- 13.5 2019/11/13.18 REQUEST FOR ASSISTANCE - COLLINSVILLE DEVELOPMENT SWIMMING CARNIVAL - COLLINSVILLE SCOTTVILLE AMATEUR SWIMMING CLUB**

Moved by: N GRIEGER

Seconded by: R PETERSON

That Council approve in-kind support up to the value of \$500.00, from budget code JC 2967.10642.61004, to assist the Collinsville Scottville Amateur Swimming Club with the event set up for the Development Swimming Carnival on Saturday, 16 November 2019.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**13. Community and Environment**

**13.6 2019/11/13.19 REQUEST FOR COUNCIL FEE WAIVERS - OCTOBER/NOVEMBER 2019**

**Moved by: J CLIFFORD**

**Seconded by: R PETERSON**

**That Council waive the fees, from budget code JC 2967.11074.63150, for the following recipients;**

- **Youth with a Mission – Class 3 Event Application - \$391.00**
- **Collinsville Christian Fellowship – Class 3 Event Application - \$391.00**
- **Girudala Community Cooperative Society – Class 2 Event Application - \$651.00**
- **Save the Children Australia – Local Law Licence Renewal - \$196.00**
- **Whitsunday Community Gardens – Local Law Licence Renewal - \$196.00**
- **Phoenix Tai Chi Bowen Inc. – Local Law Licence Renewal - \$196.00**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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13. Community and Environment

13.7 2019/11/13.20 SPORT & RECREATION FACILITY MANAGEMENT GRANT - PROSERPINE JUNIOR SPORTING COMPLEX ASSOCIATION INC.

Moved by: J COLLINS

Seconded by: R PETERSON

That Council approve the payment of a Sport & Recreation Facility Management Grant of \$20,000.00, from budget code JC: 2967.10250.63151, to assist the Proserpine Junior Sporting Complex Association Inc.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**13. Community and Environment**

**13.8 2019/11/13.21 COLLINSVILLE INDEPENDENT LIVING FACILITY - FEES & CHARGES 2019/2020**

**Moved by: N GRIEGER**

**Seconded by: R PETERSON**

**That Council include the following rental fees for accommodation at the Collinsville Independent Living Facility:**

**Long-Term (More than 1 month consecutive rental)**

- **Unfurnished Room - \$200.00 per week**
- **Furnished Room - \$250.00 per week**

**Short-Term (Up to 1 month consecutive rental)**

- **Furnished Room - \$280.00 per week; No Housekeeping**
- **Furnished Room - \$330.00 per week; Weekly Housekeeping Only**
- **Furnished Room - \$380.00 per week; Weekly & Weekend Housekeeping**

**Short-Term – per night (Up to 4 nights consecutive rental)**

- **Furnished Room - \$120.00 per night; Short-Term Only.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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13. Community and Environment

13.9 2019/11/13.22 DISPOSAL OF THE PROSERPINE ENTERTAINMENT CENTRE AND INVITATION OF TENDERS FOR THE DEMOLITION WORKS

Moved by: J CLIFFORD

Seconded by: J COLLINS

That Council:

- 1. Dispose of the Proserpine Entertainment Centre Building by way of demolition in accordance with Section 227 of the Local Government Regulation 2012; and**
- 2. Invite tenders from suitably qualified, experienced and resourced contractors for the demolition of the Proserpine Entertainment Centre Building in accordance with section 228 Local Government Regulation 2012.**

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**14. Engineering Services**

**14.1 2019/11/13.23 REVISED DISASTER MANAGEMENT PLAN**

**Moved by: J COLLINS**

**Seconded by: M BRUNKER**

**That Council adopt the revised Whitsunday Disaster Management Plan.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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14. Engineering Services

**14.2 2019/11/13.24 BUSINESS UNIT REPORT - WHITSUNDAY WATER -
SEPTEMBER 2019**

Moved by: D CLARK

Seconded by: J CLIFFORD

That Council receives the monthly Business Unit Activity Report for Whitsunday Water.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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## Procedural Motion

2019/11/13.25            Procedural Motion - Closure of Meeting

Moved by:                J CLIFFORD

Seconded by:            M BRUNKER

That Council close the meeting to the public at 10.31am in accordance with Section 275 of the Local Government Regulations 2012, for the purpose of discussing employee or industrial matters, budget, rating concessions, contractual matters, legal proceedings, planning matters or other business likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

### 17.1.1        APPOINTMENT OF AUDIT & RISK COMMITTEE CHAIRPERSON

(e) contracts proposed to be made by it

### 17.1.2        LEASE - PART OF LAND LOT 50 ON CP HR808298 (AREA GA)

(e) contracts proposed to be made by it

### 17.1.3        TENDER EVALUATION – 500.2019.0005 – SHUTE HARBOUR REDEVELOPMENT PROJECT – CONSTRUCTION WORKS

(e) contracts proposed to be made by it

### 17.1.4        GREATER WHITSUNDAY ALLIANCE (GW3) FUNDING AGREEMENT VARIATION

(c) the local government's budget

### 17.2.1        RATES AND SUNDRY DEBTORS - OCTOBER 2019

(f) starting or defending legal proceedings involving it

### 17.4.1        TENDER EVALUATION - 500.2019.0078 - PROVISION OF MANAGEMENT SERVICES FOR PROSERPINE TOURIST PARK

(e) contracts proposed to be made by it

### 17.5.1        REQUEST FOR NEW CAPITAL PROJECTS

(c) The local government's budget

### 17.5.2        BUSINESS UNIT REPORT - FOXDALE QUARRY - SEPTEMBER 2019

(c) the local government's budget

### 17.5.3        USE OF FOXDALE QUARRY OPERATIONAL BUDGET FOR BUILDING REPAIRS

(c) the local government's budget

## MEETING DETAILS:

*In closed session, Cr Andrew Willcox declared a Material Personal Interest on item 17.1.3 in accordance with section 175B(1) of the Local Government Act 2009 and left the meeting at 11.05am, taking no part in the discussion or decision making of this matter and returned at 11.20am.*

*In closed session, Cr Andrew Willcox declared a Conflict of Interest on item 17.5.1B in accordance with section 175E(1) of the Local Government Act 2009 on item 15.5.1B and left the meeting at 11.40am taking no part in the discussion or decision making of this matter and returned to the meeting at 11.45am.*

The motion was Carried 7/0

**CARRIED**

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Procedural Motion

2019/11/13.26 Procedural Motion – Reopen of Meeting

Moved by: J CLIFFORD

Seconded by: N GRIEGER

That Council reopen the meeting to the general public at 11.51am.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**Procedural Motion**

**2019/11/13.27            SUSPENSION OF STANDING**

**Moved:                 J CLIFFORD**

**That Standing orders be suspended to allow for Graham Carpenter to address Council.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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Procedural Motion

2019/11/13.28 RESUME STANDING ORDERS

Moved: J CLIFFORD

That Standing orders be resumed.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**17.1 Confidential Matters – Office of the Mayor and CEO**

**17.1.1 2019/11/13.29 APPOINTMENT OF AUDIT & RISK COMMITTEE  
CHAIRPERSON**

**Moved by: J CLIFFORD**

**Seconded by: N GRIEGER**

**That Council appoint Graham Carpenter as Chair of the Audit & Risk Committee, for a 3-year term in accordance with the Audit & Risk Committee Constitution.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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17.1 Confidential Matters – Office of the Mayor and CEO

**17.1.2 2019/11/13.30 LEASE - PART OF LAND LOT 50 ON CP HR808298
(AREA GA)**

Moved by: R PETERSON

Seconded by: D CLARK

That Council:

- 1. Apply the exemption for the disposal of a valuable and non-current asset under the Local Government Regulations 2012 Section 236 Part 1 (vii), being that the disposal is of an interest in the land that is used by an airport or airport related business if:
 - a. It is in the public interest to dispose of the interest in land without a tender or auction;**
 - b. The disposal is otherwise in accordance with sound contracting principles; and****
- 2. Approve the Chief Executive Officer to finalise negotiations and execute the lease with GSL Aviation over part of Lot 50 on CP HR 808298 for a 3-year term being location GA.**

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**17.1 Confidential Matters – Office of the Mayor and CEO**

**17.1.3 2019/11/13.31 TENDER EVALUATION – 500.2019.0005 – SHUTE HARBOUR REDEVELOPMENT PROJECT – CONSTRUCTION WORKS**

*Cr Andrew Willcox declared a Material Personal Interest in accordance with section 175B(1) of the Local Government Act 2009. In accordance with section 175C(2) of the Local Government Act 2009, Cr Willcox advised the following:*

- *The name of the person or entity who could gain a benefit or suffer a loss is Cr Willcox's son, Jack Willcox.*
- *Jack stands to gain a benefit or suffer a loss because he is employed by one of the tenderers for the Shute Harbour Project.*
- *The nature of Cr Willcox's relationship with Jack Willcox is father and son.*

*Cr Willcox left the meeting at 10.53am, taking no part in the discussion or decision making of this matter.*

**Moved by: R PETERSON**

**Seconded by: M BRUNKER**

**Council resolves to:**

- Appoint Vassallo Constructions Pty Ltd as the preferred contractor for 500.2019.0005 Shute Harbour Redevelopment Project – Construction Works (Project); and**
- Delegate to the Chief Executive Officer the authority to negotiate and finalise with Vassallo Constructions Pty Ltd such terms as considered necessary for the delivery of the Project and to report to Council regarding his recommendations as to award or otherwise any contract.**

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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Cr Willcox returned to the meeting at 11.54am.

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**17.1 Confidential Matters – Office of the Mayor and CEO**

**17.1.4 2019/11/13.32 GREATER WHITSUNDAY ALLIANCE (GW3) FUNDING AGREEMENT VARIATION**

**Moved by: R PETERSON**

**Seconded by: J CLIFFORD**

**That Council:**

- 1. Accept the varied funding agreement with the Greater Whitsunday Alliance (GW3) contained at Attachment 1; and**
- 2. Authorise the Chief Executive Officer to sign the varied funding agreement on behalf of Whitsunday Regional Council.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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17.2 Confidential Matters - Corporate Services

17.2.1 2019/11/13.33 RATES AND SUNDRY DEBTORS - OCTOBER 2019

Moved by: N GRIEGER

Seconded by: J CLIFFORD

That Council receives the Rates and Sundry Debtors Report for the month of October 2019.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**17.4 Confidential Matters – Community and Environment Services**

**17.4.1 2019/11/13.34 TENDER EVALUATION - 500.2019.0078 - PROVISION OF MANAGEMENT SERVICES FOR PROSERPINE TOURIST PARK**

Moved by: D CLARK

Seconded by: R PETERSON

That Council resolves to award contract 500.2019.0078 Provision of Management Services for Proserpine Tourist Park to Long Caretaking Pty Ltd for the amount of \$281,260.00 (excluding GST) from budget code JC: 1461.11057.63138.

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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17.5 Confidential Matters – Engineering Services

17.5.1A 2019/11/13.35 REQUEST FOR NEW CAPITAL PROJECTS

Moved by: D CLARK

Seconded by: M BRUNKER

That Council consider the following budget amendments at the upcoming Quarter 1 review:

	Estimate	Original Budget	Revised Budget	Change
Sealed Road Rehabilitation Program	\$ 0	\$ 500,000	\$ 485,000	\$ -15,000
Bolt Street Extension of Bitumen	\$ 15,000	\$ 0	\$ 15,000	\$ 15,000
Kerb & Channel Renewal Program	\$ 0	\$ 300,000	\$ 270,000	\$ 30,000
Argyle Street Kerb and Channel Design	\$ 30,000	\$ 0	\$ 30,000	\$ 30,000
Footpath Renewal Program	\$ 0	\$ 200,000	\$ 100,000	\$ 100,000
Kennedy Street Footpath Extension	\$ 50,000	\$ 0	\$ 50,000	\$ 50,000
Crofton Street Footpath Extension	\$ 120,000	\$ 0	\$ 0	\$ 0

\$ 1,000,000	\$ 1,000,000	\$ 0
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MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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**17.5 Confidential Matters – Engineering Services**

**17.5.1B 2019/11/13.36 REQUEST FOR NEW CAPITAL PROJECTS**

*Cr Andrew Willcox declared a Conflict of Interest in accordance with section 175E(1) of the Local Government Act 2009. In accordance with section 175E(2) of the Local Government Act 2009, Cr Willcox advised the following:*

- The nature of the interest is that the Mt Nutt Road Footpath Extension is the road adjacent from Mr Willcox's property and is in proximity of his house.*

*Cr Willcox left the meeting at 11.56am, taking no part in the discussion or decision making of this matter.*

**Moved by: J CLIFFORD**

**Seconded by: N GRIEGER**

**That Council consider the following budget amendments at the upcoming Quarter 1 review:**

|                                        |                  |             |                  |                  |
|----------------------------------------|------------------|-------------|------------------|------------------|
| <b>Mt Nutt Road Footpath Extension</b> | <b>\$ 50,000</b> | <b>\$ 0</b> | <b>\$ 50,000</b> | <b>\$ 50,000</b> |
|----------------------------------------|------------------|-------------|------------------|------------------|

**MEETING DETAILS:**

The motion was Carried 6/0

**CARRIED**

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Cr Willcox returned to the meeting at 11.57am.

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**17.5 Confidential Matters – Engineering Services**

**17.5.2 2019/11/13.37 BUSINESS UNIT REPORT - FOXDALE QUARRY - SEPTEMBER 2019**

**Moved by: M BRUNKER**

**Seconded by: N GRIEGER**

**The Council receives the monthly Business Unit Activity Report for Foxdale Quarry.**

**MEETING DETAILS:**

The motion was Carried 7/0

**CARRIED**

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17.5 Confidential Matters – Engineering Services

17.5.3 2019/11/13.38 USE OF FOXDALE QUARRY OPERATIONAL BUDGET FOR BUILDING REPAIRS

Moved by: J COLLINS

Seconded by: D CLARK

That Council resolves to allow the utilisation of current operational building maintenance budget (GL 1515-11024-61004) for capital renewal repairs to the Quarry workshop and main office building up to the value of \$20,000 ex gst.

MEETING DETAILS:

The motion was Carried 7/0

CARRIED

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***The meeting closed at 11.58am.***  
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Confirmed as a true and correct recording this 27 November 2019

**Cr Andrew Willcox
MAYOR**